

TE WHAKAMINENGA O KĀPITI

*“He toa taki tini taku toa,
E hara i te toa taki tahi”
“My strength will only be achieved
Because of the efforts of us all.”*

AGENDA

Te Whakaminenga o Kāpiti Tuesday, 4 May 2021

I hereby give notice that a Te Whakaminenga o Kāpiti meeting will be held on:

Date: Tuesday, 4 May 2021

Time: 9.30am

Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu

Janice McDougall
Group Manager People and Partnerships

Kapiti Coast District Council

Notice is hereby given that a meeting of Te Whakaminenga o Kāpiti will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 4 May 2021, 9.30am.

Te Whakaminenga o Kāpiti Members

Mr Rupene Waaka	Chair
Ms Kirsten Hapeta	Member
Ms Natalia Repia	Member
Mayor K Gurunathan	Member
Cr James Cootes	Member
Ms Naomi Solomon	Member

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- 1 KARAKIA
- 2 APOLOGIES
- 3 PUBLIC SPEAKING TIME
- 4 ADDITIONAL AGENDA ITEMS

5 CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF MINUTES**

Author: Samara Shaw, Executive Secretary to Group Manager People and Partnerships

Authoriser: Leyanne Belcher, Democracy Services Manager

RECOMMENDATIONS

That the minutes of the Te Whakaminenga o Kapiti meeting on 23 March 2021 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Minutes - 23 March 2021 [↓](#)

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
TE WHAKAMINENGA O KĀPITI
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 23 MARCH 2021 AT 9.30AM**

PRESENT: Mr Rupene Waaka, Ms Natalia Repia, Mayor K Gurunathan, Cr James Cootes,

IN ATTENDANCE: Mr Wayne Maxwell, Mrs Janice McDougall, Ms Samara Shaw, Deputy Mayor Janet Holborow, Kahu Ropata, Ariana Reweti, Deanna Rudd, Leyanne Belcher, Sarah Wattie, Tanicka Mason, Lyndsey Craig, Miriam Randall and Liana Cook, Cr Martin Halliday, Jennifer Allan

APOLOGIES: Ms Kirsten Hapeta, Ms Naomi Solomon and Koro Don Te Maipi,

LEAVE OF ABSENCE: Nil

1 KARAKIA

The meeting commenced at 9.45am with a karakia by Kahu Ropata.

2 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION TWOK2021/6

Moved: Cr James Cootes

Seconder: Ms Natalia Repia

That the apology received from Kirsten Hapeta, Naomi Solomon and Koro Don Te Maipi be accepted.

CARRIED

3 PUBLIC SPEAKING TIME

Makareta Moffatt provided an update on the Te Hunga Ratatahi programme that is running in Ōtaki.

4 ADDITIONAL AGENDA ITEMS

The Chief Executive introduced Sacha Haskell the new Group Manager Place & Space and Janice McDougall introduced Sarah Wattie who is the new Manager of Governance and Legal Services.

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION TWOK2021/7

Moved: Mayor K Gurnathan

Seconder: Ms Natalia Repia

That the minutes of the Te Whakaminenga o Kāpiti meeting on 9 February 2021 be accepted as a true and accurate record of the meeting.

CARRIED

6 UPDATES

6.1 UPDATE ON TAKUTAI KAPITI: OUR COMMUNITY LED COASTAL ADAPTATION PROJECT - A CULTURAL VALUES ASSESSMENT

Lyndsey Craig provided an update on Takutai Kāpiti.

Ms Craig discussed the following information regarding the Community Assessment Panel (CAP)

- to enable a CAP start date in May/ June 2021, staff would like to work with Iwi at their earliest availability to begin the process for Iwi representative recommendations and appointments; and determine how the representatives will work in practice during the process to ensure the collective environmental vision, values and position inherited and held by the iwi of Kāpiti are represented on the CAP.
- the CAP will meet for a period of 12 months from mid-2021.
- this will include monthly workshops, one site visit and public open days (for each Kāpiti Coast District Ward).

