

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
ŌTAKI COMMUNITY BOARD MEETING
HELD ONLINE VIA ZOOM
ON TUESDAY, 8 FEBRUARY 2022 AT 7.00PM**

PRESENT: Ms Christine Papps, Ms Marilyn Stevens, Ms Shelly Warwick, Cr James Cootes, Mr Cam Butler

IN ATTENDANCE: Mrs Janice McDougall, Ms Samara Shaw

APOLOGIES: Nil

LEAVE OF ABSENCE: Nil

1 WELCOME

The Chair welcomed everyone to the zoom meeting.

2 APOLOGIES

There were none.

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were none.

4 PUBLIC SPEAKING TIME

There were none.

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – There were none.
- (b) Leave of Absence – There were none.
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting) – There were none.

It was noted that the Chair moved the Consideration of Applications for funding report before the Community Board Members' Activities.

6 REPORTS

6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

The Board discussed the application from the Otaki Free Food pantry and that they would be more comfortable with providing a grant for administration costs and food rather than petrol costs. All requests were outlined in their application.

COMMITTEE RESOLUTION OCB2022/1

Moved: Ms Christine Papps
 Secunder: Ms Shelly Warwick

That the Ōtaki Community Board approves a grant of \$500.00 to th Otaki Free Food pantry to assist with adminstration and food costs.

CARRIED

Marilyn Stevens joined the meeting at 7.24pm.

5 MEMBERS' BUSINESS

(d) Community Board Members' Activities

Shelly Warwick provided an update that she had been meeting with the Otaki Civic Theatre committee around who they would talk to in regards to a list of works that were on their wish list.

Mrs McDougall advised they would discuss this with the property team at Council.

There was also a question around if there was any update on the Otaki Boat Club's request to purchase the property currently leased from the Council. Cr Cootes provided background on the long standing conversation between the Club and the Council.

He raised this with Mrs McDougall as a complaint and asked that the situation be resolved with urgency.

Mailyn Stevens provided an update that the Otaki Communy Network forum had adjourned their meetings due to COVID. She indicated that the Otaki Food bank would be submitting a grant application for the next meeting.

The Board discussed the Te Horo Flooding meeting that has been organised with residents, Greater Wellington Regional Council (GWRC) and Kapiti Coast District Council.

Cam Butler advised he attended the Te Horo Flooding meeting and also the growth and development session at Council.

Cr Cootes circulated his activities and provided an update on the following:

- Representation review;
- Otaki Gorge Blue Bluff;
- Growth strategy briefings;
- Local Alchol policy
- Otaki Youth space

Chris Papps advised she attended the Growth Strategy briefing and also attended the Friends of the Rotunda meeting.

7 CONFIRMATION OF MINUTES

7.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION OCB2022/2

Moved: Mr Cam Butler

Seconder: Ms Marilyn Stevens

That the minutes of the Otaki Community Board meeting of 2 November 2021 be accepted as a true and correct record.

CARRIED

8 MATTERS UNDER ACTION

8.1 MATTERS UNDER ACTION

Council staff provided the following update on the Otaki Pavilion Toilets

- Council staff engaged prior to Christmas Heritage Architect Russell Murray to carry out an assessment of the latest Structural Engineers report written by Miyamoto International Surveying list the building structure to be rated at 44% National building standard.
- This has now been assessed by the Heritage Architect and a meeting has been set for end of this week on site to discuss the various options as per the recommendations for the upgrade of the facility.

The Board discussed if there were other options that the pavilion could be used for.

The Board also asked Council staff if they could be included in the design phase of the new Haruatai Park directional signage. Council staff would follow up on this.

The Ōtaki Community Board meeting closed at 8.10pm.

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CHAIRPERSON