



AGENDA

Campe Estate Subcommittee Meeting

I hereby give notice that a Meeting of the Campe Estate Subcommittee will be held on:

Date: Thursday, 9 June 2022

Time: 2.30pm

**Location: Mayor's Office
175 Rimu Road
Paraparaumu**

**James Jefferson
Group Manager Regulatory Services**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Campe Estate Subcommittee will be held in the Mayor's Office, 175 Rimu Road, Paraparaumu, on Thursday 9 June 2022, 2.30pm.

Campe Estate Subcommittee Members

Mayor K Gurunathan	Chair
Mr Sean Mallon	Member
Cr Sophie Handford	Member

Order Of Business

1 Apologies 5

2 Public Speaking Time..... 5

3 Updates 5
Nil

4 Reports 6
4.1 Consideration of Funding Applications 6

5 Confirmation of Minutes..... 10
5.1 Confirmation of Minutes 10

6 Confirmation of Public Excluded Minutes..... 13
Nil

- 1 APOLOGIES**
 - 2 PUBLIC SPEAKING TIME**
 - 3 UPDATES**
- Nil

4 REPORTS

4.1 CONSIDERATION OF FUNDING APPLICATIONS

Kaituhi | Author: **Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services**

Kaiwhakamana | Authoriser: **Janice McDougall, Group Manager People and Partnerships**

TE PŪTAKE | PURPOSE

- 1 The Campe Estate Subcommittee needs to consider the recommendations from the Paekākāriki Community Board in relation to the grants from the Campe Estate.

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 To consider the allocation of grants from the Campe Estate fund.

TE TUKU HAEPAPA | DELEGATION

- 3 The Campe Estate Subcommittee administers the Campe Estate funds deriving from the sale of 6 Robertson Road, Paekākāriki, bequeathed to the Council in 1991 as a Gift of Special Trust which were transferred into this fund. These funds also include the principal of \$10,520 from the Arthur Thomas Clark Trust as per the resolution made on 5 April 2013. The conditions are:
 - That the Council uses the funds and the income from them for charitable purposes which will benefit the people of Paekākāriki township.
 - That the Council uses the funds for the benefit of the youth in Paekākāriki.

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Campe Estate trustees approve a grant of \$500 to the Paekakariki School Garden Group to assist with the costs of an irrigation system for the school garden.
- B. That the Campe Estate trustees approve a grant of \$500 to the Paekakariki Playcentre to assist with the costs of purchasing new play equipment.

TŪĀPAPA | BACKGROUND

- 4 The Campe Estate Trust has received two grant applications:
 - 4.1 The first is from the Paekakariki School Garden Group for \$500 to assist with the costs of an irrigation system for the school garden.
 - 4.2 The second is from the Paekakariki Playcentre for \$500 to assist with the costs of purchasing new play equipment.
- 5 The Paekakariki Community Board believe these applications meet the Campe Estate criteria as set out in the attached application form.

HE KŌRERORERO | DISCUSSION

- 6 The process for grant applications from the Campe Estate is that the Paekākāriki Community Board first considers the application to ensure that they meet the agreed criteria and then makes its recommendation to the Campe Estate Subcommittee.
- 7 Both applications met the criteria for the Campe Estate grants, i.e., from organisations that provide services which support the people of Paekākāriki with an emphasis on youth.

He take | Issues

8 There are no issues to be considered within this report.

Ngā kōwhiringa | Options

9 There were no options to be considered within this report.

Tangata whenua

10 There are no tāngata whenua considerations required within the report.

Panonitanga āhuarangi | Climate change

11 There are no climate change considerations required within the report.

Ahumoni me ngā rawa | Financial and resourcing

12 The Council's interest earning special funds and reserves accrue interest. The Council endeavours to maximise interest earned, where applicable.

Campe Estate Grants to 31 March 2022

Opening Balance as at 1 April 2021	\$ 110,214.35
Less:	
<i>Grants approved by the Committee to Paekakariki Sports Club Inc for repair of Campbell Park Lights</i>	- \$ 4,000.00
Plus: Interest to 31 March 2022	\$ 1,312.45
Closing Balance as at 31 March 2022	\$ 107,526.80

Ture me ngā Tūraru | Legal and risk

13 There are no legal or risk considerations in this report.

Ngā pānga ki ngā kaupapa here | Policy impact

14 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT**Te mahere tūhono | Engagement planning**

15 This matter has a low level of significance under the Council's Significance and Engagement Policy.

Whakatairanga | Publicity

16 Board Members play an active role around the community in promoting the Campe Estate grant and details are available via the Council's website.

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Campe Estate Grants Criteria [↓](#)

2. Paekakariki School Garden Group funding application (under separate cover) [⇒](#)
3. Paekakariki Playcentre funding application (under separate cover) [⇒](#)

**CAMPE ESTATE
COMMUNITY GRANTS APPLICATION FORM****CRITERIA FOR CAMPE ESTATE COMMUNITY GRANTS**

The Paekākāriki Community Board will receive the applications and make recommendations to the Campe Estate Subcommittee who will consider the recommendations and administer the distribution of the grants.

The criteria for applications are:

1. Applications with a focus on people aged under 25 years will be considered a priority;
2. Applications will be accepted from organisations that provide services which benefit the people, especially the young people of Paekākāriki;
3. Applications will be accepted from individuals provided there are tangible benefits to the Paekākāriki area;
4. Applications will include an outline of the expected benefits of any grant to the applicant, the organisation and the Paekākāriki community;
5. Applicants will only receive one grant per financial year;
6. Successful applicants will provide a report to the Community Board for the information of the Campe Estate Trustees on the uses of the funding and an account of the benefits which have accrued to the Paekākāriki community, the individual and/or the group.

Procedure for Applications

Applications must be made on the approved application form and addressed to:

Applications are to be addressed to:

Amanda Cottrell, Executive Secretary
Kāpiti Coast District Council
Private Bag 60-601
Paraparaumu 5254

amanda.cottrell@kapiticoast.govt.nz

5 CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF MINUTES**

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

Taunakitanga | Recommendations

That the minutes of the Campe Estate Subcommittee meeting of 2 December 2021 be accepted as a true and correct record.

APPENDICES

1. Minutes of Campe Estate Subcommittee Meeting on 2 December 2021 [↓](#)

CAMPE ESTATE SUBCOMMITTEE MEETING MINUTES**2 DECEMBER 2021**

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
CAMPE ESTATE SUBCOMMITTEE MEETING
HELD AT THE MAYOR'S OFFICE, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 2 DECEMBER 2021 AT 12.30PM**

PRESENT: Mayor K Gurunathan, Mr Wayne Maxwell, Cr Sophie Handford

IN ATTENDANCE: Nil

APOLOGIES: Nil

**LEAVE OF
ABSENCE:** Nil

1 APOLOGIES

Nil

2 PUBLIC SPEAKING TIME

Nil

3 UPDATES

Nil

4 REPORTS

4.1 CONSIDERATION FOR GRANTS FROM CAMPE ESTATE

COMMITTEE RESOLUTION CES2021/3

Moved: Cr Sophie Handford
Seconder: Mayor K Gurunathan

That the Campe Estate Trustees approve the \$500 grant to Pickle Pot Be-In to assist with the costs of planning the Pickle Pot Be-In event for 2022.

CARRIED

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION CES2021/4

Moved: Cr Sophie Handford
Seconder: Mayor K Gurunathan

That the minutes of the Campe Estate Subcommittee meeting on 8 June 2021 be accepted as a true and accurate record of the meeting.

CAMPE ESTATE SUBCOMMITTEE MEETING MINUTES

2 DECEMBER 2021

CARRIED

The Campe Estate Subcommittee meeting closed at 12.35pm.

.....
CHAIRPERSON

6 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil