



AGENDA

Campe Estate Subcommittee Meeting

I hereby give notice that a Meeting of the Campe Estate Subcommittee will be held on:

Date: Tuesday, 8 June 2021

Time: 2.30pm

**Location: Mayor's Office
175 Rimu Road
Paraparaumu**

**James Jefferson
Group Manager Regulatory Services**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Campe Estate Subcommittee will be held in the Mayor's Office, 175 Rimu Road, Paraparaumu, on Tuesday 8 June 2021, 2.30pm.

Campe Estate Subcommittee Members

Mayor K Gurunathan	Chair
Wayne Maxwell	Member
Cr Sophie Handford	Member

Order Of Business

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 Nil

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 5.1 Confirmation of minutes 9

- 1 APOLOGIES**
 - 2 PUBLIC SPEAKING TIME**
 - 3 UPDATES**
- Nil

4 REPORTS

4.1 CONSIDERATION FOR GRANTS FROM CAMPE ESTATE

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: Ian Georgeson, Chief Financial Officer

PURPOSE OF REPORT

- 1 The Campe Estate Subcommittee needs to consider the recommendation from the Paekākāriki Community Board in relation to the grants from the Campe Estate.

DELEGATION

- 2 The Campe Estate Subcommittee administers the Campe Estate funds deriving from the sale of 6 Robertson Road, Paekākāriki, bequeathed to the Council in 1991 as a Gift of Special Trust which were transferred into this fund. These funds also include the principal of \$10,520 from the Arthur Thomas Clark Trust as per the resolution made on 5 April 2013. The conditions are:
 - That the Council uses the funds and the income from them for charitable purposes which will benefit the people of Paekākāriki township.
 - That the Council uses the funds for the benefit of the youth in Paekākāriki.

BACKGROUND

- 3 The Campe Estate Trust has received an application from Paekākāriki Sports Club for \$4,000 to assist with the costs of electrical repairs to the floodlights in Campbell Park, Paekākāriki.
- 4 Campbell Park is also used by other community groups, clubs, and local events, including the Paekākāriki Scout Group which is the largest Scout Group on the Kapiti Coast.

ISSUES AND OPTIONS

Issues

- 5 The process for grant applications from the Campe Estate is that the Paekākāriki Community Board first considers the application to ensure that they meet the agreed criteria and then makes its recommendation to the Campe Estate Subcommittee.
- 6 The application met the criteria for the Campe Estate grants, i.e., from organisations that provide services which support the people of Paekākāriki with an emphasis on youth.

CONSIDERATIONS

Financial considerations

- 7 The Council's interest earning special funds and reserves accrue interest. The Council endeavours to maximise interest earned, where applicable.

Campe Estate Grants to 31 March 2021

Opening Balance as at 1 April 2020	\$ 108,869.49
(Including interest received to 31 March 2020 of \$4,295.42)	
Less: Grants approved by the Committee	-
Plus: Interest to 31 March 2021	\$ 1,344.86
Closing Balance as at 31 March 2021	\$ 110,214.35

Legal considerations

- 8 It is important that the assets/proceeds from the Campe Estate are used for the purpose as stated in the Will for the Campe Estate, i.e. that the assets/proceeds are used for charitable purposes for the benefit of the people of Paekākāriki township. While there is an emphasis on youth it is not a binding condition.

Consultation

- 9 The proposed grant meets the grant criteria and is supported by the Paekākāriki Community Board.

Policy Implications

- 10 There are no policy implications from this report.

SIGNIFICANCE AND ENGAGEMENT**Significance policy**

- 11 This matter has a low level of significant under Council policy.

RECOMMENDATION

- 12 That the Campe Estate Trustees approve the \$ grant to Paekakariki Sports Club to assist with the costs of electrical repairs to the floodlights in Campbell Park, Paekākāriki.

APPENDICES

1. Paekakariki Sports Club Funding Application (under separate cover) [⇒](#)
2. Campe Estate Grants Criteria [↓](#)

**CAMPE ESTATE
COMMUNITY GRANTS APPLICATION FORM****CRITERIA FOR CAMPE ESTATE COMMUNITY GRANTS**

The Paekākāriki Community Board will receive the applications and make recommendations to the Campe Estate Subcommittee who will consider the recommendations and administer the distribution of the grants.

The criteria for applications are:

1. Applications with a focus on people aged under 25 years will be considered a priority;
2. Applications will be accepted from organisations that provide services which benefit the people, especially the young people of Paekākāriki;
3. Applications will be accepted from individuals provided there are tangible benefits to the Paekākāriki area;
4. Applications will include an outline of the expected benefits of any grant to the applicant, the organisation and the Paekākāriki community;
5. Applicants will only receive one grant per financial year;
6. Successful applicants will provide a report to the Community Board for the information of the Campe Estate Trustees on the uses of the funding and an account of the benefits which have accrued to the Paekākāriki community, the individual and/or the group.

Procedure for Applications

Applications must be made on the approved application form and addressed to:

Applications are to be addressed to:

Amanda Cottrell, Executive Secretary
Kāpiti Coast District Council
Private Bag 60-601
Paraparaumu 5254

amanda.cottrell@kapiticoast.govt.nz

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF MINUTES

Author: Grayson Rowse, Democracy Services Advisor

Authoriser: Janice McDougall, Group Manager People and Partnerships

RECOMMENDATIONS

That the minutes of the Campe Estate Subcommittee meeting on 11 June 2020 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Minutes of Campe Estate Subcommittee 11 June 2020 [↓](#)

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
CAMPE ESTATE SUBCOMMITTEE MEETING
HELD AT THE MAYOR'S OFFICE, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 11 JUNE 2020 AT 11.15AM**

PRESENT: Mayor K Gurunathan, Ms Sophie Handford,

IN ATTENDANCE: Nil

APOLOGIES: There were none.

LEAVE OF ABSENCE: There were none

1 APOLOGIES

There were none.

2 PUBLIC SPEAKING TIME

There were none.

3 REPORTS

3.1 CONSIDERATION FOR GRANTS FROM CAMPE ESTATE

COMMITTEE RESOLUTION 2020/1

Moved: Ms Sophie Handford

Seconder: Mayor K Gurunathan

That the Campe Estate Trustees ratify the \$10,000 Covid-19 emergency funding grant paid to Paekākāriki Informed Communities Inc during the Covid-19 government lockdown to assist with mobilising significant community initiatives coordinated by the Emergency Preparedness Group alongside the Paekākāriki Community Board.

CARRIED

4 CONFIRMATION OF MINUTES

There were none

The Campe Estate Subcommittee meeting closed at 11.17am.

.....
CHAIRPERSON