The anticipated Cultural values assessment process will have a lead author who will be assigned to facilitate the assessment and collate all three iwi input and knowledge.

The next steps will be:

- CAP Chair recruitment: Closing date 29 March
- CAP member recruitment: End-March to mid-April (tbc)
- CAP commencement May/ June (recruitment dependant)

There were discussions around the legislative requirements for the cultural values assessment and making sure we consult with our Iwi partners. The Chair asked if staff could footnote the case law at the end of the paragraphs in the document.

Ms Craig was going to collate a one page document that outlined the requirements for the CAP roles and what commitment was required and also making sure participants feel safe and protected in the roles that they will be carrying out.

Natalia Repia raised the incident that happened at the Council meeting on the 25 February, she had been thinking about a Cultural Safety Strategy to make sure there were procedures in place to protect everyone. Council staff asked if she could submit an outline to the Iwi Partnerships team to look at.

There was further discussion around this incident and the Chief Executive thanked Natalia for raising this.

6.2 MĀORI ECONOMIC DEVELOPMENT GRANTS

Deanna Rudd provided the following update:

The Economic Development Grants Panel met on 3 March 2021, following an initial hui, to consider 10 applications with a combined requested funding amount of \$337,079.95.

The panel were encouraged to see such a positive response to the round and the broad range of projects being undertaken across a range of kaupapa.

Following careful consideration of all applications, a decision was made to contribute towards five applicants projects. Each recipient would be required to provide regular accountability reports to include profit and loss statements and balance sheets.

The funded recipients would be publicly notified on 29 March 2021. The five unsuccessful applicants had been directed towards other funding sources by the panel.

Councillor Cootes thanked Deanna for her work and for providing advice and knowledge through the process. He suggested with the support of Te Whakaminenga o Kāpiti that staff could work with the panel members to review the Māori Economic Development grants process, to consider ways to add value to the funding and pre-funding workshops and other areas.

Janice McDougall advised that staff would bring a report back to formally note the grants, look at the process steps going forward and what Te Whakaminenga o Kāpiti's role is in this.

6.3 MĀORI WARDS

Deanna Rudd provided the following update:

In February 2021 Council staff wrote to the three iwi providing them with a briefing on Local Electoral Wards, Māori Wards and the Māori Constituencies Amendment Bill and seeking for each confirm their respective position regarding further consideration to the establishment of a Māori Ward for Kāpiti. Staff requested Ngāti Toa Rangatira and Ngati Raukawa report back via their representatives to this meeting. Staff requested Āti Awa ki Whakarongotai report back in writing by today, ahead of further consideration by Council of Maori Wards at the beginning of May ahead of the 21 May 2021 Transitional Period.

Ngati Toa Rangatira through their CEO Helmut Modlink had advised:

- Ngāti Toa supports the law change to remove the public veto on Māori wards
- Māori wards do not represent a Treaty Partnership
- Iwi remain the Treaty Partner and having Māori representation in local government does not and cannot change this
- Should Māori wards be instituted, if an iwi member were to be elected, this still does not constitute a Treaty Partnership
- Successful Māori ward candidates can only represent the views of their constituents which may or may not include mana whenua in their individual voter capacity
- If Councils are to establish Māori wards, we see them as helping our Treaty Partners to build their capacity to work with Mana Whenua in a mana-enhancing way

They had also advised they are happy to consult further on those matters.

Āti Awa ki Whakarongotai had advised that their Board has affirmed the previous position of Āti Awa ki Whakarongotai not to support a Māori Ward. They had advised they are open to further engagement with ART partners to consult further on the benefits of a Māori Ward

They further commented that the qualification of Māori in the context of the legislation and who gives statutory and representative powers is unclear

Ngati Raukawa through NHO had advised support for a Māori Ward.

The Iwi Partnership Team will reach out to the three iwi to facilitate a joint ART discussion on Māori wards.

There was discussion around attendance for the Māori Wards hui with the three Iwi.

6.4 BILINGUAL TOWNS AND CITIES AOTEAROA

Deanna Rudd provided the following update:

Department of Internal Affairs (DIA) had approached and confirmed with Nga Hapu o Ōtaki their involvement in a DIA funded two year pilot project to support increased engagement between Councils and Mana Whenua through the establishment of Ōtaki as a Bilingual Town.

The iwi partnerships team is currently working with both groups on this kaupapa.

Cr James Cootes left the meeting at 10.52am.

Cr James Cootes returned to the meeting at 10.55am.

6.5 MARAMATAKA

Deanna Rudd provided the following update:

Ngati Huia ki Katihiku mandated through Nga Hapu o Ōtaki have confirmed their agreement to produce the 2021/22 Maramataka and host the Launch on 2 July 2021 at Katihiku Marae. They had appointed two project managers supported by a project team to manage the project with Council support. Ngāti Huia had provided staff with their workplan and staff would assist them to monitor.

The meeting adjourned at 10.55am and reconvened at 11.13am.

7 REPORTS

7.1 MARAE MAINTENANCE CONTRIBUTION FUND

Deanna Rudd spoke to the report.

COMMITTEE RESOLUTION TWOK2021/8

Moved: Ms Natalia Repia

Seconder: Cr James Cootes

That Te Whakaminenga o Kāpiti approves the allocation of the 2020/21 – 2023/24 funds in the following order: 2020/21 Whakarongotai Marae; 2021/22 Katihiku Marae; 2022/23 Tainui Marae; 2023/24 Raukawa Marae

That Te Whakaminenga o Kāpiti notes the fund will be reviewed during the development of the 2024-44 Long Term Plan.

CARRIED

An additional motion was put forward.

MOTION**COMMITTEE RESOLUTION TWOK2021/9**

Moved: Mr Rupene Waaka
Seconder: Mayor K Gurunathan

That Te Whakaminenga o Kāpiti request staff explore opportunities to align funding with Oranga Marae Programme available from Te Puni Kokiri.

CARRIED

8 MATTERS UNDER ACTION**8.1 TE WHAKAMINENGA O KAPITI MATTERS UNDER ACTION**

The Iwi Partnerships team will review the matters under action and update for the next meeting.

COMMITTEE RESOLUTION TWOK2021/10

Moved: Ms Natalia Repia
Seconder: Cr James Cootes

The Te Whakaminenga o Kāpiti notes matters under action.

CARRIED

9 IWI UPDATES

Natalie Repia provided an update on the Three Waters reform workshop that she had attended.

The Chair provided an update that some representatives from Nga Hapu o Ōtāki attended hearings on the Te Mana Arawai water regulation bill.

10 TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI

There were none from Ngāti Toa.

Ngāti Raukawa provided an update that hearings would be coming to Ōtāki in November.

11 COUNCIL UPDATE

Kahu Ropata and Steve Flude provided an update on housing. They attended a hui at Raukawa Marae in Ōtāki with Council staff. There was discussion around housing, future growth and the District Plan.

12 CORRESPONDENCE

There were none.

13 FUTURE AGENDA REQUESTS

There were none.

The meeting closed with karakia from Kahu Ropata.

Te Whakaminenga o Kāpiti closed at 11.49am.

.....
CHAIRPERSON

6 UPDATES

6.1 DESTINATION MANAGEMENT PLAN

6.2 DISTRICT GROWTH STRATEGY REVIEW

7 REPORTS**7.1 MĀORI ECONOMIC DEVELOPMENT GRANTS 2021/22: ALLOCATION OF FUNDS FOR REVIEWING****Author:** Deanna Rudd, Programme Advisor, Iwi Partnerships**Authoriser:** Janice McDougall, Group Manager People and Partnerships**PURPOSE OF REPORT**

- 1 The report provides Te Whakaminenga o Kāpiti with an update of the Māori Economic Development Grants and allocation of funds for 2020/21.
- 2 The report also seeks endorsement from Te Whakaminenga o Kāpiti to initiate a review of the Maori Economic Development Strategy

DELEGATION

- 3 Te Whakaminenga o Kāpiti may consider this matter under the Memorandum of Partnership. Clause 21 sub clause iv) identifies the following principle: that Council will have particular regard to the rights of tangata whenua in the management and development of resources by recognising and providing for rangatiratanga.
- 4 In February 1994 a Memorandum of Partnership was signed between the three iwi with mana whenua status within the Kapiti Coast District and Kapiti Coast District Council. The tangata whenua of the District are at present represented by:
 - 4.1 Te Āti Awa ki Whakarongotai Charitable Trust.
 - 4.2 Ngāti Raukawa ki Ōtaki (Ngā Hapū o Ōtaki) is represented by Ngāti Pare, Ngāti Maiotaki, Ngāti Huia, Ngāti Koroki and Ngāti Kapu, the five resident Raukawa hapū within the Kapiti Coast District, and
 - 4.3 Ngāti Toa Rangatira and Ngāti Haumia as represented by Te Rūnanga o Toa Rangatira Inc.
- 5 It acknowledged that this Memorandum has application only to those hapū whose boundaries lie within the Council's district. It was this Partnership which established Te Whakaminenga o Kapiti. Currently two elected representatives from Ngāti Toa Rangatira and Ngā Hapū o Ōtaki with the Mayor and a Councillor sit on this forum for the 2019-2022 triennium. Āti Awa ki Whakarongotai no longer sits within the Partnership but is still considered in discussions as part of the ART Forum. [Minute from TWoK]

BACKGROUND

- 6 In July 2013, Council adopted the 'Strategy for Māori Economic Development and Wellbeing.' The purpose of this strategy is to set out how Council will support Māori Economic Development in Kapiti associated with iwi and hapū with whom it has a relationship.
- 7 Council's Māori Economic Development Fund aims to assist whānau, hapū and iwi in Kapiti with costs associated with the ongoing development of Māori economic activity relating to:

Manaakitanga	Leveraging the potential of rangatahi and building whanau capacity
Kaitiakitanga	Whatungaro tangata toi tū te whenua
Kōtahitanga	Supporting whānau to achieve economic wellbeing via capacity, collaboration, innovation and Māori Business

- 8 Applications to this annual fund can be made by whanau hapū and iwi in the Kāpiti Coast District. Applications will be considered from mātāwaka and Māori business who are not tangata whenua providing their application is endorsed as being consistent with the 2013 'Strategy for Māori Economic Development and Wellbeing' by one of the three iwi who are signed to the Memorandum of Partnership.
- 9 The grant pool amount for 2020/21 was \$60,000. The pool amount of \$60,000 was contestable funding. Amounts awarded were based on the strength of each applications alignment to the Māori Economic Development Strategy.
- 10 Applications for 2020/21 were considered by a Te Whakaminenga o Kāpiti endorsed Māori Economic Development Grants Panel. The appointed Panellists were:
- | | |
|---|---------------------------|
| Elected Representative: | James Cootes |
| Āti Awa ki Whakarongotai Representative | Russell Spratt (Convenor) |
| Ngāti Raukawa (NHoŌ) Representative | Kim Tahiwī |
| Ngāti Toa Rangatira Representative | Jenny Ngarimu |
| Economic Development Expert | Chris Claridge |
- 11 Russell Spratt as the Āti Awa ki Whakarongotai Representative and Kim Tahiwī as the Ngā Hapū o Ōtaki Māori Economic Development Grants Panellists are also their respective iwi mandated and elected representatives to the Independent Economic Development Kotahitanga Board. Chris Claridge the Economic Development Expert to the Panel is also a Member of the Independent Economic Development Kotahitanga Board.
- 12 On 24 November 2020 Te Whakaminenga o Kāpiti resolved to confirm an amount of \$62,000 being available. Of that amount, \$2,000 was held aside for anticipated administration costs related to implementing the fund on behalf of Te Whakaminenga o Kāpiti including time and expertise provided by Panel members. The grant pool available for distribution was nominally reduced to \$60,000.
- 13 on 24 November 2020 Te Whakaminenga o Kāpiti resolved to agree to the fund being opened from 11 January 2021 to 5 February 2021 to allow potential applicants to become aware of the fund and have time to prepare and submit an application by the close off date.
- 14 At the same meeting, Te Whakaminenga o Kāpiti resolved to confirm support of the Māori Economic Development Grants Panel making the overall decisions as to the distribution of the fund and also resolved to allow Council time to complete the grants process and report to Te Whakaminenga o Kāpiti at the 23 March 2021 meeting, advising of the distribution of the grants to the successful applicants.
- 15 The Panel initially met on 17 February 2021 to review information relevant to the Fund and to consider ten applications after one was withdrawn. The Panel reconvened on 3 March 2021 to make final decisions.
- 16 All Panel members attended each of the hui. The first hui was facilitated by Zoom due to Covid 19 Level 2 restrictions in place at the time. The second hui was attended in person by four of the five Panel members with one panel member attending by Zoom.
- 17 Ms Rudd from the Iwi Partnerships Team was the Council Officer who attended both hui in support of the Panel.
- 18 The Panel reviewed ten applications. Of the applications reviewed two did not have endorsement by one of the three mana whenua iwi, and three other applications whose projects were acknowledged by the Panel as being important kaupapa to mana whenua did not meet the criteria for Māori Economic Development.
- 19 Five applicants were awarded the grant. The funding allocation was made according to the principles of manaakitanga and kotahitanga. The unsuccessful applicants were directed towards other funding providers and funding streams by the Panel.

- 20 A verbal update on the Māori Economic Development Grants was provided to the 23 March 2021 Te Whakaminenga o Kāpiti hui to be followed by a full report to the 4 May 2021 meeting.

ISSUES AND OPTIONS

Issues

- 21 There was an increased diversity of applications to the Māori Economic Development Grants over a broad range of kaupapa across the District.
- 22 All applicants were advised by letter dated 23 March 2021 of the outcome of their applications. Letters of agreement and payment of grants funds are currently being finalised.
- 23 The successful applicants and fund recipients along with a summary of their project kaupapa are included in Table One below.

Māori Economic Development Successful Applicant Grants Table One

Applicant	Application and project purpose	Granted (Excl. GST)
Ōtaki Manuka Growers Ltd	Mānuka Plant Nursery and Business on mana whenua owned rural freehold land in Ōtaki To expand an existing Mānuka Nursery producing Mānuka plants including to develop infrastructure to support the business development including roading and drainage.	\$12,000.00
Waka Kāpiti Ltd	Māori Eco Tours & Cultural Adventure, Kāpiti Developing a Holopuni Waka Eco Tours and Cultural Adventure Sailing business and traditional Holopuni Waka sailing development programme highlighting culturally significant sailing destinations across the Kāpiti Coast.	\$12,000.00
Toi Tangata Gallery Ltd	Toi Tangata Gallery Ltd, Ōtaki Further development of an existing accessible space in Ōtaki for the engagement of Māori and indigenous healing practitioners and creative artists.	\$12,000.00
Hori Gallery Ltd	Multipurpose Interactive Hub and Coffee Shop at Ōtaki Beach Relocation and expansion of the existing Hori Gallery Ltd on SH1 Ōtaki to a recently purchased former café and coffee shack at Ōtaki Beach to create a destination art studio and café for the work of Hori and other artists.	\$12,000.00
Wai Ata	Ngā Tāhuhu Kōrero o Kāpiti, Paekākāriki Providing hands on training and mentorship in all aspects of filming and film production to aspiring	\$12,000.00

	rangatahi Māori film makers through the delivery of a Ngā Tāhuhu Kōrero o Kāpiti Project	
	TOTAL	\$60,000.00

- 24 The current strategy was developed in 2013 and now is an appropriate time to review this and ensure it aligns with current and future anticipated direction. This work is also timely given the recent refresh of the Districtwide Economic Development Strategy which was completed in 2020.

CONSIDERATIONS

Policy considerations

- 25 Policy Considerations
- 2013 Māori Economic Development Strategy

Legal considerations

- 26 Nil

Financial considerations

- 27 The 2020/21 Māori Economic Development Fund grant is provided for within the annual Te Whakaminenga o Kāpiti Work Programme budget.
- 28 Consideration will need to be made to explore the utilisation of existing budgets to undertake a refresh of the 2013 strategy. Funding options from other agencies to assist with a strategy refresh will also need to be explored.

Tangata whenua considerations

- 29 Under the 2018-38 Long Term Plan, one of the tangata whenua focusses includes “revising and administering the Māori Economic Development Strategy”. The Council acknowledges that revising the Māori Economic Development Strategy seeks to raise the way tangata whenua and Māori engage into Council decision making processes.¹ Since 2013 the strategy has not been reviewed or updated.
- 30 A review and refresh of the Māori Economic Development strategy will be important due to current and potential economic impacts of COVID19, which have had a significant and direct impact on Māori. Māori have been disproportionately affected by past epidemics and are at risks of similar adverse health and economic impacts in the wake of COVID-19. Māori are traditionally employed in the sectors most affected by COVID-19 (hospitality, retail, construction, tourism and accommodation) which impact on Māori unemployment levels.

Strategic considerations

- 31 The Māori Economic Developments Grant contributes to creating a diverse range of businesses within the district - one of Councils ten-year outcomes in the current Long Term Plan.
- 32 A review of the 2013 Māori Economic Development Strategy will contribute significantly to achieving the outcome of creating a diverse range of businesses within the district. A review could support the development of businesses underpinned by kaupapa Māori values and principles.

¹ KCDC LTP 2018-38

SIGNIFICANCE AND ENGAGEMENT**Significance policy**

33 This matter has a low level of significance under Councils Significance and Engagement Policy.

Publicity

34 Details of the successful 2020/21 grant recipients have publicly notified through Council's Website on the Māori Economic Development Grants Page.

Other Considerations

35 Nil.

RECOMMENDATIONS

36 Te Whakaminenga o Kāpiti receive this report.

37 Te Whakaminenga o Kāpiti formally endorse commencing a review and refresh of the 2013 Māori Economic Development Strategy in the 2021-2022 year.

APPENDICES

Nil

8 MATTERS UNDER ACTION

8.1 TE WHAKAMINENGA O KAPITI MATTERS UNDER ACTION

Author: Samara Shaw, Executive Secretary to Group Manager People and Partnerships

Authoriser: Janice McDougall, Group Manager People and Partnerships

RECOMMENDATIONS

- 1 The Te Whakaminenga o Kāpiti notes matters under action.

APPENDICES

1. Matters under action [↓](#)

TE WHAKAMINENGA O KĀPITI

4 Haratua 2021

Date Raised	Item	Action	Person Responsible	Notes/Update	Time frame
	Papakainga Housing Toolkit	Ms Foster committed to talking with Regulatory Manager Natasha Tod to discuss approach to the production of a tool kit for people who are keen to move forward with Papakainga Housing. Ms Hapeta will be the point of contact and lead the work on such a Papakainga Housing tool kit through the ART Forum.	Kirsten Hapeta	Mrs McDougall provided an update work is underway on an assessment of housing needs and opportunities.	
2019	Review of Te Whakaminenga o Kāpiti	Agreed at Te Whakaminenga o Kāpiti Meeting of 25 June that this could be added to the action register.			

- 9 IWI UPDATES
- 10 TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI
- 11 COUNCIL UPDATE
- 12 CORRESPONDENCE
- 13 FUTURE AGENDA REQUESTS
- 14 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil