



# **AGENDA**

## **Paekākāriki Community Board Meeting**

**I hereby give notice that a Meeting of the Paekākāriki Community Board will be held on:**

**Date: Tuesday, 29 June 2021**

**Time: 7.00pm**

**Location: St Peter's Hall, Beach Road, Paekākāriki**

**James Jefferson  
Group Manager Regulatory Services**

**Kapiti Coast District Council**

**Notice is hereby given that a meeting of the Paekākāriki Community Board will be held in the St Peter's Hall, Beach Road, Paekākāriki, on Tuesday 29 June 2021, 7.00pm.**

**Paekākāriki Community Board Members**

Ms Holly Ewens	Chair
Ms Tina Pope	Deputy
Ms Jessica Hortop	Member
Mr Daniel O'Connell	Member
Cr Sophie Handford	Member

## Order Of Business

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**1 WELCOME**

**2 APOLOGIES**

**3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**4 PUBLIC SPEAKING TIME**

**5 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

**6 REPORTS****6.1 CONSIDERATION OF FUNDING APPLICATIONS**

**Author:** Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

**Authoriser:** James Jefferson, Group Manager Regulatory Services

**PURPOSE OF REPORT**

- 1 Two applications for a Community Grant have been received from:
  - 1.1 Burma Support Paekākāriki for \$500 to assist with the costs of venue hire, food and sound system for a series of fundraising events.
  - 1.2 The Combined Lions Clubs of Kāpiti for \$250 to assist with the costs of printing flyers for the annual Foodbank collection.

**DELEGATION**

- 2 The Paekākāriki Community Board has the authority to consider this matter under Part D of the Governance Structure for the 2019-2022 Triennium.

**BACKGROUND**

- 3 This is the eighth allocation of grants for the 2020/2021 financial year.

**ISSUES AND OPTIONS****Issues**

- 4 Grants are allocated in accordance with established criteria (copy attached).
- 5 Two applications have been received for funding from the Community Grants Fund.
- 6 The applicant has been advised of the criteria and meeting date via email.

Applications from the Community Grants Fund:

- 6.1 A request from Burma Support Paekakariki for \$500 to assist with the costs of venue hire, food and sound system for a series of fundraising events.
- 6.2 A request from the Combined Lions Clubs of Kāpiti for \$250 to assist with the costs of printing flyers for the annual Foodbank collection.

**CONSIDERATIONS****Policy considerations**

- 7 There are no policy considerations.

**Legal considerations**

- 8 There are no legal considerations.

**Financial considerations**

Unspent grants carried over from 2019/2020	2020/2021 Budget Allocation	Total Allocated to Date	Total Available for Distribution
\$888.00	\$6,038.00	\$5,540.00	\$1,386.00

- 9 An amount of \$888 was carried over from the unspent grants in the previous financial year due to the Covid lockdown. The carryover of funding was approved by Council in resolution 2020/16.6 at the meeting on 30 April 2020.
- 10 For this funding round, the total amount in grants being applied for from the Discretionary Fund is \$750.
- 11 Below are the successful applicants for the 2020/2021 year for the Board's information:

<b>Date</b>	<b>Recipient</b>	<b>Amount</b>	<b>Purpose of Grant</b>	<b>Report Back</b>
21 July 2020	Frances Broatch	\$200	Repainting the Paekākāriki Express sign	√
25 August 2020	Kidz Need Dadz	\$250	Assist with costs of the annual Kidz Need Dadz Wellington Father's Day community event at Kapiti Ten Pin Bowling	√
25 August 2020	Predator Free Paekākāriki	\$500	Assist with costs of supplying pest traps to Paekākāriki residents	
6 October 2020	Paekākāriki Playcentre	\$500	Assist with the costs of replacing printer cartridges for printing learning resources and compliance documents.	√
6 October 2020	Paekākāriki Pride Incorporated Society	\$500	Assist with the costs of hall hire for the Paekākāriki Pride festival	√
6 October 2020	Paekākāriki Informed Community Inc	\$500	Assist with the costs of creating and printing a community newsheet for the Paekākāriki community.	
30 November 2020	Pickle Pot Be-In	\$500	Assist with the costs of the Pickle Pot Be-In event at Tilley Road in Paekākāriki.	
23 February 2021	Kāpiti Coast Derby Crew	\$500	Assist with the costs of the gym rental at Kapiti College for Roller Derby practice and games.	√
23 February 2021	Paekākāriki Arts Walk	\$500	Assist with the costs of materials for a new mural at Pearl and Florrie's Way, Paekākāriki.	
30 March 2021	Paekākāriki Housing Trust	\$500	Assist with the costs of producing promotional videos for the Housing Trust.	
30 March 2021	Wai Ata	\$500	Assist with the costs of buying a sound recording interface for the studio space in the Weaver's Whare on Tilley Road.	

<b>Date</b>	<b>Recipient</b>	<b>Amount</b>	<b>Purpose of Grant</b>	<b>Report Back</b>
30 March 2021	Paekākāriki School Garden Group	\$500	Assist with the costs of purchasing a new garden shed for Potty Potters gardening group.	
25 May 2021	Kāpiti Chorale Inc	\$90	Assist with the annual costs of hall hire for choir rehearsals.	√

**Tāngata whenua considerations**

12 There are no tāngata whenua considerations.

**SIGNIFICANCE AND ENGAGEMENT**

**Significance policy**

13 This report is not significant under the Council’s Significance and Engagement Policy

**RECOMMENDATIONS**

- 14 That the Paekākāriki Community Board approves a funding application from Burma Support Paekakariki for \$500 to assist with the costs of venue hire, food and sound system for a series of fundraising events.
- 15 That the Paekākāriki Community Board approves a funding application from the Combined Lions Clubs of Kapiti for \$250 to assist with the costs of printing flyers for the annual Foodbank collection.

**APPENDICES**

- 1. Burma Support Paekakariki Grant Application (under separate cover) ⇨
- 2. The Combined Lions Clubs of Kapiti Grant Application (under separate cover) ⇨
- 3. Kapiti Coast Derby Crew Accountability Report (under separate cover) ⇨



**7 UPDATES**

**7.1 UPDATE ON WORK ON A LOCAL ALCOHOL POLICY**

**7.2 DISTRICT GROWTH STRATEGY REVIEW**

**8 CONFIRMATION OF MINUTES**

**8.1 CONFIRMATION OF MINUTES**

**Author:** Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

**Authoriser:** James Jefferson, Group Manager Regulatory Services

**RECOMMENDATIONS**

That the minutes of the Paekakariki Community Board meeting on 25 May 2021 be accepted as a true and accurate record of the meeting.

**APPENDICES**

1. Minutes Paekakariki Community Board 25 May 2021 [↓](#)

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
PAEKĀKĀRIKI COMMUNITY BOARD MEETING  
HELD AT THE ST PETER'S HALL, BEACH ROAD, PAEKĀKĀRIKI  
ON TUESDAY, 25 MAY 2021 AT 7.00PM**

**PRESENT:** Ms Holly Ewens (Chair), Ms Tina Pope, Ms Jessica Hortop, Cr Sophie Handford

**IN ATTENDANCE:** Mr James Jefferson, Mr Glen O'Connor

**APOLOGIES:** Mayor K Gurunathan, Mr Dan O'Connell and Cr Martin Halliday

**LEAVE OF ABSENCE:** Nil

**1 WELCOME**

The meeting opened with a karakia led by Cr Handford.

**2 APOLOGIES**

Mayor K Gurunathan, Mr Dan O'Connell and Cr Martin Halliday

**3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Nil

**4 PUBLIC SPEAKING TIME**

**Tash Nilsson** from Paekākāriki Sports Club spoke to the Club's funding application for Campe Estate for repair of the Campbell Park floodlights. They had an electrical fault last season, and this is the second season of not having them working. The club's funds are reduced due to Covid – last season was reduced, and fees reduced due to financial hardship. The club currently has 66 junior members, 47 senior members and a master's team of approximately 34 members which supports local women's football. The local Scout Group also uses Campbell Park regularly and is the largest Scout Group on the Kapiti Coast.

Mr James Jefferson said Council have advised they will not put lights into parks unless they are classed as destination or key training facilities, nor will Council accept ongoing maintenance unless agreed and the park meets the criteria as above.

The Board have considered the application and given that there are many young people involved, they believe it fits well with the purpose of the Campe Estate trustees.

**6.1 CONSIDERATION FOR GRANTS FROM CAMPE ESTATE**

**COMMITTEE RESOLUTION PCB2021/10**

Moved: Ms Holly Ewens  
 Seconder: Cr Sophie Handford

That the Campe Estate Trustees approve a \$4,000 grant to Paekakariki Sports Club to assist with the costs of electrical repairs to the floodlights in Campbell Park, Paekākāriki.

**CARRIED**

**Allie Webber** of US Marines Trust gave an update on the Camp Paekakariki Memorial project. The project is proceeding well, and the memorial will go in corner of Wellington Road towards the stream. A curved wall of 6 panels will be put in and tell the story of Camp Paekākāriki. The history text is being reviewed by Karl Farrell. The project is being re-costed. Memorial cost will be approximately \$15,000 and \$12,000 has been raised so far. This is Stage 1 of the project.

Stage 2 will be signage to connect the Village to the Camp site. Would like a brown sign on the highway to mark the memorial. The project has applied to Transpower for \$10,000 grant to do this wayfinding signage. Also would like a signage board in the Village, a story board at the school and one near the motor camp. Could possibly mark the kerb to show the size of the camp. Will do work on second level signage then come back to seek funding.

The Marines Trust have a large collection of memorabilia on their website for the Camp, including film, stories, and photos. They would like to connect to the libraries and the marketing for the district at Council. Mr James Jefferson recommended Ms Rosie Salas for a contact person at Council.

The 80<sup>th</sup> anniversary of Marines in Kapiti next year on the last Monday in May.

Ms Jessica Hortop advised that the Ministry of Education is bringing out new History curriculum shortly. She suggested she would put the Marines Trust in touch for this as a potential resource.

Ms Holly Ewens suggested an open afternoon for brainstorming on this project at the St Peter's Hall.

Nick Bullard is the new Editor of Paekakariki.NZ website.

**Jenny Rowan and Keith Johnston** gave an update on the Wainuiwhenua project.

The Ngati Haumia story needs to be recognised in Paekākāriki. The Urupa in the park is over 200 years old.

The vision for Wainuiwhenua project is still there – public ownership for land from Transmission Gully project. There have been conversations with Ngati Toa and Greater Wellington Regional Council. The agreed outcomes from 2019 are fundamentally intact, including housing outcomes, recreation outcomes and wind turbines. Working on how to achieve it.

Next steps are for Ngati Toa to get support of the rūnanga, Greater Wellington Regional Council need to get Council support, and Ngati Haumia need to get support. Then get Minister's support.

Letter gone to Chief Executive of Land Information New Zealand, and two relevant Ministers setting out relevant interests in late March 2021.

Ms Holly Ewens noted the Community Board's full support of this project.

**Bride Coe** acknowledged Trish who passed away this week.

The Community Board Facebook group is a closed group.

Long Term Plan question about the seawall – this has gone back out for consultation in this Long-Term Plan. Reviewed every year with an Annual plan process as well. Changes to Local Government are coming very shortly.

The streetlamp on the corner next to the Church is not straight.

## **5 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses – these were responded to within the public speaking time.
- (b) Leave of Absence - Nil
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting) - Nil

- (d) Community Board Members' Activities
- (i) Ms Holly Ewens – Long Term Plan submissions and hearings. Supported the Paekakariki Seawall Design group submission. Thanked Ms Jessica Hortop and Cr Sophie Handford for engaging tamariki in the process. Received letter from Kapiti Coast Derby Crew thanking the Board for their recent funding.
  - (ii) Cr Sophie Handford – Long Term Plan hearings. Attended and spoke at NZ Community Board Conference in Gore. Working on poster for the public to understand how to contact decision makers in Kapiti. Attended meetings with Ngati Haumia and working on telling their story. Presented petition to Members of Parliament to ensure investment in Kapiti Youth Support. Now a trustee for Kapiti Youth Support as well.
  - (iii) Ms Jessica Hortop – Campe Estate Covid Relief Fund has only received one application. Letter from Mark Amery at Paekakariki Informed Community Inc requesting \$1,950 to cover subscription holiday for businesses advertising on the Paekakariki.NZ website. The Board decided this was a good way to support local businesses. Long term plan process and submission by kura. Water DNA testing completed – awaiting results.
  - (iv) Ms Tina Pope – work on Wainuiwhenua and the Housing Trust, meeting with Ngati Toa, Long Term Plan conversations, substation berm planting project.

## MOTION

### COMMITTEE RESOLUTION PCB2021/11

Moved: Ms Tina Pope  
Seconder: Ms Jessica Hortop

That the Paekākāriki Community Board approves a Covid-Related funding application from Paekakariki Informed Community Incorporated for \$1,950 to cover the cost of the advertising holiday for local businesses on the Paekakariki.NZ website.

### CARRIED

Ms Holly Ewens abstained from voting on this item.

## 6 REPORTS

Item - 6.1 Consideration for Grants from Campe Estate - was moved to another part of the minutes.

### 6.2 CONSIDERATION OF FUNDING APPLICATIONS

#### COMMITTEE RESOLUTION PCB2021/12

Moved: Cr Sophie Handford  
Seconder: Ms Holly Ewens

That the Paekākāriki Community Board approves a funding application from the Kapiti Chorale for \$90 to assist with the annual costs of hall hire for choir rehearsals.

### CARRIED

## 7 UPDATES

### 7.1 UPDATE ON TRANSMISSION GULLY PROJECT - DARREN UTTING

Mr Darren Utting showed a presentation of the project and discussed the changes.

- Upcoming work at Mackays Crossing for streetlight power installations. Speed reductions planned over the next couple of months for this.
- On programme to finish Stage 1 opening by 27 September 2021. Stage 2 will run through to March 2022.
- Will do consultation for a mitigation proposal shortly including some restoration of Wainui Stream, and some new meandering stream areas in Perkins block.
- Working on pedestrian connection from Paekakariki to Battle Hill.
- Mary O’Keeffe is the project archaeologist; she catalogued all the finds and she is writing her final report at the moment.
- Some confusion around the Paekakariki interchange usage so more community engagement will be needed.

### 7.2 INTERSECTION OF AMES/BEACH/WELLINGTON CROSSING IMPROVEMENTS AND PORTER PLACE FOOTPATHS – GLEN O’CONNOR

Mr Glen O’Connor showed a slide of the proposed work and discussed the safety improvements and changes.

The work is due to be done within approximately the next three weeks.

A member of the public raised a concern about the northern side of the crossing being slippery in wet weather.

## 8 CONFIRMATION OF MINUTES

### 8.1 CONFIRMATION OF MINUTES

#### COMMITTEE RESOLUTION PCB2021/13

Moved: Ms Holly Ewens

Seconder: Ms Jessica Hortop

That the minutes of the Paekakariki Community Board meeting on 30 March 2021 be accepted as a true and accurate record of the meeting.

**CARRIED**

## 9 MATTERS UNDER ACTION

### 9.1 MATTERS UNDER ACTION

#### RECOMMENDATIONS

That the Community Board note Matters Under Action.

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**10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

The Paekākāriki Community Board meeting closed at 8.55pm.

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**CHAIRPERSON**

**9 MATTERS UNDER ACTION**

**9.1 MATTERS UNDER ACTION**

**Author:** Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

**Authoriser:** James Jefferson, Group Manager Regulatory Services

**PURPOSE OF REPORT**

1 To update Matters Under Action.



Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
1.	29/1/2013	Ongoing	Coastal protection upgrade	Coastal & Stormwater Asset Manager	<p>For the Paekākāriki seawall, as part of 2018 LTP, Council has approved funds to continue with the consented option (concrete wall). Progress to-date is as follows:</p> <ul style="list-style-type: none"> <li>• Detailed designs and tender drawings completed.</li> <li>• Building Consent granted.</li> <li>• Original Plan was to tender physical works in 2020/21 and carry out construction in 2021/22 and 2022/23.</li> <li>• In April 2020, application made under “Shovel Ready” projects requesting funds to fast track construction.</li> <li>• On 18 September 2020, we were advised that “Shovel Ready” funding has not been approved for this project.</li> <li>• This project was presented as one of the key projects in 2021 Long Term Plan. Since the estimated cost of the project is \$27M (in 2020 dollars) as part of the LTP Consultation, in May 2021 the community was asked the question whether to proceed with the design already agreed at a cost of \$27M or to replace with a like for like timber wall. Nearly 70.9% responded in favor of “like for like” timber option whereas 29.1% responded with the consented concrete option.</li> <li>• The next steps to be decided once we gain the Councilor’s approval on the preferred option.</li> </ul>
2.	12/2/2019	Ongoing	Transmission Gully Project	Senior Policy Adviser	No further update.
3.	12/2/2019	Ongoing	Revocation	GM Infrastructure Services	Council is awaiting a decision from NZTA regarding their aspirations for this part of SH1. No further update.

<b>Item</b>	<b>Date Raised</b>	<b>Target Date</b>	<b>Matter</b>	<b>Responsible Officer</b>	<b>Action/Progress</b>
4.	7/5/2019	Ongoing	Ian's Coffee site	Property Services Manager	The property was acquired for a future carpark. The building will be demolished when the carpark is built. Currently there is no funding allocated for this work. A decision is yet to be made about whether the carpark is to be for commuters or not. No further update.
5.	3/12/2020	Ongoing	Wainuiwhenua Project	Community Board Member Tina Pope	Work is underway to identify and organise the next Group meeting.
6.	11/2/2020	Ongoing	Proposed Weigh Station/ Commercial Vehicle Safety Centre	GM Regulatory Services	No further update.
7.	30/3/2021	Ongoing	Possible renaming and use of culturally significant names for roads in Paekakariki	GM Regulatory Services	Parks and Reserves team will investigate the history of the current name.

**RECOMMENDATIONS**

- 1 That the Community Board note Matters Under Action.

**APPENDICES**

Nil