



AGENDA

Paekākāriki Community Board Meeting

I hereby give notice that a Meeting of the Paekākāriki Community Board will be held on:

Date: Tuesday, 30 March 2021

Time: 7.00pm

Location: St Peter's Hall, Beach Road, Paekākāriki

**James Jefferson
Group Manager Regulatory Services**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Paekākāriki Community Board will be held in the St Peter's Hall, Beach Road, Paekākāriki, on Tuesday 30 March 2021, 7.00pm.

Paekākāriki Community Board Members

| | |
|---------------------|--------|
| Ms Holly Ewens | Chair |
| Ms Tina Pope | Deputy |
| Ms Jessica Hortop | Member |
| Mr Daniel O'Connell | Member |
| Cr Sophie Handford | Member |

Order Of Business

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| | Nil | |

1 WELCOME

2 APOLOGIES

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 PUBLIC SPEAKING TIME

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

6 REPORTS

6.1 CONSIDERATION OF FUNDING APPLICATIONS

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

PURPOSE OF REPORT

- 1 Three applications for a Community Grant have been received from:
 - 1.1 the Paekākāriki Housing Trust for \$500 to assist with the costs of producing promotional videos for the Housing Trust.
 - 1.2 Wai Ata for \$500 to assist with the costs of buying a sound recording interface for the studio space in the Weaver's Whare on Tilley Road.
 - 1.3 Paekākāriki School Garden Group for \$500 to assist with the costs of purchase of a new garden shed for Potty Potters gardening group.

DELEGATION

- 2 The Paekākāriki Community Board has the authority to consider this matter under Part D of the Governance Structure for the 2019-2022 Triennium.

BACKGROUND

- 3 This is the sixth allocation of grants for the 2020/2021 financial year.

ISSUES AND OPTIONS

Issues

- 4 Grants are allocated in accordance with established criteria (copy attached).
- 5 Three applications have been received for funding from the Community Grants Fund.
- 6 The applicants have been advised of the criteria and meeting date via email.

Applications from the Community Grants Fund:

- 6.1 A request from the Paekākāriki Housing Trust for \$500 to assist with the costs of producing promotional videos for the Housing Trust.
- 6.2 A request from Wai Ata for \$500 to assist with the costs of buying a sound recording interface for the studio space in the Weaver's Whare on Tilley Road.
- 6.3 A request from Paekākāriki School Garden Group for \$500 to assist with the costs of purchase of a new garden shed for Potty Potters gardening group.

CONSIDERATIONS

Policy considerations

- 7 There are no policy considerations.

Legal considerations

- 8 There are no legal considerations.

Financial considerations

| Unspent grants carried over from 2019/2020 | 2020/2021 Budget Allocation | Total Allocated to Date | Total Available for Distribution |
|--|-----------------------------|-------------------------|----------------------------------|
| \$888.00 | \$6,038.00 | \$3,950.00 | \$2,976.00 |

- 9 An amount of \$888 was carried over from the unspent grants in the previous financial year due to the Covid lockdown. The carryover of funding was approved by Council in resolution 2020/16.6 at the meeting on 30 April 2020.
- 10 For this funding round, the total amount in grants being applied for from the Discretionary Fund is \$1,500.
- 11 Below are the successful applicants for the 2020/2021 year for the Board's information:

