



AGENDA

Paekākāriki Community Board Meeting

I hereby give notice that a Meeting of the Paekākāriki Community Board will be held on:

Date: Tuesday, 22 February 2022

Time: 7.00pm

Location: Online via Zoom

**James Jefferson
Group Manager Regulatory Services**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Paekākāriki Community Board will be held Online via Zoom, on Tuesday 22 February 2022, 7.00pm.

Paekākāriki Community Board Members

Ms Holly Ewens	Chair
Ms Tina Pope	Deputy
Ms Jessica Hortop	Member
Mr Daniel O'Connell	Member
Cr Sophie Handford	Member

Order Of Business

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	Nil	

1 WELCOME

2 APOLOGIES

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 PUBLIC SPEAKING TIME

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

6 REPORTS

6.1 CONSIDERATION OF FUNDING APPLICATIONS

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

PURPOSE OF REPORT

- 1 An application for a Community Grant has been received from:
 - 1.1 Paekakariki Informed Community Inc for \$480 to assist with the costs of updating the Covid Community Emergency Hub on Paekakariki.nz.

DELEGATION

- 2 The Paekākāriki Community Board has the authority to consider this matter under Part D of the Governance Structure for the 2019-2022 Triennium.

BACKGROUND

- 3 This is the third allocation of grants for the 2021/2022 financial year.

ISSUES AND OPTIONS

Issues

- 4 Grants are allocated in accordance with established criteria (copy attached).
- 5 An application has been received for funding from the Community Grants Fund.
- 6 The applicant has been advised of the criteria and meeting date via email.

Applications from the Community Grants Fund:

- 6.1 A request from Paekakariki Informed Community Inc for \$480 to assist with costs of updating the Covid Community Emergency Hub on Paekakariki.nz.

CONSIDERATIONS

Policy considerations

- 7 There are no policy considerations.

Legal considerations

- 8 There are no legal considerations.

Financial considerations

2021/2022 Budget Allocation	Total Allocated to Date	Total Available for Distribution
\$6,201.00	\$2,500.00	\$3,701.00

- 9 For this funding round, the total amount in grants being applied for is \$480.
- 10 In 2020, the Campe Estate made available a Covid Recovery Fund of \$10,000 to Paekākāriki Community Board. These funds are held by Paekakariki Informed Community Inc for Covid-related expenses.
- 11 To date, \$3,000 of the Covid Recovery Fund has been granted to Paekakariki Informed Community Inc for work on developing a digital emergency community hub on Paekakariki.nz.

- 12 For consistency, it may be appropriate for this current grant request from Paekakariki Informed Community Inc for \$480 to be considered as a grant from the \$10,000 Covid Recovery Fund, the current balance of which is \$7,000.
- 13 Below are the successful Community Grant Fund applicants for the 2021/2022 year for the Board's information:

Date	Recipient	Amount	Purpose of Grant	Report Back
28 September 2021	Pickle Pot Be-In	\$500	Assist with the costs of the Pickle Pot Be-In event at Tilley Road in Paekākāriki.	
28 September 2021	Paekakariki Pride Festival	\$500	Assist with the costs of the 2021 Paekakariki Pride Festival event.	
16 November 2021	Bob Zuur	\$500	Assist with the costs of the Dogs of Paekakariki exhibition	
16 November 2021	Paekakariki Museum Trust	\$500	Assist with the costs of printing and creating maps for Paekakariki Heritage Trail	
16 November 2021	Ngati Haumia ki Paekakariki	\$500	Assist with the costs of kai for unveiling of Weaver's Whare mural	

Tāngata whenua considerations

- 14 There are no tāngata whenua considerations.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 15 This report is not significant under the Council's Significance and Engagement Policy

RECOMMENDATIONS

- 16 That the Paekākāriki Community Board approves a funding application from Paekakariki Informed Community Inc for \$480 to assist with costs of updating the Covid Community Emergency Hub on Paekakariki.nz. This grant will be paid from the (Board to decide which fund for payment).
- 17 That the Paekākāriki Community Board receives and notes the accountability report from receipt of accountability reports from the Combined Lions Clubs of Kapiti.
- 18 That the Paekākāriki Community Board receives and notes the accountability report from receipt of accountability reports from the Kapiti Chorale.

APPENDICES

1. Paekakariki Informed Community Inc Grant Application (under separate cover) ➡
2. Accountability Report for The Combined Lions Clubs of Kapiti ⬇
3. Accountability Report for Kapiti Chorale ⬇

ACCOUNTABILITY REPORT

PAEKĀKĀRIKI COMMUNITY BOARD
COMMUNITY GRANTS

Send or deliver this form to:

Amanda Cottrell
Kāpiti Coast District Council
175 Rimu Road, Paraparaumu 5032
Private Bag 60601, Paraparaumu 5254
Email: amanda.cottrell@kapiti.coast.govt.nz

For all enquiries phone:
04 296 4700 or 0800 486 486

You/your organisation received a grant from the Paekākāriki Community Board recently.
As part of accepting this grant, the Community Board require you to complete this Accountability Report and attach copies of receipts of payments and any other financial information as applicable.
Please complete this form within two months of using the grant, and return to the address above.

1. Individual/organisation details

Name of individual/organisation:

The Combined Lions Clubs of Kapi
(Person, company, trust etc)

Amount of grant received: \$ 250.00

Date received: July 2021

Project/event for which grant was made:

The Annual Foodbank Collection.

2. Details of how grant was spent

Please give details of how money was spent, the benefits you received, and the benefits to the Paekākāriki Community as a result of the grant.

The Grant was used to help pay for the printing of Leaflets advertising the Foodbank Collection.
Cost of Leaflet printing \$1337.45
The balance of the amount due was paid from grant.
From the Paraparaumu/Raumati and Waikōwhiri Community Boards plus the Lions Clubs

We received good publicity and thanks from the community as the Food collected is for members of the community in need of food

Note: If the money has not been spent, please explain why, and your intentions for the money.

Please sign below: (two signatories required for organisations only)

Grant recipient:

Signature:

Position:

Date:

Andrew Leung
Coordinator
1/12/21

Second contact:

Signature:

Position:

Date:

Murray Wadhwa
Secretary Kāpiti Lions
2-12-2021

ACCOUNTABILITY REPORT

**Checklist**

To support your report, check you have attached relevant documentation:

- ☐ Copies of receipts for payment
- ☒ Proof of income/expenditure for project/event (if applicable)



GST No: 43-299-913

Tax Invoice Number
30412Lions Club of Kapiti
PO Box 93
Paraparaumu

Invoice date:	28/10/21
Customer Order No:	Andrew Laing
Job Number:	38966
Customer Code:	lions

Quantity: 19400

Job Title: A5 flyers for Foodbank appeal

Details: File supplied
Printed black one side on yellow paper
Packed in 500's

Materials	288.00
Production	176.00
Stock	699.00

Net	1,163.00
G.S.T	174.45
TOTAL	\$1,337.45

1. Payments are due by 20th of month following month of purchase. 2. Each Month the Company will add an interest charge of .2% on any overdue balances. 3. Any costs incurred in the recovery of the account will be borne by the purchaser. 4. The risk in the goods supplied by the Company to the purchaser shall pass to the purchaser upon delivery, but the ownership in them shall not pass to the purchaser until the purchaser has paid in full for the same and discharged all outstanding indebtedness to the seller whatsoever. 5. The Company reserves the right to close this account or amend its credit terms.

Payment can be made directly to bank a/c: 06 0565 0091608 00. Please include your name and invoice number.

11 Milne Drive, Paraparaumu 5032, PO Box 2029, Raumati Beach 5255
Phone: 0800 500 774 or 04 902 7300, Email: admin@spectro.co.nz www.spectroprint.co.nz

Kapiti Chorale Incorporated**Grant Accountability Report for Paekakariki Community Board**

I am pleased to report on the application of the \$90 granted to assist the Chorale with the costs of hall-hire for rehearsals this year.

