



AGENDA

Paraparaumu-Raumati Community Board Meeting

**I hereby give notice that a Meeting of the Paraparaumu-Raumati
Community Board will be held on:**

Date: Tuesday, 12 April 2022

Time: 7.00pm

Location: Online via Zoom

**Mark de Haast
Group Manager Corporate Services**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Paraparaumu-Raumati Community Board will be held Online via Zoom, on Tuesday 12 April 2022, 7.00pm.

Paraparaumu-Raumati Community Board Members

Ms Kathy Spiers	Chair
Mr Guy Burns	Deputy
Mr Jonny Best	Member
Ms Grace Lindsay	Member
Cr Martin Halliday	Member
Cr Bernie Randall	Member

Order Of Business

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	Nil	

1 WELCOME**2 APOLOGIES****3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 PUBLIC SPEAKING TIME**5 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

6 REPORTS

6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

Kaituhi | Author: **Jayne Nock, Executive Secretary to Group Manager Corporate Services**

Kaiwhakamana | Authoriser: **Mark de Haast, Group Manager Corporate Services**

TE PŪTAKE | PURPOSE

- 1 To consider eligible applications to the Community Grants Discretionary Fund and to note Accountability Reports

HE WHAKARĀPOPOTO | EXECUTIVE SUMMARY

- 2 To consider the allocation of grants from the Discretionary Fund.

TE TUKU HAEPAPA | DELEGATION

- 3 The Paraparaumu/Raumati Community Board has delegated authority as at section D of the 2019-2022 Governance Structure:
Approving criteria for, and disbursement of, community-based grant funds as approved through the LTP or Annual Plan

TAUNAKITANGA | RECOMMENDATIONS

- A. That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Penny Mikkelsen on behalf of "Share the Warmth" to help with purchasing 'new' items for the Share the Warmth campaign 'keeping Kapiti warm this winter'.
- B. That the Paraparaumu/Raumati Community Board approves a grant of \$..... plus GST to the Kāpiti Softball Club to help with costs to erect fences around their batting container at Te Atiawa Park, Paraparaumu.
- C. That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Feline Fix to help with costs towards their spay and neutering programme.

TŪĀPAPA | BACKGROUND

- 4 This is the fifth Paraparaumu/Raumati Community Board meeting of the 2021/2022 financial year.
- 5 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.
- 6 Accountability reports on grants allocated are required two months after the event or activity for which the grant was awarded takes place.

HE KŌRERORERO | DISCUSSION

- 7 Three applications for funding have been received and are attached as Appendix 2 to this report and summarised below.

Kāpiti Softball Club

- 8 Kyla Huff, on behalf of the Kāpiti Softball Club, has applied for a grant of \$500 plus GST to help with costs to erect fences around their batting container at Te Atiawa Park, Paraparaumu.

Share the Warmth

- 9 Penny Mikkelsen, on behalf of Share the Warmth, has applied for a grant of \$500 requesting help with purchasing 'new' items e.g. underwear and bedding for the Share the Warmth campaign 'keeping Kapiti warm this winter'.

Feline Fix

- 10 Annette Buckley, on behalf of Feline Fix, has applied for a grant of \$500 to help with costs with their spay and neutering programme

He take | Issues

- 11 There are no issues to be considered within this report.

Ngā kōwhiringa | Options

- 12 There were no options to be considered within this report.

Tangata whenua**Panonitanga āhuarangi | Climate change**

There are no climate change considerations required within this report.

Ahumoni me ngā rawa | Financial and resourcing

- 15 An amount of \$23,392 is allocated in the 2021/22 budget for the Paraparaumu/Raumati Community Board. This is summarised in the table below:

Total budget allocated for the 2021/22 year	\$23,392
Grants approved during 2021/22	-\$9,500
Balance as at 12 April 2022	\$13,892

- 16 Grants approved for the 2021/22 year are as follows:

Date	Recipient	Amount	Purpose of Grant	Report Back
6/7/21	Lions Club of Waikanae Inc.	\$500	Printing costs for Foodbank leaflets	Received 6/12/21
6/7/21	Kapiti Ballet Society	\$500	2021 Dance Festival at Southwards 17-20 July	Received 7/3/22
6/7/21	LOVED4LIFE™	\$500	Material for welcome quilts for newborn babies	Received 1/11/21
28/9/21	49 Squadron Air Training Corps	\$500	First Aid Training for 15 cadets	Report due May 22
28/9/21	The Kapiti Community Recreational Turf Trust	\$500	Due to lack of additional funding to install water fountains, Board Members agreed the grant money could help towards repairing the score board, replacing broken vacuum and microwave and repairing two broken fridges.	Report due May 22
28/9/21	Raumati South Kindergarten	\$500	To purchase four child-sized wheelbarrows for their garden	Received 1/2/22

Date	Recipient	Amount	Purpose of Grant	Report Back
28/9/21	Grace Brabham	0	Application withdrawn as the National Gymnastrada in Auckland in October was cancelled due to Covid restrictions	N/A
28/9/21	Mulled Wine Concerts in Kāpiti	\$250	Hall hire, relocation of piano, programme printing costs	Received 16/3/22
28/9/21	Kapiti Basketball Association	\$500	Due to Covid restrictions the Hawkes Bay tournament was cancelled and Board Members agreed to cover the Levin tournament in October	Received 20/10/21
28/9/21	Kapiti US Marines Trust	\$500	Collection of photos and film reels set in Kapiti	Report due Dec 21
28/9/21	Cancer Society	\$500	Landscaping their outdoor multi-purpose garden space	Received 21/12/21
28/9/21	Pickle Pot Be-In	\$500	Music Festival in Paekākāriki in January 2022	Received 23/3/22
28/9/21	Kapiti Chess Club	\$500	Extra chess sets for their tournaments	Received 16/3/22
28/9/21	Kapiti Youth Support	\$500	Building projects: plant boxes, picnic tables	Received 3/2/22
28/9/21	Glenda Robb	\$250	Garden equipment for their Rainbow Court Community Garden	Received 29/11/21
28/9/21	MenzShed Kapiti Inc.	\$500	New resource consent	Report due May 22
23/11/21	Creative Kapiti	\$1,000	Funding for the Toharā Community Art Project	Report due May 22
23/11/21	Waterstone Community Composting	\$500	Purchase of compost bins and signage	N/A
15/12/21	Waterstone Community Composting	-\$500	Refund – The project was cancelled due to lack of further funds	N/A
15/2/22	Kāpiti Coast Rugby League Club	\$500	TAG affiliation and to implement their marketing strategy for their Junior Youth Programme	Received 15/3/22
15/2/22	Keelan Magalogo	0	Application withdrawn due to C-19 and cancellation of the NZ Youth Touch Nationals	N/A

Date	Recipient	Amount	Purpose of Grant	Report Back
15/2/22	Nikora Hohepa Waata	\$500	Start-up costs for Māori Warden Aotearoa and purchasing stationery, business cards, uniforms, first aid kit	Report due April 22
15/2/22	Raumati South School	\$500	Snow cone machine	Report due April 22
	TOTAL GRANTS	\$9,500		

17 Completed Accountability Reports received are attached as Appendix 3 to this report.

Grants approved during 2020/21 are detailed as Appendix 4 to this report

Ture me ngā Tūraru | Legal and risk

19 There are no legal or risk considerations in this report.

Ngā pānga ki ngā kaupapa here | Policy impact

20 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.

TE WHAKAWHITI KŌRERO ME TE TŪHONO | COMMUNICATIONS & ENGAGEMENT

Te mahere tūhono | Engagement planning

This matter has a low level of significance under the Council's Significance and Engagement Policy.

Whakatairanga | Publicity

NGĀ ĀPITI HANGA | ATTACHMENTS

1. Discretionary grant criteria [↓](#)
2. Grant Applications (under separate cover) [⇒](#)
3. Accountability Report Back (under separate cover) [⇒](#)
4. Grants approved during 2020/21 [↓](#)

**PARAPARAUMU/RAUMATI COMMUNITY BOARD
COMMUNITY GRANTS – APPLICATION FORM**CRITERIA FOR COMMUNITY GRANTS

The purpose of the Paraparaumu/Raumati Community Board's Community Grants is to provide financial assistance for projects or activities that promote the well being of the Paraparaumu and/or Raumati community and show clear community benefit.

Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Paraparaumu/Raumati area. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paraparaumu/Raumati areas.

Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Paraparaumu/Raumati Community. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paraparaumu/Raumati Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

NOTE: All applications must have full documentation to support their application (**maximum of five pages in total**).

Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees*;
5. The remission of hall rental*.

* within the **current financial year** of the project or activity

**PARAPARAUMU/RAUMATI COMMUNITY BOARD
COMMUNITY GRANTS – APPLICATION FORM****Ineligible Purposes**

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses**.

**Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

Maximum Grant

The maximum grant payable is **\$500**.

Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paraparaumu/Raumati Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

The above conditions and criteria do not preclude the Paraparaumu/Raumati Community Board from considering any application at its discretion.

Applications are to be addressed to:

Jayne Nock, Executive Secretary
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254
jayne.nock@kapiticoast.govt.nz

PLEASE NOTE:

Applications must be received by the Kāpiti Coast District Council at least 8 working days prior to the Paraparaumu/Raumati Community Board meeting date, in order to meet the reporting deadline.

Meetings of the Paraparaumu/Raumati Community Board are held every six weeks.

PARAPARAUMU/RAUMATI COMMUNITY BOARD

LIST OF GRANTS FOR THE 2020/21 YEAR

Summary of activity:

2020/21 budget allocation	\$22,777
Balance carried forward to the 2019/20 financial year (Council approved)	\$8,353
Total budget for the 2020/21 year	\$31,130
Grants allocated during 2020/21 (including \$900 refund from unused grant money)	\$29,270
Balance as at 30 June 2021	\$1,860

Grants allocated:

Date	Recipient	Amount	Purpose of Grant	Report Back
18/8/20	Art Studio Kapiti	\$500	Purchase cards to display the artists of art studios artworks on the Kapiti Trail.	Received 10/5/21
18/8/20	Combined Lions Club of Kapiti	\$400	Purchase leaflets for advertising their Annual Foodbank Appeal.	Received 24/12/20
18/8/20	Kapiti Community Patrol (re-purposed c-19)	\$2,500	Help with shortfall of income, due to loss of sponsorship and lack of fundraising during C-19 lockdown.	Received 27/10/20
18/8/20	Kidz Need Dadz	\$500	Annual Father's Day Community Event.	Received 24/10/20
18/8/20	L'Arche Kapiti	\$500	Purchase fruit trees and shrubs.	Received 29/12/20
18/8/20	Kapiti Bears Rugby League (re-purposed c-19)	\$3,500	Replace all toilets and new floor coverings in their Club at Matthews Park, Raumati.	Received 7/5/21
18/8/20	Matai Community Garden Group	\$500	Purchase a Timered Irrigation system for their community garden.	Received 12/5/21
18/8/20	Mulled Wine Concerts in Kapiti	\$500	Covering costs for two concerts (26 July and 16 August).	Received 7/9/20
18/8/20	Peyton Morete	\$250	Costs associated with attending the National Shakespeare Schools Production in October 2020 in Dunedin.	Received 29/12/20
18/8/20	Summer Breeze Art Gallery	\$500	Setting up the Gallery inside the Green and White Ribbon Café, Raumati Beach.	Received 10/11/20
13/10/20	Cancer Society	\$500	Creating a peaceful, multi-purpose garden for everyone who visits them to enjoy.	Received 9/12/20
13/10/20	Jenna-Lea Philpott (Creative Kapiti)	\$500	Launch of the Art Everywhere Project in Paraparaumu Beach.	Received 23/11/20
13/10/20	Raumati Village Business Assoc.	\$500	Establishing the Raumati Village Christmas Parade	Received 16/2/21

Date	Recipient	Amount	Purpose of Grant	Report Back
13/10/20	Jackson Boyd	\$404	Purchase a 'national level' uniform for when attending his first national touch tournament as a referee	Received 23/12/20
13/10/20	Kapiti Chess Club	\$500	Purchase a portable storage cabinet to safely and securely house the Club's assets	Received 9/2/21
24/11/20	MOA Community Garden Inc	\$489.47	Purchase a line trimmer, ear protectors and pole pruner attachment for local community orchard	Received 28/6/21
24/11/20	Aur�lie Bray (Pickle Pot Be-In)	\$500	To help with safety facilities for the Pickle Pot Be-In Youth Festival in Paekakariki on 2/1/21.	Received 21/12/20
24/11/20	Feline Fix	\$500	To help provide a community service to the animals of K�piti by financially assisting and encouraging owners to de-sex their pets	Received 1/2/21
24/11/20	Actively Coping with Cancer	\$500	Hall hire costs to hold ongoing sessions at United Parish Church, Raumati.	Received 6/12/21
16/2/21	Friendship force of Kapiti	\$500	Hall hire at the Queen Elizabeth Park and Kohas for speakers when hosting Friendship force Clubs around New Zealand	Received 9/3/21
16/2/21	Kapiti Songsters Choir	\$500	Hall hire costs for weekly choir sessions at the Kapiti Uniting Church Hall during school terms.	Received 16/12/21
16/2/21	Room 4 Raumati South School	\$500	Purchase a commercial snow cone machine.	Received 29/3/21
13/4/21	Sue Spellacey	\$500	Attending the NZ National Masters tournament in Tauranga representing women's 45's Hockey Team.	Received 20/5/21
13/4/21	Paraparaumu Beach Bowling Club	\$500	The Club attending National Interclub bowls Sevens event in Christchurch in April 2021.	Received 1/7/21
13/4/21	Jo Weir	\$500	To help costs for a post graduate certificate course in Digital and Collaborative Learning through The Mindlab (NZQA accredited)	Received 3/7/21
13/4/21	Te Ara Korowai	\$500	To purchase paint and other essential maintenance items required to maintain the exterior of their Te Ara Korowai property.	Received 22/9/21
8/6/21	Adam Warriner	\$500	To help towards reinstating a memorial for Martin Kau Kau at MacLean Park	Report due June 22
8/6/21	Roger Childs - Friends of the Wharemauku Stream	\$950	To help with purchasing tools for planting and maintenance work and also a medical kit and safety equipment (i.e. ear-muffs and goggles).	Received 28/8/21
8/6/21	Kapiti Chorale	\$500	Hall hire for their choir rehearsals held at St Paul's Anglican Church Hall in Paraparaumu during February to November 2021	Received 16/12/21
8/6/21	Kapiti Coast Derby Crew	\$1,000	Hall hire of Kapiti College's gymnasium to practice each week and play their games during the year	Report due Mar 22

Date	Recipient	Amount	Purpose of Grant	Report Back
8/6/21	Kapiti Community Patrol	\$2,000	To help with ongoing running costs for their Community Patrol vehicle.	Received 9/8/21
8/6/21	Kapiti Economic Development Association	\$1,000	To equip a business hub at Kapiti Coast Airport to assist start-up businesses to get off the ground and existing businesses to grow	Received 16/12/21
8/6/21	Kapiti Table Tennis Club	\$861	Hall hire for the extra days of interclub and club championship fixtures	Received 9/8/21
8/6/21	L'Arche Kapiti	\$500	To purchase wax, fragrance and jars to make soy candles as part of their Aroha Day activities	Received 11/8/21
8/6/21	Nikau Valley Restoration Society	\$1,750	To help with launching an ambitious project of restoration of wetlands and streams in the Nikau Valley Catchment and Paraparaumu Scenic Reserve	Received 7/10/21
8/6/21	Raumati Line Dancers	\$516	Hall hire to hold their (July/October/December) Socials at the Paraparaumu Memorial Hall.	Received 9/12/21
8/6/21	Society of Saint Vincent de Paul, Kapiti	\$750	To purchase a 50-metre roll of UV resistance quarantine netting to protect their seedlings from birds and more water irrigation hoses for their garden beds	Received 13/8/21
8/6/21	Special Olympics Kapiti	\$1,000	Due to Covid restrictions the Summer Games in Hamilton (Dec 21) was postponed and Board Members agreed the grant money could be spent on new Club uniforms for the athletes.	Received 30/3/22
8/6/21	Koro Don Te Maipi	\$1,300	On behalf of Taakiri o te ata kaumatua, to help with costs to hold a 'Culture Day' to celebrate Māori Culture mixing with Pākehā English culture	Returned 1/7/21
22/6/21	Koro Don Te Maipi	-\$900	Refund of unused grant money	N/A
	TOTAL GRANTS	\$29,270.47		

7 CONFIRMATION OF MINUTES**7.1 CONFIRMATION OF MINUTES**

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Mark de Haast, Group Manager Corporate Services

Taunakitanga | Recommendations

That the minutes of the Paraparaumu/Raumati Community Board meeting of 15 February 2022 be accepted as a true and correct record.

APPENDICES

1. Draft Minutes of the Paraparaumu/Raumati Community Board meeting 15 February 2022 [↓](#)

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 15 FEBRUARY 2022

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING
HELD AT THE ONLINE VIA ZOOM
ON TUESDAY, 15 FEBRUARY 2022 AT 7.00PM**

PRESENT: Ms Kathy Spiers, Mr Guy Burns, Mr Jonny Best, Ms Grace Lindsay,
Cr Martin Halliday, Cr Bernie Randall

IN ATTENDANCE: Mark de Haast, Jayne Nock

APOLOGIES: Cr Sophie Handford

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The Chair welcomed everyone to the meeting.

2 APOLOGIES

An apology from Cr Sophie Handford was noted.

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Nil

4 PUBLIC SPEAKING TIME

Nil

5 MEMBERS' BUSINESS

(a) Public Speaking Time Responses
Nil

(b) Leave of Absence
Nil

(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the
commencement of the meeting)
Nil

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 15 FEBRUARY 2022**(d) Community Board Members' Activities**

The following papers were tabled during the meeting:

- Board Members' ongoing business matters as at 15 February 2022;
- Kathy Spiers' activities as at 15 February 2022.

TABLED DOCUMENTS

The following documents were tabled. The following documents were tabled.

Appendices

- 1 Board Members' ongoing business matters as at 15 February 2022
- 2 Kathy Spiers' activities as at 15 February 2022

6 REPORTS**6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING****COMMITTEE RESOLUTION PRCB2022/1**

Moved: Cr Martin Halliday

Seconder: Mr Guy Burns

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to Kapiti Coast Rugby League Club, to help with costs with TAG affiliation and to implement their marketing strategy for their Junior Youth Programme.

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to Keelan Magalogo to help with costs to travel to Christchurch for the NZ Youth Touch Nationals in February 2022.

That the Paraparaumu/Raumati Community Board approves a grant of \$500 to Nikora Hohepa Waata, to help with start-up costs for Māori Warden Aotearoa and purchasing stationery, business cards, uniforms, first aid kit.

That the Paraparaumu/Raumati Community Board approves a grant of \$500 plus GST to Raumati South School and the 'We're 4 Snow Cone' to purchase a snow cone machine.

CARRIED

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 15 FEBRUARY 2022**7 UPDATES****7.1 UPDATE ON THE PROPOSED PEDESTRIAN CROSSING, POPLAR AVENUE, RAUMATI SOUTH.**

Cr Sophie Handford was unable to join the meeting so the update was tabled for Board Members' review.

COMMITTEE RESOLUTION PRCB2022/2

Moved: Mr Guy Burns
 Seconder: Cr Martin Halliday

Board Members accepted the report.

CARRIED**TABLED DOCUMENTS**

The following documents were tabled.

Appendices

- 1 Update on Proposed Pedestrian Crossing, Poplar Avenue

7.2 NOTICE OF MOTION OF 3 AUGUST 2020: SPEED SIGNS RAUMATI VILLAGE CENTRE

Mark de Haast spoke to the letter issued to Guy Burns from the Acting Chief Executive in response to a complaint he made regarding a notice of motion on speed signs at Raumati Village Centre (tabled).

COMMITTEE RESOLUTION PRCB2022/3

Moved: Ms Kathy Spiers
 Seconder: Mr Guy Burns

Board Members accepted the report.

CARRIED**TABLED DOCUMENTS**

The following documents were tabled.

Appendices

- 1 Notice of Motion - speed signs at Raumati Village Centre

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 15 FEBRUARY 2022**8 CONFIRMATION OF MINUTES****8.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION PRCB2022/4**

Moved: Cr Martin Halliday

Seconder: Mr Guy Burns

That the minutes of the Paraparaumu/Raumati Community Board meeting on 23 November 2021 be accepted as a true and accurate record of the meeting.

CARRIED

Cr Halliday advised he had joined Council Officers on a beach patrol and attended a Kapiti Boating Club committee meeting. The Beach Bylaw was discussed including the problem around the lack of disability access at the northern end of the beach on Manly Street.

The Chair advised:

- the Notice of Motion, to allow people with disabilities to access the beach, will be tabled at the 24 February Council meeting and Board Members will be updated; and
- delegated powers for Board Members – to be further discussed and prepared (by Board Members) in readiness for the October elections.

9 MATTERS UNDER ACTION**9.1 MATTERS UNDER ACTION**

Board Members noted progress to date and comments were made on the following actions:

- Town Centre Project – there had been some concerns around the removal of trees and Board Members were advised that any issues needed to be directed to the Council's Project Management Office.
- Raumati Village Safety Improvements:
 - the Council was still working through funding with Waka Kotahi; and
 - some works had been carried out on Gray Avenue, Paraparaumu Beach.
- Scooterpark at MacLean Park – planned for 2023.
- Restoration of Tikotu Stream – had been delayed due to availability of materials.
- Te Uruhi (The Gateway) – a Briefing is planned for Councillors and the Board will be updated
- Community Board fund – a criterion needed to be determined.
- Restoration of the Wharemauku Stream – hydrology report had been received.

The following updates for Board Members' follow up list was agreed:

- Whale song, Kaitawa Reserve Restoration Group and restoration of the Wharemauku Stream to be included as a single item called 'Wharemauku Park/Central Park Development'
- Bus Shelters at Bus Stops on the Kapiti Coast – GWRC is working with the Community Board but noted they had no funding
- Bus Parking areas – GWRC/Council working together to conform to modern site standards.
- Renown Road Footpath – Cr Randall will take the request to the Annual Plan discussion at the Council meeting on 24 February.

PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING MINUTES 15 FEBRUARY 2022

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Paraparaumu-Raumati Community Board meeting closed at 7.58pm.

.....
CHAIRPERSON

8 MATTERS UNDER ACTION**8.1 MATTERS UNDER ACTION**

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Mark de Haast, Group Manager Corporate Services

The updated matters under action, as attached at appendix 1, for the Board's review.

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APPENDICES

1. Matters Under Action [↓](#)

Paraparaumu/Raumati Community Board – Matters Under Action Register (as at 5 April 2022)

Item	Progress
Town Centres Project/Paraparaumu Transport Hub	A selective tender process is underway for a construction contractor, proposals due 22 April. Trees have now been removed in preparation for works to begin from late-May. The latest designs are available to view on the Council website.
Raumati Village Safety Improvements	\$400,000 of funding has been confirmed for Raumati Village safety and speed management improvements over the next two years. Officers will revisit the work previously undertaken on this project and confirm what work is achievable with this level of funding. The Government's speed limit legislation changes, hopefully completed over the next four to six months, will also influence this work as Officers are hopeful that speed limits around schools will drop to 30km/hr. This reduced speed limit may require physical works to be undertaken out of this funding. Officers will provide an update to the Board at the next meeting.
Existing informal walking tracks linking Raumati South with the Leinster Avenue/old State Highway One area be acknowledged and protected in any future development of this land.	No further updates received.
Martin KauKau Memorial	The Skatepark will be upgraded summer 2022 and the artwork will be included at the same time. Adam will be involved in the consultation process.
RSA Memorial	Philip Simpson has met with Council staff and has undertaken to send a detailed drawing/specification. Once this is received the Council will start the detailed planning.
Kahe te Rau o te Rangi Artwork	As part of Te Uruhi (the Gateway), Te Atiawa has been commissioned to provide art/cultural elements to the building and surrounds.

The following items are part of the Council's forward work programme (for noting and appropriate updates) (added 28 Sept 21):

Te Newhanga Kapiti Community Centre	The existing building is being assessed to determine whether parts of it can be refurbished and re-used, engaging with partners, centre users and our community and investigating the best location for a community centre in Paraparaumu in case the existing building is not reused.
MacLean Park (skate park, older persons equipment, lights at the basketball court)	Officers are investigating a cost-effective and sustainable solution for lighting at the Maclean Park basketball court. Depending on the preferred option, it is likely that resource consent will need to be applied for.

The following items are part of the Council's forward work programme (for noting and appropriate updates) (added 28 Sept 21):	
Te Uruhi (The Gateway)	Responses to requests for information have been provided as part of the Resource Consent process and a decision on notification is expected in April from the independent assessor. The designer for the visitor discovery space has been working with mana whenua on narratives for storytelling at the site.
Community Board fund (\$20,000)	Criteria to be confirmed.

The items below for Board Members' follow up:	
Wharemauku Park/Central Park Development (including Whale song, Kaitawa Reserve Restoration Group and restoration of the Wharemauku Stream)	
Hydrology Report for Links Building	
Bus Shelters at Bus Stops on the Kapiti Coast - GWRC is working with the Community Board	ongoing
Bus Parking areas - GWRC/Council working together to conform to modern standards	First up will be Raumati area including Menin and Poplar Avenue – ongoing
Beach Bylaw - Notice of Motion dated 23 Nov 21 requesting the Council review Beach Bylaw around people with disabilities accessing Manly Street north accessway in vehicles	ongoing

9 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil