

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
COUNCIL MEETING
HELD AT THE ONLINE VIA ZOOM
ON THURSDAY, 24 MARCH 2022 AT 9.33 AM**

PRESENT: Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr James Cootes, Cr Jackie Elliott, Cr Gwynn Compton, Cr Jocelyn Prvanov, Cr Martin Halliday, Cr Sophie Handford, Cr Robert McCann, Cr Bernie Randall

IN ATTENDANCE: Community Board members: Kathy Spiers, Cam Butler, Richard Mansell

Wayne Maxwell, Sean Mallon, Janice McDougall, Mark de Haast, Natasha Tod, Mike Mendonca, James Jefferson, Tim Power, Jason Holland, Andrew Banks, Catherine Knight, Hamish McGillivray, Alison Law, Sarah Wattie, Kahu Ropata, Tanicka Mason, Fiona Story

APOLOGIES: Ōtaki Community Board Chair Christine Papps and Waikanae Community Board Chair James Westbury

LEAVE OF ABSENCE: There was none

1 WELCOME

The Mayor welcomed everyone to the meeting

2 COUNCIL BLESSING

Deputy Mayor Cr Holborow read the Council blessing.

3 APOLOGIES

APOLOGY

RESOLUTION CO2022/18

Moved: Mayor K Gurunathan
Seconder: Deputy Mayor Janet Holborow

That the apologies received from Community Board Chairs Christine Papps and James Westbury be accepted.

CARRIED

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none

5 PRESENTATION OF PETITION

There were none

6 HEARINGS

There were none

7 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Pat Duignan a member of the Waikanae Beach Residents Society, speaking in his personal capacity, spoke in relation to item 10.1 on the agenda: the Draft Intensification Plan Change. Mr Duignan submitted that the document released for consultation should explain in full detail what is meant in paragraph 55 and 56 and this may, in a minor way, attempt to preserve one aspect for Waikanae Beach. Mr Duignan sought a clarification of the time-frames for the next steps. Mr Duignan submitted that the special character of Waikanae Beach should be preserved.

The meeting adjourned at 10.10am

The meeting resumed at 10.15am

Salima Padamsey the Chair of the Coastal Ratepayers United (CRU) spoke on behalf of the Coastal Ratepayers United in relation to item 10.1 on the agenda: the Draft Intensification Plan Change. Ms Padamsey submitted that the use of the Jacobs volume two findings is premature given CRU's outstanding concerns regarding non-compliance with the NZCPS Policy 24 identification of coastal hazards with the New Zealand Coastal Policy Statement 2010 in the methodology in Jacobs Volume 1.

8 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – staff will provide responses during item 10.1 the Draft Intensification Plan Change.
- (b) Leave of Absence – there were none
- (c) Matters of an Urgent Nature (advise to be provided to the Chair prior to the commencement of the meeting) – there were none.

9 MAYOR'S REPORT

There was none

10 REPORTS

10.1 DRAFT INTENSIFICATION PLAN CHANGE

RESOLUTION CO2022/19

Moved: Cr Robert McCann

Seconder: Cr James Cootes

That draft Proposed Plan Change 2 proceed to public consultation at the beginning of April 2022

CARRIED

Natasha Tod, Group Manager Strategy Growth and Recovery, introduced the report Draft Intensification Plan Change and introduced the other speakers Jason Holland, District Planning Manager and Andrew Banks from Boffa Miskell. Members' questions were responded to and their comments were noted.

Kahu Ropata, Iwi Partnerships Manager, responded to members' questions in relation to wahi tapu sites and Marae sites being identified.

Jason Holland and Andrew Banks responded to the questions raised by the public speakers.

Sean Mallon, Group Manager, Infrastructure Services, responded to members' questions in relation to the Jacobs report.

Staff were thanked for their hard work for the community in reaching this stage.

AMENDMENT

MOTION

Moved: Cr Gwynn Compton

Seconder: Cr Jocelyn Prvanov

That policies relating to local character areas as detailed in paragraphs 55 and 56 of this report are not included in the consultation document for the draft Proposed Plan Change 2.

For: Crs Jackie Elliott, Gwynn Compton, Sophie Handford and Robert McCann

Against: Crs K Gurunathan, Janet Holborow, Angela Buswell, James Cootes, Jocelyn Prvanov, Martin Halliday and Bernie Randall

LOST 4/7

MOTION

RESOLUTION CO2022/20

Moved: Cr James Cootes

Seconder: Mayor K Gurunathan

That Council acknowledges the concerns from Ngā Hapū o Ōtaki as outlined in the report and supports its continued conversations with Central Government.

CARRIED

The meeting adjourned at 12.44pm

The meeting resumed at 1.30pm

10.2 UPDATE ON LOCAL ALCOHOL POLICY

RESOLUTION CO2022/21

Moved: Cr James Cootes

Seconder: Cr Martin Halliday

Council notes progress to develop a potential local alcohol policy and the impacts that COVID-19 has had on the ability to further progress work on the policy at this time

CARRIED

Catherine Knight, Policy Advisor introduced the report Update on Local Alcohol Policy. Members' questions were responded to and their comments were noted.

Staff were thanked for the quality of the work that has been completed.

Cr McCann abstained due to his role as District Licensing Committee Chairperson.

10.3 OPEN SPACE STRATEGY FOR ADOPTION

RESOLUTION CO2022/22

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Jackie Elliott

That council approves the open space strategy for adoption, including the recommended changes as a result of consultation

Carried

Alison Law, Manager Project Management Office introduced the report Open Space Strategy for Adoption. Members' questions were responded to and their comments were noted.

Staff were congratulated on the quality of the work that has been produced.

10.4 AMENDMENTS TO THE COUNCIL DELEGATIONS TO STAFF

RESOLUTION CO2022/23

Moved: Mayor K Gurunathan

Seconder: Cr Robert McCann

That the Council adopts the revised Resource Management Act 1991 Delegations to Staff as shown in Appendix 1 to report *Amendments to the Council Delegations to Chief Executive and Staff*

CARRIED

Sarah Wattie, Governance & Legal Services Manager, introduced the report Amendments to the Council Delegations to Staff. Members' questions were responded to and their comments were noted.

Cr Compton will liaise with staff in relation to a further report regarding delegations for private plan changes.

Cam Butler left the meeting at 2.27pm

10.5 REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS

RESOLUTION CO2022/24

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Jackie Elliott

That Council receives this report Reports and Recommendations from Standing Committees and Community Boards

CARRIED

Tanicka Mason, Senior Advisor Democracy Services introduced the report Reports and Recommendations from Standing Committees and Community Boards. Janice McDougall, Group Manager, People and Partnerships responded to members' questions and their comments were noted.

11 CONFIRMATION OF MINUTES

11.1 CONFIRMATION OF MINUTES

RESOLUTION CO2022/25

Moved: Cr Jackie Elliott
Seconder: Cr Sophie Handford

That the minutes of the Council meeting of 24 February 2022 be accepted as a true and correct record.

CARRIED

12 PUBLIC SPEAKING TIME

- Covering other items if required
 - Cr Prvanov sought clarification around the process for dealing with recommendations from Community Boards.
 - Cr Elliott sought a timeframe for further discussing 3 waters reforms.
 - Cr Randall recalled the process for recommendations from Community Boards was different during the previous triennium.
- Public Speaking Time responses
 - In response to Cr Prvanov, Janice McDougall, Group Manager People and Partnerships explained that the recommendations from Community Boards are very varied and not suited to a one size fits all approach. Assurances given that the process will be looked at ahead of the next triennium and members will be kept informed of that.
 - In response to Cr Elliott's question Mayor Gurunathan stated that a time was being organised to further discuss 3 waters reforms.

13 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**14 PUBLIC EXCLUDED REPORTS****RESOLUTION TO EXCLUDE THE PUBLIC****PUBLIC EXCLUDED RESOLUTION CO2022/26**

Moved: Deputy Mayor Janet Holborow

Seconder: Mayor K Gurunathan

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
13.1 - Confirmation of Public Excluded Minutes	<p>Section 7(2)(b)(i) - the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret</p> <p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

RESOLUTION CO2022/28

Moved: Mayor K Gurunathan

Seconder: Deputy Mayor Janet Holborow

That the Council moves out of a public excluded meeting.

CARRIED

The Council meeting went into public excluded session 2.47pm.

The Council came out of public excluded session at 2.51pm.

The Council meeting closed at 2.51pm.

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CHAIRPERSON