Amount Spent

I can report that the Chorale spent a total of \$1,822.49 (incl GST) on hall-hire for rehearsals and that this amount was paid to the Anglican Parish of St Paul's along with costs for the hire of the Church for concerts. A spreadsheet summarising the invoice details for the year is attached. Also attached is a copy of hall-hire invoices received for the year ended 31 December 2021.

Benefits of the Grant to the Kapiti Chorale

As noted in our application, assistance with the costs of weekly hall-hire for rehearsals has meant that our members could keep singing and reap the social, mental and general health benefits of that activity. This was particularly important for our older members. We were also able to keep our membership subscriptions at the same rate as the prior year. The Community Grant assistance also meant that we could retain some of our reserves for concert costs as there is always a risk that a concert will not break-even.

Benefits of the Grant to the Kapiti Community

With the financial support and encouragement of the Kapiti Coast District Council through its Community Grants we were able to produce three concerts this year as usual. Admittedly one concert had to be limited because of a late start to Session 3 as Covid Alert Level 2 came into effect from August 17. Our rehearsals for the Session 3 concert did not commence until early October.

Concert ticket costs remained the same as in the previous year for the benefit of our faithful local audience. The concerts were very well received by our audiences and thoroughly enjoyed by our performers. The dates of the concerts are as follows:

Session 1: "The Glory of Brass" held Saturday 8 May and Sunday 9 May 2021 with Kapiti Brass Band

Session 2: "Handel with a dash of Purcell" held on Saturday 7 August 2021

Session 3: "Potpourri" held on Sunday 21 November 2021

Appreciation

The Committee and members of the Kapiti Chorale are very grateful for the financial support that we have received from the Community Board. It has helped us to keep on singing for our personal benefit and to hold concerts for the entertainment of our local community. Additionally, by holding concerts we have created business for other organisations in the community such as the Anglican Parish of St Paul's and for other supplier businesses that we use, such as Spectro Print. We also contract and pay individual soloists and instrumentalists to perform with us to present a well-rounded musical experience.

Irene McShane

Attachments: 1. Invoice copies

Treasurer

2. Invoice summary spreads

Kapiti Chorale Incorporated

14 December 2021

Kapiti Chorale Incorporated
Hall hire costs
for the year ended 31 December 2021

Anglican Parish of Kapiti invoices

Inv no	Date	Month	Hall Hire	Church Hire for Concert	Verger	GST	Invoice Totals
530	4/03/21	Feb	156.52			23.48	180.00
535	1/04/21	Mar	208.70			31.30	240.00
542	28/04/21	Apr	117.39			17.61	135.00
548	4/06/21	May	215.21	521.74	139.14	131.41	1,007.50
551	9/07/21	Jun	221.74			33.26	255.00
555	29/07/21	Jul	208.7			31.3	240.00
566	29/09/21	Aug	78.26	260.87	69.57	61.3	470.00
		Sep					0.00
571	4/11/21	Oct	156.52			23.48	180.00
576	9/12/21	Nov	221.73	86.96	69.57	56.74	435.00
Subtotal			1,584.77	869.57	278.28		
GST			237.72	130.43	41.74		
Total			1,822.49	1,000.00	320.02		3,142.50

Session 3 delayed start

Paid 23/03/21

Anglican Parish of Kapiti 1 Langdale Avenue Paraparaumu 5032 Phone: 04 904 7300 Email: office@kapitianglican.org.nz	TAX INVOICE 542
To: Kapiti Chorale treasurer@kapitichorale.org.nz	Invoice Number: GST Number: 16-261-815 Invoice Date: 28-Apr-21
Attention: Treasurer	

Description	Date	Quantity	Rate excl GST	Amount
Hall hire (St Paul's)		Hours		
Hall	29-Mar ✓	3	\$13.04	\$39.13
Hall	19-Apr ✓	3	\$13.04	\$39.13
Hall	26-Apr ✓	3	\$13.04	\$39.13
Nett				\$117.39
GST				\$17.61
Total				\$135.00

Note:

Payment can be made directly to
Bank Account Number: 03 0732 0069986 00
Bank Account Name: Kapiti Anglican Parish
Bank: Westpac
 Please enter the invoice number in the reference field.

PR 040521

RMS

20 April No response from the
 12 April No response from the

Anglican Parish of Kapiti
1 Langdale Avenue
Paraparaumu 5032
Phone: 04 904 7300
Email: office@kapitianglican.org.nz

TAX INVOICE
548

To:
Kapiti Chorale
treasurer@kapitichorale.org.nz

Invoice Number:
GST Number: 16-261-815

Invoice Date: 4-Jun-21

Attention:
Treasurer

Description	Date	Quantity	Rate excl GST	Amount
Hall hire (St Paul's)		Hours		
Hall	3-May	3	\$ 13.04	\$ 39.13
Hall	4-May	3.5	\$ 13.04	\$45.65
Saturday 8th Concert	8-May	1	\$260.87	\$260.87
Verger	8-May	1	\$69.57	\$69.57
Sunday 9th Concert	9-May	1	\$260.87	\$260.87
Verger	9-May	1	\$69.57	\$69.57
Hall	17-May	3	\$ 13.04	\$39.13
Hall	24-May	3	\$ 13.04	\$39.13
Hall	31-May	3	\$ 13.04	\$39.13
Church <i>Seaside</i>	31-May	1	\$ 13.04	\$13.04
Nett				\$876.09
GST				\$131.41
Total				\$1,007.50

Note:

Payment can be made directly to
Bank Account Number: 03 0732 0069986 00
Bank Account Name: Kapiti Anglican Parish
Bank: Westpac
Please enter the invoice number in the reference field.

*PB 6/06/21
KMG*

Anglican Parish of Kapiti
1 Langdale Avenue
Paraparaumu 5032
Phone: 04 904 7300
Email: office@kapitianglican.org.nz

TAX INVOICE
551

To:
Kapiti Chorale
treasurer@kapitichorale.org.nz

Invoice Number:
GST Number: 16-261-815

Invoice Date: 9-Jul-21

Attention:
Treasurer

Description	Date	Quantity	Rate excl GST	Amount
Hall hire (St Paul's)		Hours		
Hall	7-Jun	3	\$ 13.04	\$ 39.13
Hall	12-Jun	4	\$ 13.04	\$52.17
Hall	14-Jun	3	\$ 13.04	\$39.13
Church <i>dedicated</i>	14-Jun	1	\$ 13.04	\$13.04
Hall	21-Jun	3	\$ 13.04	\$39.13
Hall	28-Jun	3	\$ 13.04	\$39.13
Nett				\$221.74
GST				\$33.26
Total				\$255.00

Note:

Payment can be made directly to
Bank Account Number: 03 0732 0069986 00
Bank Account Name: Kapiti Anglican Parish
Bank: Westpac
Please enter the invoice number in the reference field.

PB 16/07/21
6/11/21

Anglican Parish of Kapiti
1 Langdale Avenue
Paraparaumu 5032
Phone: 04 904 7300
Email: office@kapitianglican.org.nz

TAX INVOICE
555

To:
Kapiti Chorale
treasurer@kapitichorale.org.nz

Invoice Number:
GST Number: 16-261-815

Invoice Date: 29-Jul-21

Attention:
Treasurer

Description	Date	Quantity	Rate excl GST	Amount
Hall hire (St Paul's)		Hours		
Hall	3-Jul	4	\$ 13.04	\$ 52.17
Hall	5-Jul	3	\$ 13.04	\$39.13
Church	12-Jul	3	\$ 13.04	\$39.13
Hall	19-Jul	3	\$ 13.04	\$39.13
Hall	26-Jul	3	\$ 13.04	\$39.13
Nett				\$208.70
GST				\$31.30
Total				\$240.00

Note:

Payment can be made directly to
Bank Account Number: 03 0732 0069986 00
Bank Account Name: Kapiti Anglican Parish
Bank: Westpac
Please enter the invoice number in the reference field.

PB 05/08/21 *aut*

Anglican Parish of Kapiti
 1 Langdale Avenue
 Paraparaumu 5032
 Phone: 04 904 7300
 Email: office@kapitianglican.org.nz

TAX INVOICE
 566

To:
 Kapiti Chorale
treasurer@kapitichorale.org.nz

Invoice Number:
GST Number: 16-261-815
Invoice Date: 29-Sep-21

Attention:
 Treasurer

Description	Date	Quantity	Rate excl GST	Amount
Hall hire (St Paul's)		Hours		
Hall (Monday)	2-Aug	3	\$ 13.04	\$39.13
Church (Thursday)	5-Aug	3	\$ 13.04	\$39.13
Saturday 7th Concert (Church and Hall)	7-Aug	1	\$260.87	\$260.87
Verger	7-Aug	1	\$69.57	\$69.57
Nett				\$408.70
GST				\$61.30
Total				\$470.00

Note:

Payment can be made directly to
Bank Account Number: 03 0732 0069986 00
Bank Account Name: Kapiti Anglican Parish
Bank: Westpac
 Please enter the invoice number in the reference field.

18/13/10/21
 8/11/21

Anglican Parish of Kapiti
 1 Langdale Avenue
 Paraparaumu 5032
 Phone: 04 904 7300
 Email: office@kapitianglican.org.nz

TAX INVOICE
 571

To:
 Kapiti Chorale
treasurer@kapitichorale.org.nz

Invoice Number:
GST Number: 16-261-815

Invoice Date: 4-Nov-21

Attention:
 Treasurer

Description	Date	Quantity	Rate excl GST	Amount
Hall hire (St Paul's)		Hours		
	4-Oct	3	\$ 13.04	\$39.13
	11-Oct	3	\$ 13.04	\$39.13
	18-Oct	3	\$ 13.04	\$39.13
	25-Oct	3	\$ 13.04	\$39.13
Nett				\$156.52
GST				\$23.48
Total				\$180.00

Note:

Payment can be made directly to
Bank Account Number: 03 0732 0069986 00
Bank Account Name: Kapiti Anglican Parish
Bank: Westpac
 Please enter the invoice number in the reference field.

PB 13421

Paid 15/11/21

Anglican Parish of Kapiti
1 Langdale Avenue
Paraparaumu 5032
Phone: 04 904 7300
Email: office@kapitianglican.org.nz

TAX INVOICE
576

To:
Kapiti Chorale
treasurer@kapitichorale.org.nz

Invoice Number:
GST Number: 16-261-815
Invoice Date: 9-Dec-21

Attention:
Treasurer

Description	Date	Quantity	Rate excl GST	Amount
Hire (St Paul's)		Hours		
	1-Nov	3	\$ 13.04	\$39.13
	6-Nov	4	\$ 13.04	\$52.17
	8-Nov	3	\$ 13.04	\$39.13
	15-Nov	3	\$ 13.04	\$39.13
	20-Nov	4	\$13.04	52.17
Concert (\$100.00 one off discount)	21-Nov		\$86.96	\$86.96
Verger for Concert	21-Nov		\$69.57	69.57
				\$378.26
Nett				\$378.26
GST				\$56.74
Total				\$435.00

Note:

Payment can be made directly to
Bank Account Number: 03 0732 0069986 00
Bank Account Name: Kapiti Anglican Parish
Bank: Westpac
Please enter the invoice number in the reference field.

PA 10/12/21
(Signature)

7 UPDATES

7.1 UPDATE ON PAEKAKARIKI SEAWALL PROJECT FROM PAUL BUSING

8 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES**

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

RECOMMENDATIONS

That the minutes of the Paekākāriki Community Board meeting on 16 November 2021 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Minutes of Paekakariki Community Board meeting on 16 November 2021 [↓](#)

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

16 NOVEMBER 2021

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
PAEKĀKĀRIKI COMMUNITY BOARD MEETING
HELD AT THE ST PETER'S HALL, BEACH ROAD, PAEKĀKĀRIKI
ON TUESDAY, 16 NOVEMBER 2021 AT 7.00PM**

PRESENT: Ms Holly Ewens, Ms Tina Pope, Mr Daniel O'Connell, Cr Sophie Handford

IN ATTENDANCE: Sean Mallon, Group Manager, Infrastructure Services, Kapiti Coast District Council; Paul Busing, Stormwater and Coastal Assets Project Manager, Kapiti Coast District Council

APOLOGIES: Ms Jessica Hortop

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The Chair advised that the meeting would be kept to standing orders. The meeting opened with a karakia led by Cr Handford.

2 APOLOGIES

Mayor K Gurunathan, Cr Martin Halliday (arrived late)

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Nil

4 PUBLIC SPEAKING TIME

Jan Nesbitt asked about the cycle sign on Wellington Road. She also advised that the north part of QE2 Park will have more walking and riding opportunities in the near future and raised questions on the Seawall project. Cr Handford advised she will follow up on cycle sign.

Ian Clark and Judith Aitken tabled copy of letter to the Mayor and Councillors in relation to the Paekakariki Seawall Action Group. They raised concerns about the communication of information to residents and the nature of the seawall. Ian requested that the Board support the Seawall Action Group going forward. The Board implored the Seawall Action Group to consider the scope and support the best result for Paekakariki.

The Chair advised that Greater Wellington Regional Council have discussed managed retreat, not Kapiti Coast District Council.

Judith raised a question of the Council's responsibility for road maintenance after the 25-year period of the Seawall. She also raised concerns over the Official Information response from Council in June and mentioned possibility for a judicial review of the Seawall process.

Rhonda Thompson raised her objection to a "like for like" timber seawall. She referenced a quote from an Australian company has been sent to the Mayor for a concrete wall which is her preferred option.

Cr Martin Halliday joined the meeting at 7.32pm.

Bride Coe spoke about the seawall and design group. She requested a community consultation day be held in Paekakariki.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES**16 NOVEMBER 2021**

Dave Johnson from Paekakariki Museum Trust spoke to his funding application for the heritage trail maps. The maps cover sites in Paekakariki Village and the surrounding areas.

Bob Zuur spoke to his funding application for the Dogs of Paekakariki exhibition.

5 MEMBERS' BUSINESS – MOVED AFTER ITEM 7.2 AT THE MEETING

- (a) Public Speaking Time Responses – these were responded to within public speaking time.
- (b) Leave of Absence – Nil.
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
 - (i) Late funding applications from Paekakariki Museum Trust and Ngati Haumaia ki Paekakariki.
- (d) Community Board Members' Activities
 - (i) The Chair working with Ngati Haumia on Mural on Weaver's Whare, Tilley Road. Met with Paekakariki Services Trust and Tina Pope for the Board members to become trustees.
 - (ii) Dan O'Connell attended the Seawall Action Group meeting. Encouraged Museum application funding to come through.
 - (iii) Cr Handford – Council signed off representation review arrangements and Community Boards are retained. A new Raumati community board will also be created. Bede Laracy, Chair of Raumati Village Business Association sent his thanks to the Community Board for their support. Funds will be allocated to Community Boards through the annual plan. Followed up on Haumia Street burst pipe concerns. Council's proposed approach for growth is out for public consultation - called Grow Well. Selected as youth delegate for APEC Voices of the Future summit. Spoke at 8 different schools in the South Island about engaging with local government.
 - (iv) Tina Pope working with Ngati Haumia, worked with Paekakariki Pride, preparing growth strategy submission for the Community Board, housing issues and urban intensification, meeting with Ngati Toa on Wainuiwhenua – sending letter to LINZ to express interest in the surplus land from NZTA.

