

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
WAIKANAĒ COMMUNITY BOARD MEETING
HELD ONLINE VIA ZOOM
ON TUESDAY, 15 MARCH 2022 AT 7.00PM**

PRESENT: Mr James Westbury, Cr Jocelyn Prvanov, Mr Richard Mansell, Mr Tonchi Begovich, Ms Michelle Lewis

IN ATTENDANCE: Cr Martin Halliday, Mr Mike Mendonça, Mr Kelvin Irvine, Ms Tanicka Mason, Ms Tracey Waye

APOLOGIES: Nil

LEAVE OF ABSENCE: Nil

1 WELCOME

The Chair opened the meeting and welcomed everyone in attendance, including Cr Martin Halliday.

2 APOLOGIES

Nil

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Nil

4 PUBLIC SPEAKING TIME

Anna Carter, Chris Keenan and Sarah Poff spoke on behalf of the Reikorangi Residents' Association (RRA), who had been granted \$7,200 from the Waikanae Community Board on 30 March 2021 to prepare a Landscape Strategy for the Reikorangi Domain. A working draft of the Reikorangi Domain Draft Reserve Management Plan 2022 was presented for the Board's consideration and support, and the team answered questions from Board members.

The Chair thanked the RRA for the work done and advised the Board would discuss how they could support the proposal later in the meeting, under 'Members Business – Public Speaking Time Responses'.

Steve Hollett spoke about agenda item 6.2 Waimanu Lagoons Focus Group – Confirmation of Terms of Reference (TOR). He stated the TOR had been confirmed at a WCB meeting on 18 June 2019 and felt the report was unnecessary. He also noted the Waimanu Lagoons Management Plan does not outline how amendments to the plan should be tracked, and suggested Council look at other Management Plans to see how this is managed. He then suggested resolutions for the Board to consider.

In response Mr Mendonça advised that from the Council's perspective there is a degree of relaxation about who sits on the Focus Group and that the Management Plan itself is silent on this, meaning there is opportunity to tidy up the matter without needing to involve formal processes. He also noted that the Management Plan does not require either the Waikanae Community Board or the Council to make this decision, rather that it be done in collaboration with the community, which he was happy to arrange if the Board and other interested parties were in agreement. The Board agreed this was a sensible solution and after further discussion it was agreed that Mr Mendonça

would forward contact details of the new Parks, Open Space and Environment Manager, Gareth Eloff, to Mr Hollett for further discussion.

Gordon Shroff spoke on behalf of the Waikanae Beach Residents Association, who had been granted \$5,000 from the Waikanae Community Board on 28 September 2020 to assist with the cost of installing history information boards at selected locations at Waikanae Beach, and provided an update on the project’s progress.

Gerald Rhys spoke about agenda item 6.1 Update on Waikanae Beach Hall. He stated that at the previous meeting the Board had asked not only about the current status of the hall but also about the broader, strategic planning for the hall. He did not feel the second part of the question had been addressed.

The Chair responded this would be discussed further when the paper comes up on the agenda.

5 MEMBERS’ BUSINESS

(a) Public Speaking Time Responses

The Chair noted that most items had been responded to already or would be responded to when the item came up on the agenda.

With regard the Reikorangi Residents’ Association, the Chair suggested the Board make a resolution supporting the work the RRA had put forward.

COMMITTEE RESOLUTION WCB2022/7

Moved: Cr Jocelyn Prvanov
 Seconder: Mr Tonchi Begovich

That the Waikanae Community Board supports in principle the proposed Reikorangi Domain Working Draft Reserve Management Plan and request that staff work with the Reikorangi Residents Association to progress it.

CARRIED

(b) Leave of Absence – nil

(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

The Chair advised there were two matters of an urgent nature that he had been advised of for the previous Board meeting, however because all Board members were not present at the last meeting he was bringing those items to this meeting for discussion:

- The election of a Deputy Chair following the resignation of Margaret Stevenson-Wright

COMMITTEE RESOLUTION WCB2022/8

Moved: Cr Jocelyn Prvanov
 Seconder: Mr Tonchi Begovich

That Richard Mansell be nominated as the Deputy Chair of the Waikanae Community Board.

CARRIED

- That the other roles vacated by Margaret Stevenson-Wright be filled. The Chair noted that the roles on the Pharazyn Reserve Focus Group and the Waimanu Lagoons Focus Group have already been filled by Mr Mansell and Mr Begovich respectively. There was discussion on whether the other roles she had filled were because Board representation was required or whether it was based on her own areas of interest. It

was agreed that Council officers would confirm those groups that had a formal requirement for representation from the Waikanae Community Board

- Mr Mansell noted that although Ms Stevenson-Wright was no longer on the Pharazyn Reserve Focus Group representing the Board, he had invited her to stay on the group as she has good historical knowledge and connections in this area

(d) Community Board Members' Activities

Mr Mansell advised he had an onsite meeting at the Pharazyn Reserve with the Council's Parks Open Space and Environment staff, along with three Pharazyn Reserve Focus Group members. They spent approximately two hours walking around the reserve and discussing issues

Ms Lewis referred to the community-led recycling initiative that she was involved with. She advised the group had met, carried out research, drafted two proposals and met with Council staff. They had identified possible sites that could be suitable, the only question is how quickly the matter can move forward

Mr Begovich had no activities to share that were not raised elsewhere in the meeting

Cr Prvanov advised that she had also attended the community recycling meeting with Ms Lewis. She noted that this followed a hui she had attended in February at the Otaihanga recycling centre, which involved a number of people from around the country looking at recycling initiatives. Last week's meeting was to explore how Waikanae could fit into that

TABLED DOCUMENTS

The following documents were tabled:

Appendices

- 1 Cr Prvanov - Activity Report November 2021 - March 2022

Mr Westbury advised he is part of the Manaaki Kāpiti Covid support response, making sure the community is equipped and can respond to Covid now that it is in our community

6 REPORTS

6.1 WAIKANAE COMMUNITY BOARD - UPDATE ON WAIKANAE BEACH HALL

Mr Mendonça and Mr Irvine spoke to this report. Mr Mendonça confirmed that the planned strengthening and renewal work on the Waikanae Beach Hall has been deferred, to enable discussion regarding a possible alternative hall or facility. However, some maintenance has been carried out to ensure the building can still be used in the short term.

While there is currently no funding in the Long-term Plan to replace the beach hall, a high level options analysis can be undertaken to inform the discussion between Council, the Waikanae Community Board and the Waikanae Beach Residents' Association.

COMMITTEE RESOLUTION WCB2022/9

Moved: Mr Tonchi Begovich
 Secunder: Ms Michelle Lewis

That noting Standing Order 4.2 regarding meeting duration, Waikanae Community Board members agreed to finish the current discussion and then adjourn for a break.

CARRIED

Board members sought clarification about the LTP maintenance budget. The Board also sought confirmation that capex allocated to strengthening and renewals would not be 'lost' if the work

were deferred. Officers agreed to follow up with responses.

COMMITTEE RESOLUTION WCB2022/10

Moved: Mr Tonchi Begovich

Seconder: Ms Michelle Lewis

That the Waikanae Community Board requests that officers provide a summary of high level options, including costings, for the replacement of the Waikanae Beach Hall with a fit-for-purpose facility, and that this be presented to the 14 June 2022 Community Board meeting.

CARRIED

COMMITTEE RESOLUTION WCB2022/11

Moved: Mr Tonchi Begovich

Seconder: Mr Richard Mansell

That the Waikanae Community Board notes that essential maintenance on the Waikanae Beach Hall is being undertaken, but that major works are on hold pending discussions regarding a possible alternative facility, subject to advice from the Chief Financial Officer that funding for the work already in the Long-term Plan can be carried forward to future years.

CARRIED

The meeting adjourned at 9.28pm and resumed at 9.39pm.

6.2 WAIMANU LAGOONS FOCUS GROUP - CONFIRMATION OF TERMS OF REFERENCE

The report was taken as read. Mr Mendonça noted there was no requirement in the Waimanu Lagoons Management Plan for the Board to be involved in the decision-making regarding membership of the Focus Group, nor for there to be a recommendation made to Council.

COMMITTEE RESOLUTION WCB2022/12

Moved: Cr Jocelyn Prvanov

Seconder: Mr Tonchi Begovich

That the Waikanae Community Board leaves the decision-making regarding the Waimanu Lagoons Terms of Reference to the Waimanu Lagoons Focus Group.

CARRIED

7 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES - 1 FEBRUARY 2022

It was noted that the minutes of 1 February 2022 stated incorrectly that Mayor Gurunathan was in attendance at the meeting. With this correction, the Board approved the draft minutes.

COMMITTEE RESOLUTION WCB2022/13

Moved: Ms Michelle Lewis

Seconder: Mr Richard Mansell

That with the amendment that the Mayor was not in attendance at the meeting, the minutes of the Waikanae Community Board meeting of 1 February 2022 be accepted as a true and correct

record.

CARRIED

8 MATTERS UNDER ACTION

8.1 MATTERS UNDER ACTION - 8 MARCH 2022

The report was taken as read and Mr Mendonça advised the following:

- Item 9 confirms there is to be a review of the 117 reserves across the District, which will be carried out over the next three years – Board members should advise if they had specific concerns
- Mr Mendonça agreed to seek an update offline regarding the timeline for the Old State Highway 1 revocation works (with a view to keeping the community informed, so they can prepare for any disruption that may be caused during the works)
- Regarding the upgrade of the Mahara Gallery, Mr Begovich noted that the operating budget for the new gallery appears to be insufficient to provide the desired levels of service. Mr Mendonça confirmed this was being worked on with the Mahara Gallery Trust, with the expectation that a satisfactory outcome will be identified
- It was confirmed that WCB representatives on the Library Working Group are James Westbury and Tonchi Begovich
- Regarding work planned for Waikanae Park, Mr Mendonça advised that the clubrooms needed to be inspected regarding their structural integrity. Board members referred to funding in the Long-term Plan that had been allocated to Waikanae Park, and sought assurance that the funding was to be deployed as planned. Mr Mendonça agreed to follow up and confirm.
- Noting that the Waikanae Community Board wants to see a good outcome for the Waikanae community, Board members asked whether there was an opportunity for them to be involved in resource consent discussions with Summerset, specifically around development contributions and surplus land. Mr Mendonça advised a representative from Summerset had agreed to attend the next WCB meeting to answer questions about their intentions for the land. He also noted there is a statutory process to be followed regarding resource consent applications, and would investigate further into how Board members may be able to have input and/or visibility into the decision

Mr Mendonça also advised that the issues raised by the two members of the public who presented at the last Board meeting had been dealt with as operational issues, to the satisfaction of the parties involved.

Cr Prvanov asked the Chair to find out when the next meeting of the Coastal Adaptation Panel will be held.

TAUNAKITANGA | RECOMMENDATIONS

That the Waikanae Community Board notes the Matters Under Action register updated at 8 March 2022.

9 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Waikanae Community Board meeting closed at 10.21pm.

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CHAIRPERSON