| Date | Recipient | Amount | Purpose of Grant | Report Back |
|------------------|--|--------|--|-------------|
| 21 July 2020 | Frances Broatch | \$200 | Repainting the Paekākāriki Express sign | √ |
| 25 August 2020 | Kidz Need Dadz | \$250 | Assist with costs of the annual Kidz Need Dadz Wellington Father's Day community event at Kapiti Ten Pin Bowling | √ |
| 25 August 2020 | Predator Free Paekākāriki | \$500 | Assist with costs of supplying pest traps to Paekākāriki residents | |
| 6 October 2020 | Paekākāriki Playcentre | \$500 | Assist with the costs of replacing printer cartridges for printing learning resources and compliance documents. | √ |
| 6 October 2020 | Paekākāriki Pride Incorporated Society | \$500 | Assist with the costs of hall hire for the Paekākāriki Pride festival | √ |
| 6 October 2020 | Paekākāriki Informed Community Inc | \$500 | Assist with the costs of creating and printing a community newssheet for the Paekākāriki community. | |
| 30 November 2020 | Pickle Pot Be-In | \$500 | Assist with the costs of the Pickle Pot Be-In event at Tilley Road in Paekākāriki. | |
| 23 February 2021 | Kapiti Coast Derby Crew | \$500 | Assist with the costs of the gym rental at Kapiti College for Roller Derby practice and games. | |
| 23 February 2021 | Paekākāriki Arts Walk | \$500 | Assist with the costs of materials for a new mural at Pearl and Florrie's Way, Paekākāriki. | |

Tāngata whenua considerations

- 12 There are no tāngata whenua considerations.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 13 This report is not significant under the Council's Significance and Engagement Policy

RECOMMENDATIONS

- 14 That the Paekākāriki Community Board approves a funding application from the Paekākāriki Housing Trust for \$500 to assist with the costs of producing promotional videos for the Housing Trust.
- 15 That the Paekākāriki Community Board approves a funding application from Wai Ata for \$500 to assist with the costs of buying a sound recording interface for the studio space in the Weaver's Whare on Tilley Road.
- 16 That the Paekākāriki Community Board approves a funding application from Paekākāriki School Garden Group for \$500 to assist with the costs of purchase of a new garden shed for Potty Potters gardening group.

APPENDICES

1. Paekakariki Housing Trust Community Grant Application (under separate cover) ➡
2. Wai Ata Community Grant Application (under separate cover) ➡
3. Paekakariki School Garden Group Community Grant Application (under separate cover) ➡

7 UPDATES

7.1 REPRESENTATION REVIEW UPDATE

8 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES**

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

RECOMMENDATIONS

That the minutes of the Paekākāriki Community Board meeting on 1 December 2020 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Minutes of Paekakariki Community Board meeting on 1 December 2020 [↓](#)

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES1 DECEMBER 2020

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
PAEKĀKĀRIKI COMMUNITY BOARD MEETING
HELD AT THE ST PETER'S HALL, BEACH ROAD, PAEKĀKĀRIKI
ON TUESDAY, 1 DECEMBER 2020 AT 7.00PM**

PRESENT: Ms Holly Ewens (Chair), Ms Tina Pope, Ms Jessica Hortop, Mr Dan O'Connell,
Cr Sophie Handford

IN ATTENDANCE: Natasha Tod (Ms)

APOLOGIES: James Jefferson

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The meeting opened with a karakia led by Cr Handford.

2 APOLOGIES

James Jefferson

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Nil

4 PUBLIC SPEAKING TIME

Adrienne Waghorn raised questions about the location of the asphalt plant and the CVSC, and the timeframes around these projects.

Ms Natasha Tod advised that the asphalt plant will be for two years or until they no longer need it. If Transmision Gully was not finished, they would have to apply for an extension. The Council are waiting for NZTA approval as the landowner before they can complete the consent. Staff need all the information before they can decide if it needs to be notified or not. The consent needs to meet certain triggers before public notification is required. Assessment of the environmental effects of the asphalt plant is required before the decision is made.

Rhonda Mauat asked if we know how many truck movements there are per day at the moment. She also expressed concerns about the wetlands and leaching from the asphalt plant.

Ms Natasha Tod advised that the asphalt plant is a mobile plant and is self contained and not discharge to the ground. It has been used elsewhere around the district previously. She also advised that TG have considered several sites for this plant and taken account of factors such as truck movements in choosing the current proposed site.

Ms Holly Ewens advised that the asphalt plant consent application is uploaded at Paekakariki.nz under Official Stuff for the public to view. Clause 5.4.1 of the application is about noise.

Ms Tina Pope gave an overview of the process for consenting to attendees. It was raised that staff also decide on any conditions required in the consent. If it's notified, people can have their say on it. There is not much opportunity for public to have their say if non-notified.

There was a question posed from attendees about whether there is any way the community could have input.

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PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

1 DECEMBER 2020

Ms Natasha Tod suggested they could write a letter to the resource consents team but emphasised it had no legal weight for a non-notified consent. She also advised that the Council has a compliance team who will be monitoring the activity to ensure the consent is being complied with and also able to respond to complaints.

Ms Holly Ewens said that Darren Utting from TG has been very forthcoming with information to the Community Board.

Ms Jan Nisbett expressed concern around Ocean Road beach access – what is happening with the steps? She also wanted to know what is the process of checking for overgrown vegetation on the streets in Paekākāriki, especially Ocean Road intersection, and concerns around coverings and clips for rubbish bins. She raised the issues of the lack of a cycle sign on rise in Wellington Road and cycle sharrows on Wellington Road. She expressed concern about communication from NZTA about the CVSC open day. She asked the Board to insist on large signage at Ames St and Raumati straights to make it safer for cyclists.

Ms Tina Pope encouraged members of the public to put in service requests for overgrown vegetation, using the Antenno app or calling the call centre.

Ms Natasha Tod will follow up on the cycle sign and Ocean Road beach access.

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – these were responded to within the public speaking time.
- (b) Leave of Absence — all on leave from 18 December 2020 – 11 January 2021.
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting) - Nil
- (d) Community Board Members' Activities
 - (i) Ms Holly Ewens spoke to her Chair's report. Formal letter from Waka Kotahi tabled re community consultation. Email from Graham Taylor tabled re update to the Community Board. Attended stakeholder meeting for CVSC held at Queen Elizabeth Park.
 - (ii) Ms Jessica Hortop and Cr Handford have done hui's with young people in the community to brainstorm how young people can engage with Council and local democracy.
 - (iii) Ms Tina Pope – Attended Ngati Haumia ki Paekakariki AGM and Ngati Toa engagement. LTP Community Board submissions due 31 January 2021. Met with log house owner to discuss possibility of putting water tanks on this property for Civil Defence use.
 - (iv) Mr Dan O'Connell – met with planners around the asphalt plant and the process around this. Council planning staff were very forthcoming and responded quickly.

6 REPORTS

6.1 AMENDMENTS TO STANDING ORDERS FOR MEETINGS OF PAKĀKĀRIKI COMMUNITY BOARD

Ms Leyanne Belcher spoke to this report.

COMMITTEE RESOLUTION 2020/16

Moved: Cr Sophie Handford
 Seconder: Ms Jessica Hortop

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES**1 DECEMBER 2020**

That the Paekākāriki Community Board adopts the set of Standing Orders as at Appendix 1 of report 'Adoption of Standing Orders for meetings of Paekākāriki Community Board– 2019-2022'.

That the Paekākāriki Community Board adopts Clause 22.4 Option C as the general procedure for speaking and moving motions.

That the Paekākāriki Community Board adopts under Clause 19.3:

That the chairperson or any other person presiding at a meeting has a deliberative vote and, in the case of an equality of votes, has a casting vote.

CARRIED**6.2 PAEKĀKĀRIKI COMMUNITY BOARD - DRAFT CALENDAR OF MEETINGS 2021****COMMITTEE RESOLUTION 2020/17**

Moved: Ms Holly Ewens

Seconder: Ms Tina Pope

That the Paekākāriki Community Board adopts the schedule for its meetings in 2021 as set out in Attachment 1 of this report 'Draft Calendar of Meetings 2021'.

CARRIED**6.3 CONSIDERATION OF FUNDING APPLICATIONS****COMMITTEE RESOLUTION 2020/18**

Moved: Ms Tina Pope

Seconder: Mr Dan O'Connell

That the Paekākāriki Community Board approves a funding application from the Pickle Pot Be-In for \$500 to assist with the costs of the Pickle Pot Be-In event at Tilley Road in Paekākāriki.

CARRIED**7 UPDATES****7.1 QUEEN ELIZABETH PARK UPDATE**

Wayne Boness from Greater Wellington Regional Council gave the following updates:

- Experts will be onsite for asphalt plant stakeholder discussion this Thursday
- Public consultation for Parks Network plan 2020-2030 undertaken – 400 submissions received, hearings and analysis have been completed on this. This will govern the look and feel of the park and needs to be approved by Greater Wellington Regional Council before implementation.
- Current grazing licence finished at the end of October 2020 and 128.5 hectares retired. 210 hectares available for 3 years grazing.
- Have done analysis on soil for peat testing
- Planning in fire buffers for the future – working with Fire Emergency New Zealand on this and to develop a tactical response plan for emergencies
- McLean Trust planting project
- Coastal track realignment – more Iwi consultation needed before this proceeds
- Roundabout at the Mackays entrance to support traffic flow

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

1 DECEMBER 2020

- More parking by Ramaroa building including horse float parking and bike racks
- Coastal retreat project - reshaping dunes, Wainui stream will still be able to do its natural passage
- Requested the Board support for relocation Budge house ranger station and their presence in the park – would like a letter from the Board for this support
- New picnic areas and toilets
- The Coastal retreat project will take 3-4 years to roll out using a phased approach, and will have some dependency on the surf club rebuild
- Surf lifesaving club rebuild – needs Greater Wellington Regional Council approval and then public consultation will be undertaken early next year. There will be multi use spaces within the building for community use.

8 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION 2020/19**

Moved: Ms Holly Ewens
 Seconder: Mr Dan O'Connell

That the minutes of the Paekākāriki Community Board meeting on 6 October 2020 be accepted as a true and accurate record of the meeting.

CARRIED

9 MATTERS UNDER ACTION**9.1 MATTERS UNDER ACTION****RECOMMENDATIONS**

That the Community Board note Matters Under Action.

Ms Tina Pope at advised that Ngati Toa are keen to be involved with the Wainuiwhenua project. Meeting again in early February.

CVSC site – no application made for approval yet. This could be either resource consent or Notice of Requirement for Designation.

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Chair thanked Natasha Tod for her service to the Board over the last three years.

The Paekākāriki Community Board meeting closed at 9.05pm.

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PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

1 DECEMBER 2020

CHAIRPERSON

8.2 CONFIRMATION OF MINUTES

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

RECOMMENDATIONS

That the minutes of the Paekākāriki Community Board meeting on 23 February 2021 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Minutes of Paekakariki Community Board meeting on 23 February 2021 [↓](#)

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES23 FEBRUARY 2021

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
PAEKĀKĀRIKI COMMUNITY BOARD MEETING
HELD AT THE ST PETER'S HALL, BEACH ROAD, PAEKĀKĀRIKI
ON TUESDAY, 23 FEBRUARY 2021 AT 7.00PM**

PRESENT: Ms Holly Ewens (Chair), Ms Tina Pope, Ms Jessica Hortop, Mr Dan O'Connell,
Cr Sophie Handford

IN ATTENDANCE: Mr James Jefferson

APOLOGIES: Mayor K Gurunathan and Cr Martin Halliday

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The meeting opened with a karaka led by Cr Handford.

The Chair requested a minute's silence in respect of the previous Chair Phil Edwards who passed away recently.

2 APOLOGIES

Mayor K Gurunathan and Cr Martin Halliday.

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Nil

4 PUBLIC SPEAKING TIME

Sue Douglas from Kapiti Coast Roller Derby Team spoke to their funding application. The team trains every Sunday at Kapiti College gym. Due to the high costs of the rental of gym, the funding would be used to keep practice accessible for as many people as possible. A lot of the team are Paekākāriki based. All levels of ability are welcome to come along and have a go. The team are also applying for funding from other community boards as well.