6 REPORTS**6.1 CONSIDERATION OF FUNDING APPLICATIONS****COMMITTEE RESOLUTION PCB2021/25**

Moved: Ms Tina Pope

Seconder: Cr Sophie Handford

That the Paekākāriki Community Board approves a funding application from Bob Zuur for \$500 to assist with costs of holding "The Dogs of Paekakariki" photography exhibition on 27-28 November 2021.

CARRIED**COMMITTEE RESOLUTION PCB2021/26**

Moved: Ms Tina Pope

Seconder: Ms Holly Ewens

That the Paekākāriki Community Board endorses the Campe Estate funding application from the

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

16 NOVEMBER 2021

Pickle Pot Be In for \$500 to assist with the costs of planning the Pickle Pot Be In 2022 event as per report tabled at this meeting.

CARRIED

COMMITTEE RESOLUTION PCB2021/27

Moved: Ms Tina Pope
 Seconder: Cr Sophie Handford

That the Paekākāriki Community Board endorses the reallocation of the \$500 grant received by Paekakariki Pride Festival at the 28 September 2021 meeting toward the Paekakariki Beautification project and supporting the Queer-Friendly vaccination event at St Peters Hall on 21 November 2021.

CARRIED

COMMITTEE RESOLUTION PCB2021/28

Moved: Ms Holly Ewens
 Seconder: Cr Sophie Handford

That the Paekākāriki Community Board approves a funding application from Paekakariki Museum Trust for \$500 to assist with costs of printing and creating maps of the Paekakariki Heritage Trail.

CARRIED

COMMITTEE RESOLUTION PCB2021/29

Moved: Ms Holly Ewens
 Seconder: Ms Tina Pope

That the Paekākāriki Community Board approves a funding application from Ngati Haumia ki Paekakariki for \$500 to assist with costs of kai for unveiling of Weaver's Whare Mural on 4 December 2021.

CARRIED

**6.2 PAEKĀKĀRIKI COMMUNITY BOARD - DRAFT CALENDAR OF MEETINGS 2022 –
 MOVED AFTER ITEM 8.1 AT THE MEETING**

COMMITTEE RESOLUTION PCB2021/30

Moved: Ms Holly Ewens
 Seconder: Cr Sophie Handford

That the Paekākāriki Community Board notes the draft Council Calendar of Meetings 2022 set out in Appendix 1 of this report 'Draft Calendar of Meetings 2022'.

That the Paekākāriki Community Board confirms the schedule of meetings for the Paekākāriki Community Board 2022

CARRIED

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

16 NOVEMBER 2021

7 UPDATES**7.1 UPDATE ON TRANSMISSION GULLY PROJECT FROM DARREN UTTING**

Darren Utting presented photos of the Transmission Gully project and gave an update.

- Physical works for Stage 1 are completed and safety audit done this week.
- No confirmed road opening date.
- User videos will be shared shortly.
- Stage 2 works will take place next year and include fish barrier remediation for culverts and wetlands restoration project. Consultation is ongoing with Iwi.
- The Chair asked about the asphalt plant – Darren advised it is the process of being decommissioned.
- Decisions will be made on connection for public access to historical fuel storage brickworks.
- Track designer is working on paths.

7.2 UPDATE ON PAKAKARIKI SEAWALL PROJECT FROM SEAN MALLON

Presentation from Paul Busing, Stormwater and Coastal Assets Project Manager, and Sean Mallon, Group Manager Infrastructure Services outlining the Paekakariki Seawall Project progress since 1 July 2021.

Project was approved as like for like timber seawall in Long Term Plan as at 1 July 2021.

Sean Mallon advised:

- Kapiti Coast District Council do not have a managed retreat policy.
- No plans to stop maintaining the Parade Road.
- 25-30 years is material durability lifespan of the wall.
- Regular updates to the Board and the Council's website.

Update from Paul Busing:

- Engaged Tonkin and Taylor to review design.
- Keeping main accessway designs from original consented plans.
- Need for traffic control/traffic calming measures near accessways to facilitate safety.
- Discussion needed on artwork and cultural elements for the seawall.
- Possibility to source plants locally for planting elements.
- Overview of timeline for the project.

