

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
STRATEGY AND OPERATIONS COMMITTEE MEETING
HELD ONLINE VIA ZOOM
ON THURSDAY, 10 MARCH 2022 AT 9.30AM**

PRESENT: Cr James Cootes, Cr Gwynn Compton, Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr Jackie Elliott, Cr Martin Halliday, Cr Sophie Handford, Cr Jocelyn Prvanov, Cr Bernie Randall, Cr Robert McCann

IN ATTENDANCE: Wayne Maxwell, Sean Mallon, Mark de Haast, Janice McDougall, Mike Mendonca, James Jefferson; Natasha Tod, Monica Turner, Mark Ward, Eva George, Lesley Olsson, Hamish McGillivray, Jo Bryan, Ian Georgeson, Josh Ryan, Darryn Grant, Tanicka Mason, Fiona Story

APOLOGIES: There were none.

LEAVE OF ABSENCE: There were none.

1 WELCOME

The Chair welcomed everyone to the meeting

2 COUNCIL BLESSING

Cr Randall read the Council blessing.

3 APOLOGIES

The lateness to the meeting from Cr Elliott was noted.

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

There were none.

6 MEMBERS' BUSINESS

(a) Public Speaking Time Responses

There were none.

(b) Leave of Absence

There were none.

(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were none.

7 UPDATES

There were none.

8 REPORTS**8.1 ADOPTION OF THE POLICY WORK PROGRAMME 2021-2024**

Lesley Olsson, Policy Advisor, introduced the report Adoption of the Policy Work Programme 2021-24 which sets the policy work programme for the next three years. Members' questions were responded to and their comments were noted.

COMMITTEE RESOLUTION SAOCC2022/8

Moved: Cr Martin Halliday
 Seconder: Cr Angela Buswell

That the Strategy and Operations Committee adopt the Council Policy Work Programme 2021-2024 as shown in Appendix 1 to this report.

That the Strategy and Operations Committee note the update on the active projects under the PWP 2021-2024

.CARRIED

Staff were thanked for their work in producing the report.

Cr Elliott joined the meeting at 10.00am

8.3 COUNCIL PERFORMANCE FOR THE HALF-YEAR ENDED 31 DECEMBER 2021

Mark de Haast, Group Manager Corporate Services, together with Ian Georgeson, Chief Financial Officer, Jo Bryan, Manager, Corporate Planning & Reporting, and Josh Ryan from Research First spoke to the report, members' comments were noted and their questions responded to.

Janice McDougall, Group Manager People and Partnerships spoke to a correction to the report on page 40 of report (page 70 of the agenda). In fact there were three LGOIMA requests that were not responded to within in required timeframe. The correction will be amended in the report.

Sean Mallon, Group Manager Infrastructure Services responded to members' comments and questions in relation to the infrastructure section of the report.

Mike Mendonca, Acting Group Manager Place & Space responded to members' comments and questions in relation to the Community Services section of the report.

Janice McDougall, Group Manager People & Partnerships responded to members' comments and questions in relation to the Governance and tangata whenua section of the report and in relation to LGOIMA requests.

James Jefferson, Group Manager Regulatory Services, and Natasha Tod, Group Manager Strategy, Growth & Recovery responded to members' comments and questions in relation to the planning and regulatory section section of the report.

Ian Georgeson, Chief Financial Officer, responded to members' comments and questions in relation to the to the Financial Management section of the report.

Mark de Haast, Group Manager Corporate Services, responded to members' comments and questions in relation to Corporate activity section of the report.

COMMITTEE RESOLUTION SAOCC2022/9

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Jackie Elliott

It is recommended that the Strategy and Operations Committee:

receives this report, including Appendix 1 to this report; and

notes the Council's performance for the half-year ended 31 December 2021, as detailed in Appendix 1 to this report

.CARRIED

Staff were congratulated on producing a well designed, easy-to-follow, engaging document.

8.2 MAJOR EVENT FUND POLICY UPDATE 2022

Monica Turner, Economic Development Advisor, spoke to the report, noted comments and responded to members' questions.

COMMITTEE RESOLUTION SAOCC2022/10

Moved: Cr Robert McCann

Seconder: Cr Angela Buswell

That the Strategy and Operations Committee:

Approve the Kāpiti Coast Major Event Fund Policy 2022-2025.

Allocate \$50,000 to a new flexible "Strategic Growth Fund" targeted to support key tier 3 events to become major events. This \$50,000 will be made up of the current \$25,000 currently targeted to feasibility funding, plus another \$25,000 from the main Major Event Fund.

Note that further work will be done to explore and report back on ways to help the community deliver other tier three events that do not fit in the Major Event Fund This work will be led by People and Partnerships Group.

Approve the opening of the next Major Event Funding round in March 2022.

.CARRIED

Staff were thanked for their ongoing support to event holders during the difficult time of the Covid-19 pandemic.

Item - 8.3 Council Performance for the Half-Year ended 31 December 2021 - was moved to another part of the minutes.

9 CONFIRMATION OF MINUTES**9.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION SAOCC2022/11**

Moved: Cr Bernie Randall
 Seconder: Cr Sophie Handford

That the minutes of the Strategy and Operations meeting of 10 February 2022 be accepted as a true and correct record.

CARRIED

10 PUBLIC SPEAKING TIME

- For items not on the agenda – There were none.

11 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**12 PUBLIC EXCLUDED REPORTS****RESOLUTION TO EXCLUDE THE PUBLIC****PUBLIC EXCLUDED RESOLUTION SAOCC2022/12**

Moved: Deputy Mayor Janet Holborow
 Seconder: Cr Martin Halliday

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Confirmation of public excluded minutes	Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information Section 7(2)(h) - the withholding of the information	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	
CARRIED		

COMMITTEE RESOLUTION SAOCC2022/14

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Sophie Handford

That the Strategy and Operations Committee moves out of a public excluded meeting.

CARRIED

The Strategy and Operations Committee meeting went into public excluded session at 12.54pm.

The Strategy and Operations Committee came out of public excluded session at 12.57pm.

The Strategy and Operations Committee meeting closed at 12.57pm.

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CHAIRPERSON