

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
STRATEGY AND OPERATIONS COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 6 MAY 2021 AT 9.35AM**

**PRESENT:** Cr James Cootes, Cr Gwynn Compton, Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr Jackie Elliott, Cr Martin Halliday, Cr Sophie Handford, Cr Jocelyn Prvanov, Cr Bernie Randall, Cr Robert McCann

**IN ATTENDANCE:** Community Board Members Richard Mansell, Guy Burns, Marilyn Stevens.

Sean Mallon, Natasha Tod, Sacha Haskell, Mark de Haast, James Jefferson, Ian Georgeson, Matt Muspratt, Jason Holland, Darryn Grant, Jaime Bigwood, Tanicka Mason

**APOLOGIES:** There were none.

**LEAVE OF ABSENCE:** There were none.

**1 WELCOME**

**2 COUNCIL BLESSING**

Cr Cootes welcomed everyone to the meeting and invited Cr Halliday read the Council blessing.

**3 APOLOGIES**

There were none.

**4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

**5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

There were none.

**6 MEMBERS' BUSINESS**

(a) Public Speaking Time Responses

There were none.

(b) Leave of Absence

**LEAVE OF ABSENCE****COMMITTEE RESOLUTION SAOCC2021/14**

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Sophie Handford

That a request from Cr Prvanov for a leave of absence from 22 May 2021 to 25 May 2021 be accepted and the leave of absence be granted

**CARRIED**

- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were none.

**7 UPDATES****7.1 LOCAL GOVERNMENT FUNDING AGENCY PRESENTATION WITH ANDREW MICHL**

Andrew Michl from the Local Government Funding Agency, spoke to a presentation and responded to members questions.

Cr Jackie Elliott left the meeting at 9:47 am.

Cr Jackie Elliott returned to the meeting at 10:00 am.

Cr Bernie Randall left the meeting at 10:07 am.

Cr Bernie Randall returned to the meeting at 10:08 am.

Cr Jackie Elliott left the meeting at 10:12 am.

Cr Jackie Elliott returned to the meeting at 10:13 am.

**8.2 LOCAL GOVERNMENT FUNDING AGENCY 2021/22 STATEMENT OF INTENT**

Ian Georgeson, Chief Financial Officer, gave an overview of the report.

Mr Georgeson invited and answered questions from members.

**COMMITTEE RESOLUTION SAOCC2021/15**

Moved: Mayor K Gurunathan

Seconder: Deputy Mayor Janet Holborow

That the Strategy and Operations Committee notes the contents of the draft LGFA 2021/22 Statement of Intent.

**CARRIED**

## 7.2 OUTCOMES FROM 2020 BUSINESS ACCELERATOR SESSIONS: POP-UP BUSINESS SCHOOL AND START-UP WEEKEND

Jaime Bigwood, Program Advisor Economic Development introduced Ross Allen from Kāpiti Start up Weekend and Tony Henderson-Newport from Rebel Business School.

Ross and Tony provided members with an update of outcomes from their events held in 2020.

Cr Bernie Randall left the meeting at 10:50 am.

Cr Bernie Randall returned to the meeting at 10:50 am.

Jaime concluded the update by thanking both groups and signalling that they offer help to very different groups and there is space in Kapiti for both groups.

The meeting adjourned at 11.00am

The meeting resumed at 11.10am

## 8 REPORTS

### 8.1 FINAL APPROVAL OF THE DISTRICT PLAN

Jason Holland, District Planning Manager, acknowledged the time, effort and intelligence given to get the District Plan to this point.

The efforts of Iwi were also acknowledged.

Mr. Holland outlined the process of adopting a District Plan which is set out in Schedule 1 of the Resource Management Act 1991.

#### COMMITTEE RESOLUTION SAOCC2021/16

Moved: Mayor K Gurunathan

Seconder: Deputy Mayor Janet Holborow

48. That Council approves the Proposed Kāpiti Coast District Plan under clause 17(1) of Schedule 1 of the Resource Management Act 1991.

49. That Council effects its approval by affixing its seal to the Proposed Kāpiti Coast District Plan, as required by clause 17(3) of Schedule 1 of the Resource Management Act 1991.

50. That Council notes that officers intend to exercise their delegated authority to:

50.1. amend the Proposed Kāpiti Coast District Plan in accordance with National Planning Standards requirements

50.2. publicly notify a date of (or around) 30 June 2021 as the date from which the Proposed Kāpiti Coast District Plan would become operative, inclusive of those amendments.

**CARRIED**

Item - 8.2 Local Government Funding Agency 2021/22 Statement Of Intent - was moved to another part of the agenda.

**8.3 NEW ELECTRICITY CONTRACT**

Terry Creighton, Sustainability & Resilience Advisor and Nienke Itjeshorst, Sustainability & Resilience Manager spoke to this report which was taken as read.

Members questions were answered.

Cr Bernie Randall left the meeting at 11:39 am.

Cr Bernie Randall returned to the meeting at 11:41 am.

**COMMITTEE RESOLUTION SAOCC2021/17**

Moved: Cr Gwynn Compton

Seconder: Cr Sophie Handford

That the Committee:

Accepts the 5 year contract offer from Meridian Energy for both the TOU and NHH supplies

**CARRIED****8.4 NPS ON URBAN DEVELOPMENT MONITORING REPORT - QUARTER 3**

Hamish McGillivray, Manager Research & Policy spoke to the report. The report provided an update on building consent and resource consent activity. The dashboard information provided on the Ministry for Urban Development Website has not been updated, therefore, the most current information was unable to be included in the report.

Mr McGillivray responded to members questions.

**COMMITTEE RESOLUTION SAOCC2021/18**

Moved: Cr Robert McCann

Seconder: Cr Jackie Elliott

That the Committee receives this report; and

That the Committee notes the contents of the NPS UD 2020/21 third quarter Monitoring Report for the period 1 December 2020 to 28 February 2021, as attached as Appendix 1 to this report.

**CARRIED**

**9 CONFIRMATION OF MINUTES**

**9.1 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION SAOCC2021/19**

Moved: Cr Bernie Randall

Seconder: Cr Jackie Elliott

That the Council accepts the minutes of the Strategy and Operations committee meeting of 18 March 2021 as a true and correct record.

**CARRIED**

**10 PUBLIC SPEAKING TIME**

- For items not on the agenda

**11 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

**The Strategy and Operations Committee meeting closed at 11.51am.**

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**CHAIRPERSON**