The slide deck will be shared on the Council website.

The Chair requested an open day for the community for this project.

Ms Tina Pope requested the community board be kept informed of the risk and safety assessments for the project.

The Chair requested that all further questions from the community for this project be emailed to the Board, then they will collate and forward them to Council.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES**16 NOVEMBER 2021****8 CONFIRMATION OF MINUTES****8.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION PCB2021/31**

Moved: Ms Holly Ewens

Seconder: Ms Tina Pope

That the minutes of the Paekākāriki Community Board meeting on 28 September 2021 be accepted as a true and accurate record of the meeting.

CARRIED**9 MATTERS UNDER ACTION****9.1 MATTERS UNDER ACTION****RECOMMENDATIONS**

That the Community Board note Matters Under Action.

The Chair recommended to remove number 8 from Matters Under Action.

The Chair requested an update from NZTA on revocation in the New Year.

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Paekākāriki Community Board meeting closed at 8.50pm.

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CHAIRPERSON

9 MATTERS UNDER ACTION**9.1 MATTERS UNDER ACTION**

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

PURPOSE OF REPORT

- 1 To update Matters Under Action.

RECOMMENDATIONS

- 1 That the Community Board note Matters Under Action.

APPENDICES

1. Matters Under Action [↓](#)

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
1.	29/1/2013	Ongoing	Coastal protection upgrade	Coastal & Stormwater Asset Manager	<p>For the Paekākāriki seawall, as part of 2018 LTP, Council has approved funds to continue with the consented option (concrete wall). Progress to-date is as follows:</p> <ul style="list-style-type: none"> Detailed designs and tender drawings completed. Building Consent granted. Original Plan was to tender physical works in 2020/21 and carry out construction in 2021/22 and 2022/23. This project was presented as one of the key projects in 2021 Long Term Plan. Since the estimated cost of the project is \$27M (in 2020 dollars) as part of the LTP Consultation, in May 2021 the community was asked the question whether to proceed with the design already agreed at a cost of \$27M or to replace with a like for like timber wall. Council approved the preferred option in June 2021. Now we are working on the like for like replacement option and the plan is to commence construction in this financial year. We also carried out a condition assessment of the current wall in February 2021 and the wall replacement will be carried out over 5 years based on the condition assessment results. (Replacing the worst areas first). Paul Busing, Stormwater & Coastal Assets Project Manager will give a verbal update at the meeting.
2.	12/2/2019	Ongoing	Transmission Gully Project	Senior Policy Adviser	No further update.

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
3.	12/2/2019	Ongoing	Revocation	GM Infrastructure Services	NZTA have now decided not to revoke the state highway status of the road. Any changes to the road at or near Paekākāriki township will be post opening of the TG Motorway and would be an NZTA project. No further update.
4.	7/5/2019	Ongoing	Ian's Coffee site	Property Services Manager	The property was acquired for a future carpark. The building will be demolished when a proposed carpark is built. Currently there is no funding allocated for this work. A decision is yet to be made about whether the carpark is to be for commuters, which is all dependent on the completion of the Transmission Gully project, and possible subsequent ancillary works at the base of the Paekakariki Hill Rd carried out by NZTA. No further update.
5.	3/12/2020	Ongoing	Wainuiwhenua Project	Community Board Member Tina Pope	Tina Pope to give verbal update at the meeting.
6.	11/2/2020	Ongoing	Proposed Weigh Station/ Commercial Vehicle Safety Centre	GM Regulatory Services	No further update.
7.	30/3/2021	Ongoing	Possible renaming and use of culturally significant names for roads in Paekakariki	GM Regulatory Services	No further update.
8.	28/9/2021	Ongoing	Trimming of flax near the Weaver's Whare	GM Regulatory Services	No further update.
9.	28/9/2021	Ongoing	Cycle sign on Wellington Road	GM Regulatory Services	No further update.

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
10.	28/9/2021	Ongoing	Removal of one parking space in the Village and replacement with bike racks for safety.	GM Regulatory Services	No further update.

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil