

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
STRATEGY AND OPERATIONS COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 12 MAY 2022 AT 9.33AM**

PRESENT: Cr James Cootes, Cr Gwynn Compton, Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Jackie Elliott, Cr Martin Halliday, Cr Sophie Handford, Cr Jocelyn Prvanov, Cr Bernie Randall (online via Zoom), Cr Robert McCann

IN ATTENDANCE: Community Board Members Richard Mansell, Guy Burns (online via Zoom), Marilyn Stevens.

Mr Sean Mallon, Mr Mark de Haast, Natasha Tod, Mrs Janice McDougall, James Jefferson, Ian Georgeson, Glen O'Connor, Mark Butcher, Chris Glaudel, Ian Mitchell, Steve Flude, Darryn Grant, Natalie Allen, Kahu Ropata

APOLOGIES: There were none.

LEAVE OF ABSENCE: There were none.

1 WELCOME

2 COUNCIL BLESSING

The Chair welcomed everyone to the meeting and Cr Halliday read the Council blessing.

3 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION SAOCC2022/14

Moved: Cr Sophie Handford

Seconder: Cr Gwynn Compton

That the apology received from Cr Buswell be accepted.

CARRIED

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Pat Duignan spoke to item 8.3 Kāpiti Coast District Council Housing Strategy 2022. Mr Duignan is in support of the social housing initiatives. He raised concern that the research report did not discuss coastal hazards.

6 MEMBERS' BUSINESS

(a) Public Speaking Time Responses

There were none.

(b) Leave of Absence

There were none.

(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were none.

7 UPDATES

There were none.

8 REPORTS**8.1 LOCAL GOVERNMENT FUNDING AGENCY 2022/23 STATEMENT OF INTENT**

Ian Georgeson Chief Financial Officer gave a brief overview of Councils relationship with the Local Government Funding Agency (LGFA).

Mark Butcher Chief Executive of LGFA spoke to the special relationship LGFA has with Council.

Mr Butcher took members through a presentation and responded to questions.

COMMITTEE RESOLUTION SAOCC2022/15

Moved: Cr Jackie Elliott

Seconder: Cr Gwynn Compton

That the Strategy and Operations Committee notes the contents of the draft Local Government Funding Agency draft 2022/23 Statement of Intent and Half Year report to 31 December 2021.

.CARRIED

The meeting adjourned at 10.25am and resumed at 10.35am

8.2 KĀPITI COAST HOUSING NEEDS ASSESSMENT 2022

Natasha Tod Group Manager Strategy, Recovery and Growth introduced Steve Flude, Natalie Allen (The Urban Advisory), Chris Glaudel (Community Housing Aotearoa) and Ian Mitchell (Livingston Associates).

Chris, Natalie and Ian joined the meeting online and were the principal researchers putting a huge amount of work into the needs assessment.

Ms Tod responded to comments made by public speaker Pat Duignan.

Elected members were able to ask questions which were responded to by staff.

External guests responded to the technical questions asked by members.

COMMITTEE RESOLUTION SAOCC2022/16

Moved: Cr Robert McCann

Seconder: Cr Martin Halliday

That the Strategy and Operations Committee:

Receive the final Kāpiti Coast Housing Needs Assessment 2022, subject to minor editorial changes by the Chief Executive.

Acknowledges the significant contribution in the development of the Kāpiti Coast Housing Needs Assessment 2022 by Iwi partners, the community, local organisations, advisory groups, and businesses.

CARRIED

8.3 KĀPITI COAST DISTRICT COUNCIL HOUSING STRATEGY 2022

Natasha Tod Group Manager Strategy, Recovery and Growth noted that this strategy is based on feedback gained from the Housing Needs Assessment and informs how Council will address housing need in Kāpiti.

Ms Tod spoke to some of the actions already undertaken by Council and answered members questions.

Cr Jackie Elliott left the meeting at 11:47 am.

Cr Jackie Elliott returned to the meeting at 11:48 am.

COMMITTEE RESOLUTION SAOCC2022/17

Moved: Cr Robert McCann

Seconder: Cr Gwynn Compton

That the Strategy and Operations Committee:

Approve the Kāpiti Coast District Council Housing Strategy 2022, subject to minor editorial changes by the Chief Executive.

CARRIED

8.4 2022-2024 SOCIAL INVESTMENT FUND - ŌTAKI ALLOCATION AND APPOINTMENT OF DISTRICTWIDE PANEL

Janice McDougall Group Manager People and Partnership spoke to this report with the support of Claire Rewi Acting Senior Programme Advisor.

The paper was taken as read and members questions were responded to.

COMMITTEE RESOLUTION SAOCC2022/18

Moved: Cr James Cootes

Seconder: Cr Robert McCann

It is recommended that the Strategy and Operations Committee:

Agrees Year One funding (2022/23) for the Ōtaki Social Investment Fund be used to establish priorities for social investment to reduce inequity in Ōtaki, to inform the development and funding of programmes for years two and three of the current funding round (2023/24 and 2024/25).

Agrees the independent evaluation panel to make recommendations to Council on the Districtwide Social Investment Fund will be selected by the following councillors and staff:

Mayor Gurunathan

Deputy Mayor Janet Holborow

Chair of the Strategy and Operations Committee – Councillor James Cootes

Social Wellbeing Portfolio holder – Councillor Rob McCann

Group Manager People and Partnerships - Janice McDougall

ICARRIED

The meeting adjourned at 12.18pm and resumed at 12.28pm

8.5 STORMWATER MANAGEMENT FRAMEWORK ENGAGEMENT

Rita O'Brien Stormwater and Coastal Engineer took the report as read but spoke to the additions made to the framework as a result of the recent briefing to members.

Time was turned over to members for questions which Ms O'Brien answered.

Cr Jackie Elliott left the meeting at 12:32 pm.

COMMITTEE RESOLUTION SAOCC2022/19

Moved: Mayor K Gurunathan

Seconder: Deputy Mayor Janet Holborow

That Strategy and Operations Committee:

note this update on the development of the Stormwater Management Framework [SMF], and approve community engagement on the draft SMF vision, values and outcomes

CARRIED

8.6 CONTRACTS UNDER DELEGATED AUTHORITY

Sean Mallon Acting Chief Executive spoke to this report. Mr Mallon noted that the report spoke to a number of tenders that had been through the process over the past months.

Mr Mallon also highlighted that the variability of tender pricing coming through was due to the state of the current market. The number of tenders received points to contractors having many options when it comes to the work they seek to undertake.

Mr Mallon answered members questions.

COMMITTEE RESOLUTION SAOCC2022/20

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Sophie Handford

That the Strategy and Operations Committee notes there were six contracts accepted under delegated authority over \$250,000 for the period 1 January to 31 March 2022.

.CARRIED

9 CONFIRMATION OF MINUTES**9.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION SAOCC2022/21**

Moved: Cr Gwynn Compton

Seconder: Cr Robert McCann

That the minutes of the Strategy and Operations meeting of 10 March 2022 be accepted as a true and correct record.

CARRIED

10 PUBLIC SPEAKING TIME

- For items not on the agenda

11 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

12 PUBLIC EXCLUDED REPORTS**RESOLUTION TO EXCLUDE THE PUBLIC****PUBLIC EXCLUDED RESOLUTION SAOCC2022/22**

Moved: Mayor K Gurnathan

Seconder: Cr Gwynn Compton

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
12.1 - Paraparaumu Transport Hub Construction Contract	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	industrial negotiations)	withholding would exist under section 6 or section 7
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CARRIED

COMMITTEE RESOLUTION SAOCC2022/24

Moved: Deputy Mayor Janet Holborow

Seconder: Mayor K Gurunathan

That the Strategy and Operations Committee moves out of a public excluded meeting.

CARRIED

The Strategy and Operations Committee meeting went into public excluded session at 1.04pm.

12.1 PARAPARAUMU TRANSPORT HUB CONSTRUCTION CONTRACT

The following resolutions were released from public excluded business

COMMITTEE RESOLUTION SAOCC2022/23

Moved: Cr Gwynn Compton

Seconder: Cr Sophie Handford

Abstained: Cr Bernie Randall

That the Strategy and Operations Committee:

Approve the allocation of a project budget for the Paraparaumu Transport Hub project of \$8.5m.

Delegate authority to the Chief Executive to execute a contract for the construction of the Paraparaumu Transport Hub in general accordance with this report.

The Strategy and Operations Committee came out of public excluded session at 1.49pm.

The Strategy and Operations Committee meeting closed at 1.40pm.

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CHAIRPERSON