

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
ŌTAKI COMMUNITY BOARD MEETING  
HELD AT THE GERTRUDE ATMORE SUPPER ROOM, MEMORIAL HALL, MAIN STREET,  
ŌTAKI  
ON TUESDAY, 16 MARCH 2021 AT 7.00PM**

**PRESENT:** Ms Christine Papps, Ms Marilyn Stevens, Ms Shelly Warwick, Cr James Cootes

**IN ATTENDANCE:** Mrs Janice McDougall, Ms Samara Shaw

**APOLOGIES:** Mr Stephen Carkeek,

**LEAVE OF ABSENCE:** Nil

**1 WELCOME**

The Chair welcomed everyone to the meeting including media and elected members.

**2 APOLOGIES**

**APOLOGY**

**COMMITTEE RESOLUTION OCB2021/5**

Moved: Ms Marilyn Stevens

Seconder: Ms Shelly Warwick

That the apology received from Stephen Carkeek be accepted.

**CARRIED**

**3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

It was noted that the Chair moved the the update from PP2O up on the agenda.

**4 UPDATES**

**7.1 PP2O UPDATE**

Chris Hunt provided an update to the Board on the following:

- Otaki Gorge Road – information on the temporary intersection closure and what order the works will happen throughout this closure;
- aerial photos of the works throughout the project;
- Northern tie-in works – Taylors Road diversion – Construction of a temporary 500 metre section of SH1 has commenced to the east of the expressway alignment. This will be

completed and opened to traffic toward the middle – end of May. In conjunction, the new section of Taylors road will be opened to local road traffic.

- the last of the large transverse culverts have been substantially completed allowing access from Marycrest right through to the southern (Peka Peka) end of the expressway. Remaining earthworks, carriageway drainage and ITS installation will occur through to the end of Autumn with pavement construction timed to commence from later in May. Abutment works to the Marycrest Overbridge are approximately 60% complete now with the precast bridge beams timed to be placed over the railway line in May.

The Board thanked the team for their work with the community through this project.

Cr Cootes asked if elected members could be copied into the project timeline and updates for the Otaki Gorge Road closure that was sent out to residents weekly.

## 5 PUBLIC SPEAKING TIME

1. Cam Ronald and Mike Fogarty, on behalf of RSA Otaki, spoke to their grant application.
2. Rod Graham, on behalf of the Cobwebs Trust, spoke to their grant application.
3. Ben Tennant, on behalf of Otaki Presbyterian Church, spoke to their grant application.
4. Jamie Bull, on behalf of Zero Waste Otaki thanked the Board for the grant they had received.
5. Cam and Finn Butler, on behalf of Te Horo School thanked the Board for the grant they had received for their School camp.
6. Moko Morris, on behalf of Te Puna Oranga, spoke about the two year pilot programme that is running in Ōtaki.

## 6 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses – there were none.
- (b) Leave of Absence

### LEAVE OF ABSENCE

#### COMMITTEE RESOLUTION OCB2021/6

Moved: Ms Shelly Warwick

Seconder: Ms Marilyn Stevens

That a request from Christine Papps for a leave of absence from 23 March 2021 to 9 April 2021 be accepted and the leave of absence be granted.

#### CARRIED

- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting) – there were none.

The Chair moved Community Board Member's activities further down the agenda.

## 7 REPORTS

### 6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

#### COMMITTEE RESOLUTION OCB2021/7

Moved: Cr James Cootes

Seconder: Ms Marilyn Stevens

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Otaki & Districts RSA to help with the costs of the ANZAC Day services for 2021.

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Otaki/Waikanae Presbyterian Parish to help with the costs of tools for the training group they are running at Waitohu School.

That the Ōtaki Community Board approves a Building & Resource Consents Grant of \$500.00 to Cobwebs Trust to help with the costs of hall hire for the Benefit Impact week they are organising.

**CARRIED**

Samara Shaw provided an update to the Board about the grant money that is available for the last two meetings of the financial year and also that the grant application forms will be updated over the next couple of months.

Cr James Cootes left the meeting at 8.00 pm.

### 7.2 REPRESENTATION REVIEW

Andrea Healy provided an update to the Board on the Representation Review. The key stages for the review are:

- Community pre-consultation (February-May)
- Consider options, initial proposal, public notice (April-August)
- Public submission period (September)
- Hearings, final proposal, public notice (October-November)
- Appeal/objection period (November-December)

A series of Community workshops and popups at local markets were about to start. The first being one in Ōtaki on Thursday 18 March from 6pm – 7.30pm at Hadfield Hall, 47 Te Raupara Street. There would also be an online survey sent out to elected representatives in the next week.

## 8 MEMBERS' BUSINESS

(d) Community Board Members' Activities

Christine Papps provided the following updates:

- attended Council meetings and briefings;
- attended Otaki Rotunda AGM.
- sent submission into Greater Wellington Region for Regional Land Transport.

The Board discussed the process for putting in submissions.

Shelly Warwick circulated her updates to the Board.

There was discussion about a meeting with the Mayor regarding Otaki Policing.

Marilyn Stevens had attended the Otaki Museum meeting, Health & Wellbeing meeting and also the Otaki Community Network forum.

## **9 CONFIRMATION OF MINUTES**

### **8.1 CONFIRMATION OF MINUTES**

#### **COMMITTEE RESOLUTION OCB2021/8**

Moved: Ms Christine Papps

Seconder: Ms Marilyn Stevens

That the minutes of the Otaki Community Board meeting on 2 February 2021 be accepted as a true and accurate record of the meeting.

**CARRIED**

## **10 MATTERS UNDER ACTION**

### **9.1 MATTERS UNDER ACTION**

The matters under action were taken as read.

The Chair had attended a meeting with Theresa Ngobi our local MP in regards to what the Government could do to assist at Winstones Lake.

Shelly Warwick asked for a update on what was happening with the disabled toilets at the Civic Theatre. Council staff would look into this and respond.

Hard copy of LTP - Shelly

#### **TABLED DOCUMENTS**

The agenda and minutes from the last Otaki Foodbank meeting on 10 February 2021 were tabled at the meeting.

#### **Appendices**

1 Agenda/minutes

**The Ōtaki Community Board meeting closed at 8.57pm.**

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**CHAIRPERSON**