

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
STRATEGY AND OPERATIONS COMMITTEE MEETING
HELD ONLINE VIA ZOOM
ON THURSDAY, 10 FEBRUARY 2022 AT 9.35AM**

PRESENT: Cr James Cootes (Chair), Cr Gwynn Compton, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr Jackie Elliott, Cr Martin Halliday, Cr Sophie Handford, Cr Jocelyn Prvanov, Cr Bernie Randall, Cr Robert McCann

IN ATTENDANCE: Wayne Maxell, Sean Mallon, Janice McDougall, James Jefferson, Mike Mendonça, Natasha Tod, Guy Burns, Richard Mansell, Sarah Wattie, Angela Bell, Jason Holland, Laura Willoughby, Karen Watson, Laura Bertelsen, Mark Ward, Darryn Grant, Fiona Story, Jayne Nock, Patrick McVeagh, Neil Mackay

APOLOGIES: Mayor K Gurunathan

LEAVE OF ABSENCE: Nil

1 WELCOME

The Chair welcomed everyone to the meeting

2 COUNCIL BLESSING

Cr Halliday read the Council blessing.

3 APOLOGIES

An apology from Mayor Gurunathan and lateness to the meeting from Cr Prvanov were noted.

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Nil

5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Nil

6 MEMBERS' BUSINESS

(a) Public Speaking Time Responses

Nil

(b) Leave of Absence

Nil

(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

Nil

7 UPDATES

Nil

8 REPORTS**8.1 RM REFORM CONSULTATION**

Angela Bell, Strategy Manager, gave a presentation showing a summary of the proposed Resource Management Reform programme. Members' questions were responded to and their comments were noted.

Cr Prvanov joined the meeting at 10.04am.

COMMITTEE RESOLUTION SAOCC2022/1

Moved: Deputy Mayor Janet Holborow

Secunder: Cr Sophie Handford

That the Strategy and Operations Committee:

- A. Note that the government is consulting on its resource management reform programme through the document *Transforming Aotearoa New Zealand's resource management system: Our future resource management system* and that submissions are due on 28 February 2022.
- B. Agree that the key themes to be covered in Council's submission will be:
 - B.1 Concerns regarding loss of local decision-making and input
 - B.2 System alignment isn't going far enough
 - B.3 Funding and sector support
 - B.4 The role of Māori in resource management
 - B.5 We are doing many of these things already.
- C. Delegate final approval of the submission to the Chief Executive in consultation with the Mayor, Deputy Mayor, and Chair of Strategy and Operations.
- D. Note that no further consultation is anticipated prior to the Select Committee consideration of the draft legislation, which is expected to occur in the second half of 2022.

CARRIED

Congratulations were given to staff for a very good, detailed report.

8.2 SEEKING APPROVAL FOR PUBLIC NOTIFICATION OF PROPOSED PLAN CHANGES 1A, 1B AND 1C TO THE OPERATIVE DISTRICT PLAN 2021

Jason Holland, District Planning Manager and Laura Willoughby, Principal Advisor Regulatory Services, spoke to the report, noted comments and responded to Members' questions.

COMMITTEE RESOLUTION SAOCC2022/2

Moved: Cr Robert McCann

Secunder: Cr Jackie Elliott

- A. That the Strategy and Operations Committee has particular regard to, and endorses the content of the Section 32 evaluation report and proposed provisions for the following package of proposed plan changes to the Operative District Plan 2021:

- A.1 Proposed Plan Change 1A – Accessible car parking provisions.
- A.2 Proposed Plan Change 1B – Liquefaction risk management for new buildings.
- A.3 Proposed Plan Change 1C – Cycle parking provisions.
- B. The Strategy and Operations Committee approves to proceed with the package of proposed plan changes and approves the public notification of the proposed plan changes in accordance with Clause 5 of Schedule 1 of the RMA to occur on or around 17 February 2022.

CARRIED

Staff were thanked for a thorough report.

The meeting adjourned at 11.19am and reconvened at 11.26am.

8.3 KĀPITI COAST WORKFORCE PLAN 2022

Laura Bertelsen, introduced Patrick McVeagh from Martin Jenkins and Neil Mackay, Chair of the Economic Development Kotahitanga Board. Mr Mackay spoke to the report, Members' comments were noted and their questions responded to.

COMMITTEE RESOLUTION SAOCC2022/3

Moved: Cr Angela Buswell

Seconder: Cr Martin Halliday

The Strategy and Operations Committee approves the Kāpiti Coast Workforce Plan 2022, subject to minor editorial changes.

The Strategy and Operations Committee mandates the Economic Development Kotahitanga Board to lead the implementation of the Kāpiti Coast Workforce Plan 2022 and provide a progress report of the plan in the six-monthly board report.

CARRIED

Thanks were given to Mr McVeagh and Mr Mackay for their contribution in the meeting and congratulations to everyone involved within the report.

8.4 CONTRACTS UNDER DELEGATED AUTHORITY**COMMITTEE RESOLUTION SAOCC2022/4**

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Gwynn Compton

- A. That the Strategy and Operations Committee notes there was one contract accepted under delegated authority over \$250,000 for the period 1 October to 31 December 2021.

CARRIED

9 CONFIRMATION OF MINUTES**9.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION SAOCC2022/5**

Moved: Cr Martin Halliday

Seconder: Cr Bernie Randall

That the minutes of the Strategy and Operations meeting of 18 November 2021 be accepted as a true and correct record.

CARRIED

10 PUBLIC SPEAKING TIME

- For items not on the agenda - Nil

11 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**12 PUBLIC EXCLUDED REPORTS****RESOLUTION TO EXCLUDE THE PUBLIC****PUBLIC EXCLUDED RESOLUTION SAOCC2022/6**

Moved: Cr Angela Buswell

Seconder: Cr Sophie Handford

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting for the reasons given below, while the following matters are considered.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
11.1 - Confirmation of public excluded minutes	<p>Section 7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

12.1 - Mahara Gallery Construction Contract	<p>Section 7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
CARRIED		

COMMITTEE RESOLUTION SAOCC2022/7

Moved: Cr Jackie Elliott

Seconder: Deputy Mayor Janet Holborow

That the Strategy and Operations Committee moves out of a public excluded meeting.

CARRIED

The Strategy and Operations Committee meeting went into public excluded session at 12.06pm.

The Strategy and Operations Committee came out of public excluded session at 12.37pm.

The Strategy and Operations Committee meeting closed at 12.38pm.

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CHAIRPERSON