

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
STRATEGY AND OPERATIONS COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 18 MARCH 2021 AT 9.30AM**

PRESENT: Cr James Cootes, Cr Gwynn Compton, Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Jackie Elliott, Cr Martin Halliday, Cr Sophie Handford, Cr Jocelyn Prvanov, Cr Bernie Randall, Cr Robert McCann

IN ATTENDANCE: Community Board Members Guy Burns, Margaret Stevenson-Wright.

Mr Sean Mallon, Mrs Janice McDougall, Mr Darryn Grant, Mr Hamish McGillivray, Mr Ian Georgeson, Ms Marece Wenhold, Mr Glen O'Connor, Mrs Tanicka Mason, Ms Leyanne Belcher, Ms Sarah Wattie

APOLOGIES: There were none.

LEAVE OF ABSENCE: There were none.

1 WELCOME

Kira Jaunas, Esme Bainbridge, Milla Thorns, Mia-nina Adams, students from Kapiti College introduced themselves. They attended the meeting as part of the Kapiti College work day.

2 COUNCIL BLESSING

Councillor Cootes welcomed everyone to the meeting and Councillor Randall read the Council blessing.

Councillor Cootes read the following statement:

This Council chamber should be a safe place for anybody wishing to participate in the democratic process. As chair I'm committed to creating a safe environment in which opinions can be respectfully expressed. In doing so I will not tolerate any inappropriate behaviour to those in this chamber.

Cr Prvanov arrived at 9.34am

3 APOLOGIES

An apology for the meeting was received from Cr Angela Buswell

An apology for lateness was noted for Councillor Elliott.

APOLOGY**COMMITTEE RESOLUTION SAOCC2021/8**

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Sophie Handford

That the apology received from Cr Angela Buswell be accepted.

CARRIED

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Cr McCann has declared an interest in item 8.2 on the agenda. Cr McCann is a board member of Kāpiti living without violence.

5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Trevor Daniels spoke to item 8.2 on the agenda. Mr Daniels was pleased to see that pages 41-43 of the appendix related to housing. He noted that Greypower will be interested in the workshops that the CAP team will carry out. Greypower would also like the project supported by Council, to better understand family violence, to also include elder abuse. Mr Daniels also asked questions around water income, seawall repairs and stormwater.

6 MEMBERS' BUSINESS**(a) Public Speaking Time Responses**

Sean Mallon gave responses in regards to the Seawall, GWRC Stormwater and Water charges.

Janice McDougall made comments around family violence and neighbourhood support as part of the social investment programme.

Cr McCann as the portfolio holder, made comments around housing.

(b) Leave of Absence**(c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)****7 UPDATES**

There were none.

8 REPORTS**8.1 FINANCE REPORT AS AT 31 DECEMBER 2020**

Ian Georgeson, Chief Financial Officer gave a brief overview of the report and took the report as read and answered members questions.

COMMITTEE RESOLUTION SAOCC2021/9

Moved: Cr Bernie Randall

Seconder: Cr Martin Halliday

That the Strategy and Operations Committee receives and notes this report.

That the Strategy and Operations Committee notes the actual financial performance and position of the Council for the half year ended 31 December 2020.

CARRIED

8.2 ACTIVITY REPORTS FOR THE PERIOD 1 OCTOBER 2020 TO 31 DECEMBER 2020.

Marece Wenhold, Senior Advisor gave a brief overview of the report. Each Activity Manager spoke to their relevant section. Members questions were answered at the end of each activity.

Cr Elliott arrived at 10.20am

Cr Robert McCann left the meeting at 10:32 am.

Cr Robert McCann returned to the meeting at 10:32 am.

Cr Holborow gave thanks to staff for the hard work and effort put in around the District Plan in progressing Variation 2.

Cr Sophie Handford left the meeting at 10:46 am.

Cr Sophie Handford returned to the meeting at 10:48 am.

Cr Bernie Randall left the meeting at 10:54 am.

Cr Bernie Randall returned to the meeting at 10:56 am.

The meeting adjourned at 11.00am.

The meeting resumed at 11.12am

Cr Handford returned to the meeting at 11.30am

Cr Jackie Elliott left the meeting at 12:09 pm.

Cr Jackie Elliott returned to the meeting at 12:13 pm.

COMMITTEE RESOLUTION SAOCC2021/10

Moved: Cr Jackie Elliott

Seconder: Cr Robert McCann

That the Strategy and Operations Committee receives this report, including Appendix A to this report.

That the Strategy and Operations Committee notes the Council's performance for the second quarter of the 2020/21 financial year, for each activity included in its 2018-38 Long Term Plan.

CARRIED

8.3 CONTRACTS UNDER DELEGATED AUTHORITY

Sean Mallon, Group Manager Infrastructure Services took the paper as read.

COMMITTEE RESOLUTION SAOCC2021/11

Moved: Cr Bernie Randall
Seconder: Cr Gwynn Compton

That the Strategy and Operations Committee notes there were four contracts accepted under delegated authority over \$250,000 for the period 1 October to 30 December 2020.

CARRIED

8.4 ROAD MAINTENANCE AND RESURFACING CONTRACT EXTENSIONS.

Glen O'Connor, took the paper as read and answered members questions.

COMMITTEE RESOLUTION SAOCC2021/12

Moved: Deputy Mayor Janet Holborow
Seconder: Cr Martin Halliday

That the Strategy and Operations Committee agree that Higgins Contractors Limited are awarded contract extensions for Contract C178 Road Maintenance and Contract C198 Resurfacing.

That the Strategy and Operations Committee agree that the Chief Executive has delegated authority to conclude all contract extension negotiations for contracts C178 Road Maintenance and Contract C198 Resurfacing and execute the contract extension documents.

CARRIED

9 CONFIRMATION OF MINUTES

9.1 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION SAOCC2021/13

Moved: Cr Jackie Elliott
Seconder: Deputy Mayor Janet Holborow

The minutes of the Strategy and Operations committee meeting of 4 March 2021 be accepted as a true and correct record.

CARRIED

10 PUBLIC SPEAKING TIME

- For items not on the agenda

11 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Strategy and Operations Committee meeting closed at 12.38pm.

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CHAIRPERSON