Jenny Clark spoke to her application for Pearl and Florrie's way mural funding. Artist Phill Simmonds has done some concept art work for the mural. The project has received funds from Wellington Community Trust for approximately half of the costs. Permission has been sought from KCDC to do this work. Mr James Jefferson said he would assist with getting an answer from KCDC about permissions. Relatives of Pearl and Florrie have supported this mural as well. Funding would go towards materials for the mural. Creative Community Funding applications close this Sunday so need to be in on Friday, Jenny will apply for this as well.

Graham Coe and Dave Johnson spoke about their Paekākāriki Library submission. When the library was originally set up, it was going to be named the Jean Andrews Memorial Library. They would like it renamed as previously agreed with Council. The submission also requests an upgrade of the entrance way owned by Council so it reflects the Iwi Ngati Haumia, possibly including a gateway.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES**23 FEBRUARY 2021**

They also raised concerns with staffing of library, which is currently 10 hours per week. They would like a 40 hour a week librarian so more of the community could use the library, including the school. It could also become an information centre for the Council as well.

Mr James Jefferson suggested the library manager could pick up the renaming of the library with the Council's Iwi Partnerships team to progress. He advises that items 2 and 3 are levels of service discussions. He recommended that they should submit a proposal for this in the Long Term Plan for small capital and increased levels of service.

The Board unanimously supported this proposal.

Ms Tina Pope noted that the renaming and upgrade of entrance way may align with an existing Long Term Plan bid to make Ngati Haumia more visible in Paekākāriki.

There was a question from a member of the public about whether there was any data about demand for the library services in Paekākāriki.

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – these were responded to within the public speaking time.
- (b) Leave of Absence - Nil
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting) - Nil
- (d) Community Board Members' Activities
 - (i) The Chairs report was presented. Attended Transmission Gully site visit. Correspondence received from Pukerua Bay Residents Association who would like informal network discussion on NZTA issues. Meeting on Seawall project – consultation will be occurring about consented concrete wall vs timber wall options. The Board would like a presentation on this at next meeting.
 - (ii) Ms Jessica Hortop – Community Board made submissions for Council's Long Term Plan. The submissions will be posted on the Paekākāriki.NZ website. Consultation with some of the young people in the Village. Opportunity for interested people to assist with Environmental DNA project run by Environmental Protection Agency by testing local waterways.
 - (iii) Ms Tina Pope – Continuing meetings with Ngati Haumia ki Paekākāriki. Discussions with Electra re hedge in Tilley Rd near the substation. Weavers Whare art project. Pickle Pot Be-In event was a great success, congratulations to the young people who ran this project
 - (iv) Cr Sophie Handford – Little Lemonade Bike project was fun over summer. She will be speaking at LGNZ Climate Change symposium. The Pickle Pot Be-In was a zero waste event entirely by a team young people. The start of the Waeakakariki Wetland track is now on a maintenance schedule. Beach steps repaired at the end of Ocean Road.
 - (v) Mr Dan O'Connell – attended the Waka Kotahi/Greater Wellington Regional Council consultation workshop on 3 December 2020. The Paekākāriki Services Trust (was the Services Club) need more trustees and have requested a couple of Community Board members to be trustees of that trust.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

23 FEBRUARY 2021

6 REPORTS**6.1 COMMUNITY BOARD ATTENDANCE AT THE 2021 COMMUNITY BOARDS CONFERENCE****COMMITTEE RESOLUTION PCB2021/1**

Moved: Ms Holly Ewens

Seconder: Ms Tina Pope

That the Paekākāriki Community Board approves the attendance of Mr Dan O'Connell and Ms Jessica Hortop at the New Zealand Community Boards Conference in Gore on 22 to 24 April 2021.

That the Board Chair is authorised to appoint another delegate in the event that the original nominee cannot attend.

