

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
ŌTAKI COMMUNITY BOARD MEETING
HELD AT THE ONLINE VIA ZOOM
ON TUESDAY, 10 MAY 2022 AT 7.00PM**

PRESENT: Ms Christine Papps, Ms Shelly Warwick, Cr James Cootes, Mr Cam Butler

IN ATTENDANCE: Mrs Janice McDougall, Ms Samara Shaw

APOLOGIES: Marilyn Stevens

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The Chair welcomed everyone to the Zoom meeting including Cr Halliday and media.

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION OCB2022/11

Moved: Ms Christine Papps

Seconder: Mr Cam Butler

That the apology received from Marilyn Stevens be accepted.

CARRIED

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

4 PUBLIC SPEAKING TIME

1. Joanne Hakaraia, on behalf of Te Waka Rakau Charitable Trust spoke to their grant application.

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – there were none.
- (b) Leave of Absence – there were none
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

It was noted that the Community Board members' activities was moved down on the agenda after the Considerations of Applications for funding report.

6 REPORTS

CONSIDERATION OF APPLICATIONS FOR FUNDING

The Board discussed the grants.

NAKITANGA | RECOMMENDATIONS

COMMITTEE RESOLUTION OCB2022/12

Moved: Cr James Cootes
 Secunder: Mr Cam Butler

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Te Waka Rākau Charitable Trust to assist with Rongoā packs for the Community on condition that the Chair receives costings around the 100 Rongoa packs and confirmation from another group or organisation that they are referring people to the trust.

CARRIED

COMMITTEE RESOLUTION OCB2022/13

Moved: Ms Shelly Warwick
 Secunder: Mr Cam Butler

That the Ōtaki Community Board approves a Sporting Activity Grant of \$500.00 to Kapiti Softball Club to assist with the costs of a batting cage.

CARRIED

COMMITTEE RESOLUTION OCB2022/14

Moved: Mr Cam Butler
 Secunder: Ms Shelly Warwick

That the Ōtaki Community Board approves a Community Grant of \$500.00 to the Amicus Club of Otaki to assist with costs of outings for their members.

CARRIED

COMMITTEE RESOLUTION OCB2022/15

Moved: Mr Cam Butler
 Secunder: Ms Christine Papps

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Feline Fix to assist with getting cats and kittens in Otaki spayed and neutered.

CARRIED

COMMITTEE RESOLUTION OCB2022/16

Moved: Cr James Cootes
 Secunder: Mr Cam Butler

That the Ōtaki Community Board approves a Sporting Activity Grant of \$500.00 to Te Rangihui Henare to assist with attending the IVF Va’a World Elite and Club Sprints Championships in England.

CARRIED

7 MEMBERS' BUSINESS

(d) Community Board Members' Activities

Christine Papps provided the following update:

- attended the SS Otaki Scholar Wreath laying ceremony;
- attended the AGM for the Friends of the Rotunda;
- was unable to attend the ANZAC Day service but Marilyn Stevens attended in her place;
- attended two Elevate Otaki meetings;
- attended Briefings at Council.

Cr Cootes circulated his report back and provided the following update:

- an update on Three Waters;
- an update on the Local Government Commission determination;
- An update on housing. There are three significant pieces of work in the housing space with the Housing Needs Assessment, the Housing Strategy and the Draft Plan Change for intensification provisions;
- Blue Bluff – Otaki Forks – attended a briefing and looked at options. Staff will come back to Council on options to reinstate the road and associated costs;
- An update car theft and crime - Members of the community have raised concerns around the level of crime within the community. He is meeting with Police to discuss this;
- there is further work happening around Te Horo Beach flooding;
- an update on the Social Investment grants;
- Peka Peka Interchange - The wording for the revised Notice of Motion for the Peka Peka interchange have been confirmed. Cr Cootes is collecting the required signatures and will be getting it on the next available council agenda.

Cam Butler has attended Briefings at Council.

Shelly Warwick asked if there was any update on the land purchased at Rangioru Road and what the plans are and also if the Industrial block on Riverbank Road had been sold?

Mrs McDougall advised that if an update was wanted on Rangioru Road that it would need to go through to the Chair and they can request an update or report for this.

8 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES

Ms Warwick raised that at the previous meeting she failed to declare a conflict of interest with the grant application from X-Otaki College Alumni Trust. She stated that the decision was not influenced by her position on the Board of Trustees and asked that this be noted in the minutes. Mrs McDougall noted that Council staff had received legal advice that this was an appropriate way to deal with this matter.

COMMITTEE RESOLUTION OCB2022/17

Moved: Ms Christine Papps
Seconder: Mr Cam Butler

That the minutes of the Ōtaki Community Board meeting of 22 March 2022 be accepted as a true and correct record.

CARRIED

9 MATTERS UNDER ACTION

8.1 MATTERS UNDER ACTION

The matters under action were taken as read and the following updates were provided:

- the Tasman Rd Exeloo that sustained severe structural and fire damage due to a stolen car crashing into it and then being set on fire in late January of this year has had some delays in gaining the specialist parts that are required to fix it. Council staff have been advised that all of the required components will be with the contractors next week and back into service for public use from the 23rd of May;
- The Otaki Boat Club - Staff have prepared a draft agreement with the Club and are currently finalising details;
- Site at Haruatai Park (former Ōtaki Play Group). Staff have discussed the possible site at Haruatai Park with Leigh Ramsay from Energise Otaki. The building needs significant work before it can be occupied. There are other groups that are also interested in the building. Staff have undertaken to keep in touch with Leigh as work progresses.

Cr Cootes talked to the Board about their role working within grassroots in the Community. What are we doing as a Board in the Community and how can we assist with issues that are in our Community.

The Ōtaki Community Board meeting closed at 8.39pm.

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CHAIRPERSON