That the delegates will provide in a timely fashion written reports on their experience for publication in the Elected Members Bulletin.

CARRIED**6.2 CONSIDERATION OF FUNDING APPLICATIONS – MOVED BEFORE ITEM 5 AT THE MEETING****COMMITTEE RESOLUTION PCB2021/2**

Moved: Ms Tina Pope

Seconder: Ms Jessica Hortop

That the Paekākāriki Community Board approves a funding application from the Kapiti Coast Derby Crew for \$500 to assist with the costs of the gym rental at Kapiti College for Roller Derby practice and games.

CARRIED**COMMITTEE RESOLUTION PCB2021/3**

Moved: Ms Tina Pope

Seconder: Cr Sophie Handford

That the Paekākāriki Community Board approves a funding application from Paekākāriki Arts Walk for \$500 to assist with the costs of materials for a new mural at Pearl and Florrie's Way, Paekākāriki.

CARRIED**7 UPDATES****7.1 UPDATE FROM GRAHAM TAYLOR OF NEW ZEALAND TRANSPORT AGENCY REGARDING WEIGH STATION/COMMERCIAL VEHICLE SERVICE CENTRE**

The following Waka Kotahi staff attended and gave an update on the Commercial Vehicle Safety Centre:

- Lachlan Forsyth, Principal Advisor Engagement and Partnerships
- Graham Taylor, Principal Project Manager, Transport Services

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PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

23 FEBRUARY 2021

- Dylan Hunt, Programme Manager, Regulatory Services
- Ulvi Salayev, Project Delivery Consultant

Three reports were tabled at the meeting:

- Proposed Weigh Right Mackays Crossing CVC Summary of Public Consultation 14 October – 18 November 2020
- Waka Kotahi Stakeholder Workshop Recreational User Group Suggestions for Mackays Crossing – Thursday 3 December 2020
- National Weigh Right Programme Addendum to the Road Safety Audit of Details Signs: SH1, Mackays Crossing.

The new Commercial Vehicle Safety Centre (CVSC) is proposed for the site near Mackays Crossing as once Transmission Gully opens, the Vehicle Safety Centre at Plimmerton will no longer be relevant.

Consultation on the proposed site was undertaken this late last year and Waka Kotahi has produced a report from the consultation.

Themes identified from the report were:

- Access to and from the proposed CVSC
- Location of CVSC itself
- Interactions between heavy vehicles and other users
- Number of vehicles expected to use the CVSC
- Upgrade existing paths and facilities around QE2 Park near the CVSC
- Manage varying demands of park users and CVSC users

A multi-criteria analysis of the location is online already to show how the decision was reached.

On another CVSC there are roughly 15 vehicles using it an hour. During peak periods the road will regularly have around 300 vehicles per hour.

Work going on by Transmission Gully to improve shared path at the moment. The CVSC is considering further work to be done, including signage for existing shared pathway from the north of Paekākāriki around to Queen Elizabeth II Park.

Waka Kotahi are having ongoing discussions with Police and Greater Wellington Regional Council how best to make competing demands of park users and CVSC.

A further workshop was held with user group representatives including cyclists and horse riders.

Graham Taylor – safety audit

Transmission Gully will finish its work then Waka Kotahi will tidy up and finish work afterwards.

After discussion with the user group, Waka Kotahi agreed to put in post and rail fence suitable for horses and cyclists.

Many submissions received about the underpass and interactions with other users. The trucks will use Paekākāriki Interchange instead of Mackays Interchange. Only one direction of trucks will use the underpass. This will equate to approximately 5 trucks per hour on average. This will largely remove the conflict between park users and CVSC users.

The traffic load does not justify the placing of a round bout at Paekākāriki intersection.

Concern raised that no acceleration lane recommended on existing road. Waka Kotahi advised that this was not necessary due to low level of traffic on the road.

Concern raised about north bound trucks leaving the CVSC. Signage will be provided as they exit and all trucks will be directed to Paekākāriki Interchange.

Cr Janet Holborow raised a question about cycle access along local access road. The road currently has 2m wide cycle shoulders. SH1 Revocation project will address this later. A safety audit will be undertaken and traffic volumes assessed. Cycle access to the eastern corridor is important and Waka Kotahi will be looking at this as part of the Revocation project.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES**23 FEBRUARY 2021**

Before Transmission Gully opens, a Waka Kotahi Stage 4 safety audit will be undertaken and include monitoring of traffic flows. There is currently 450m of visibility from where the trucks are to the Paekākāriki Interchange. An independent safety audit has been undertaken and Waka Kotahi have addressed the points raised. The report includes a decision tracking form to show mitigation of issues that were raised.

The Chair thanked Waka Kotahi for attending and listening to the community's concerns.

8 MATTERS UNDER ACTION**8.1 MATTERS UNDER ACTION****RECOMMENDATIONS**

That the Community Board note Matters Under Action.

Cr Janet Holborow noted that she is taking over as co-chair of the Wainuiwhenua Group shortly.

9 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Paekākāriki Community Board meeting closed at 8.21pm.

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CHAIRPERSON

9 MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: James Jefferson, Group Manager Regulatory Services

PURPOSE OF REPORT

- 1 To update Matters Under Action.

RECOMMENDATIONS

- 1 That the Community Board note Matters Under Action.

APPENDICES

1. Matters Under Action [!\[\]\(c580b67c7cd5c9e9e19f04ff6d5093e0_img.jpg\)](#)

| Item | Date Raised | Target Date | Matter | Responsible Officer | Action/Progress |
|------|-------------|-------------|---|------------------------------------|--|
| 1. | 29/1/2013 | Ongoing | Coastal protection upgrade | Coastal & Stormwater Asset Manager | <p>For the Paekākāriki seawall, as part of 2018 LTP, Council has approved funds to continue with the consented option (concrete wall). Progress to-date is as follows:</p> <ul style="list-style-type: none"> • Detailed designs and tender drawings completed • Building Consent granted • Original Plan was to tender physical works in 2020/21 and carry out construction in 2021/22 and 2022/23 • In April 2020, application made under "Shovel Ready" projects requesting funds to fast track construction. • On 18 September 2020, we were advised that "Shovel Ready" funding has not been approved for this project. • The plan is to tender physical works as per original dates in May/June 2021. • The Community Board had a briefing from Sean Mallon on this topic on Tuesday 23 March 2021. |
| 2. | 16/11/2018 | Ongoing | Vacant house in Te Miti Street, Paekākāriki | Property Services Manager | Council considered the disposal of this property at its Public Excluded meeting on 6 December 2018. An offer has been made to acquire the property and officers are in discussions currently. |
| 3. | 12/2/2019 | Ongoing | Transmission Gully Project | Senior Policy Adviser | No further update. |
| 4. | 12/2/2019 | Ongoing | Revocation | GM Infrastructure Services | Council is awaiting a decision from NZTA regarding their aspirations for this part of SH1. No further update. |

| Item | Date Raised | Target Date | Matter | Responsible Officer | Action/Progress |
|------|-------------|-------------|---|---------------------------|--|
| 5. | 7/5/2019 | Ongoing | Ian's Coffee site | Property Services Manager | The property was acquired for a future carpark. The building will be demolished when the carpark is built. Currently there is no funding allocated for this work. A decision is yet to be made about whether the carpark is to be for commuters or not. No further update. |
| 6. | 3/12/2020 | Ongoing | Wainuiwhenua Project | GM Regulatory Services | The two Wainuiwhenua Group Co-Chairs met to discuss and update on project progress in February. The Group held a meeting on 17th March 2021 at St Peters Hall in Paekākāriki and is looking to update the Community Board on the project's progress. |
| 7. | 11/2/2020 | Ongoing | Proposed Weigh Station/ Commercial Vehicle Safety Centre | GM Regulatory Services | No further update. |

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil