

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 25 MARCH 2021 AT 9.30AM**

**PRESENT:** Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr James Cootes, Cr Jackie Elliott, Cr Gwynn Compton, Cr Jocelyn Prvanov, Cr Martin Halliday, Cr Sophie Handford, Cr Robert McCann, Cr Bernie Randall

**IN ATTENDANCE:** Ms Kathy Spiers – Chair, Paraparaumu-Raumati Community Board  
Ms Holly Ewens – Chair, Paekākāriki Community Board  
Mr James Westbury – Chair, Waikanae Community Board  
Ms Marilyn Stevens – Deputy Chair, Ōtaki Community Board

Mr Wayne Maxwell, Mr Sean Mallon, Mrs Janice MacDougall, Ms Natasha Todd, Mr Mark de Haast, Mr James Jefferson, Ms Sacha Haskell, Ms Alison Law, Ms Leeza Boyd, Ms Nienke Itjeshorst, Mr Grayson Rowse

**APOLOGIES:** There were none.

**LEAVE OF ABSENCE:** There were none.

**1 WELCOME**

**2 COUNCIL BLESSING**

The Mayor welcomed everyone to the meeting and Cr Handford read the Council blessing.

**3 APOLOGIES**

There were none

**4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

**5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

Mr Trevor Daniels spoke to item 8.1, the Long Term Plan and the planned rates increases, and responded to questions from members.

Ms Margaret Stevenson-Wright, on behalf of Warwick Wyatt, spoke to item 8.3, Adoption of the Kāpiti Coast District Bylaw 2021, and responded to questions from members.

Ms Kathy Spiers spoke, on behalf of Ian Redward, to item 8.3, Adoption of the Kāpiti Coast District Bylaw 2021, and responded to questions from members.

Mr Manu Parata spoke to item 8.3, Adoption of the Kāpiti Coast District Bylaw 2021, and responded to questions from members.

Mr Les Mullen spoke to item 8.3, Adoption of the Kāpiti Coast District Bylaw 2021, and responded to questions from members.

Mr Karl Webber spoke to item 8.3, Adoption of the Kāpiti Coast District Bylaw 2021, and responded to questions from members.

Mr Dennis Grant spoke to item 8.3, Adoption of the Kāpiti Coast District Bylaw 2021. The Mayor terminated Mr Grant's speaking time and ordered him to leave the Chamber after Mr Grant disrespected the Chair by raising his voice despite being previously warned for such behaviour.

Mr Jim Simons spoke to item 8.3, Adoption of the Kāpiti Coast District Bylaw 2021, and responded to questions from members.

Ms Helen Puntun spoke to item 8.3, Adoption of the Kāpiti Coast District Bylaw 2021, and responded to questions from members.

Mr Guy Burns spoke to item 8.3, Adoption of the Kāpiti Coast District Bylaw 2021, and responded to questions from members.

Mr Roger Foley spoke to item 8.3, Adoption of the Kāpiti Coast District Bylaw 2021, and responded to questions from members.

## 6 MEMBERS' BUSINESS

### (a) Public Speaking Time Responses

Beach bylaw will be addressed during consideration of item 8.3

The proposed rates increase are after growth has been deducted. Multi-year rates indications are provided in the Long Term Plan consultation document.

### (b) Leave of Absence

There were no none

### (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were none.

## 7 MAYOR'S REPORT

### TABLED DOCUMENTS

The Mayor tabled a report on his activities from 10 December 2020 to 25 March 2021.
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1 Mayoral activates - 10 December 2021 to 25 March 2021
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The meeting adjourned at 11:04 am and resumed at 11:20.

## 8 REPORTS

Item - 8.3 Adoption of the Kapiti Coast District Council Beach Bylaw 2021 - was moved in the agenda.

### 8.3 ADOPTION OF THE KAPITI COAST DISTRICT COUNCIL BEACH BYLAW 2021

Leeza Boyd and Hamish McGillivray presented the report, highlighting the substantive changes made to the proposals as a result of consultation.

Cr James Cootes requested it be noted that staff continue to work with Police on the recently trialled summer beach patrols, and that staff support investigations for a designated motorbike area to be considered through a future annual plan submission.

Officers responded to questions from Elected Members.

#### RESOLUTION CO2021/24

Moved: Cr James Cootes

Secunder: Cr Jackie Elliott

27. That the Council:

- a) repeals the Kapiti Coast District Council Beach Bylaw 2009;
- b) amends clause 7.1 of the draft Kapiti Coast District Council Beach Bylaw 2021 (Appendix One) to include "Paraparaumu Beach North, Manly St, Paraparaumu Beach" in the list of Authorised Boat Launch and Retrieve sites;
- c) amends clause 6.3 of the draft Kapiti Coast District Council Beach Bylaw 2021 (Appendix One) to reflect that the area for the longline restriction in Peka Peka is "between Peka Peka Road and 250m south of Marram Way";
- d) adopts the draft Kapiti Coast District Council Beach Bylaw 2021, as amended;
- e) notes that plans are in place for the communications and implementation work for the Bylaw to come into effect on 1 June 2021.

**CARRIED**

The meeting adjourned at 12:32 pm and resumed at 1:02pm.

*Cr Angela Buswell left the meeting at 1:02 pm.*

#### 8.1 ADOPTION OF SUPPORTING INFORMATION FOR THE DRAFT 2021-41 LONG-TERM PLAN

Mark de Haast and Alison Law presented the report which was taken as read. Officers responded to questions from Elected Members.

Councillors noted with thanks the efforts of staff in the development of the Draft Long Term Plan.

#### RESOLUTION CO2021/25

Moved: Cr Bernie Randall

Secunder: Cr James Cootes

68. That the Council:

- 68.1. **Notes** that Local Government Act 2002 requires the production of a consultation document as the basis for the Council's consultation on its Long Term Plan;
- 68.2. **Notes** that the Local Government Act 2002 section 93A states that before adopting a Consultation Document, the local authority must prepare and adopt information that;
  - Is relied on by the content of the consultation document adopted under section 93A: and
  - Is necessary to enable the Auditor-General to give the reports required by sections 93C(4) and 93D(4); and

- Provides the basis for the preparation or amendment of the long-term plan.
- 68.3. **Adopts** the significance and engagement policy, contained in Appendix D, for the purposes of consultation and **notes** that the significance and engagement policy will be consulted on at the same time as the draft LTP.
- 68.4. **Adopts** the rate remission policy, contained in Appendix E, for the purposes of consultation and **notes** that the rates remission policy will be consulted on at the same time as the draft LTP.
- 68.5. **Adopts** the development contributions policy, contained in Appendix F, for the purposes of consultation and **notes** that the development contributions policy will be consulted on at the same time as the draft LTP.
- 68.6. **Adopts** the revenue and financing policy, contained in Appendix G, for the purposes of consultation and **notes** that the revenue and financing policy will be consulted on at the same time as the draft LTP.
- 68.7. **Adopts** the components of the draft Long Term Plan 2021-41, contained in Appendices A-S to this report (with the exception of appendices D, E, F & G as adopted above) to be consulted on at the same time as the draft LTP.
- 68.8. **Delegates** to the Mayor, the Deputy Mayor and/or the Chair of the Strategy and Operations Committee and the Chief Executive the authority to approve minor editorial changes to the material contained in Appendices A-V prior to publication.

**CARRIED**

## 8.2 ADOPTION OF DRAFT 2021-2041 LONG-TERM PLAN CONSULTATION DOCUMENT

Alison Law presented the report which was taken as read. The Auditors provided a qualified audit opinion.

### RESOLUTION CO2021/26

Moved: Deputy Mayor Janet Holborow  
 Seconder: Cr James Cootes

That the Council:

49. **Notes** the independent auditors report and opinion letter attached to this report as Appendix A.
50. **Adopts** the consultation document (Appendix B) attached to this report as the basis for its consultation with the community on the draft 2021-41 Long Term Plan.
51. **Delegates** to the Mayor, Deputy Mayor, the Chair of the Strategy and Operations Committee and the Chief Executive the authority to approve minor editorial changes to the material contained in the Consultation Document prior to publication.

**CARRIED**

*Cr James Cootes left the meeting at 1:38 pm.*

## 8.4 FINES FOR ILLEGAL DUMPING AND LITTERING UNDER THE LITTER ACT

Nienke Itjeshorst and Sean Mallon presented report which was taken as read. Officers answered questions from Elected Members.

*Cr Bernie Randall left the meeting at 1:49 pm.*

**RESOLUTION CO2021/27**

Moved: Cr Jackie Elliott  
 Seconder: Deputy Mayor Janet Holborow

44. That the Council resolves to adopt the table '**Infringement notices for disposal of waste in Kāpiti Coast District in a public place, or on private land, without the occupier's consent**' in line with section 13 (3) of the Litter Act 1979 and as discussed under paragraph 22-23 (table 3) of this report.
45. That the Council resolves to give notice as required under section 13 of the Litter Act 1979 with regard to the resolution made under section 13 (3) of the Litter Act 1979, which means that section 13 (3) of the Litter Act will come into force after the notice period.

**CARRIED**

*Cr Bernie Randall returned to the meeting at 1:55 pm.*

**9 CONFIRMATION OF MINUTES**

There were none

**10 PUBLIC SPEAKING TIME**

- Covering other items if required  
Mr Trevor Daniels spoke to concerns about advising tenants of rent increases.
- Public Speaking Time responses  
The Chief Executive confirmed that there would be careful communications around any changes proposed.

**11 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

There were none

**12 PUBLIC EXCLUDED REPORTS****RESOLUTION TO EXCLUDE THE PUBLIC****PUBLIC EXCLUDED RESOLUTION CO2021/28**

Moved: Mayor K Gurunathan  
 Seconder: Deputy Mayor Janet Holborow

That, pursuant to Section 48 of the Local Government Official Information and Meetings Act 1987, the public now be excluded from the meeting, with the exception Mr Mike Cardiff who has information that will be of use to the committee, for the reasons given below, while the following matters are considered

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution

<b>12.1 - Disposal of Property</b>	Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>12.2 - Strategic Property Update</b>	Section 7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  Section 7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

### 13 MOVE OUT OF PUBLIC EXCLUDED BUSINESS

#### **RESOLUTION CO2021/32**

Moved: Mayor K Gurunathan  
 Seconder: Deputy Mayor Janet Holborow

The Council moves out of public excluded business, having resolved to release the following resolution from Public Excluded business:

#### ***RESOLUTION CO2021/29***

*Council Officers recommend that Council, pursuant to Section 40 of the Public Works Act 1981:*

...

*42. Approves the disposal of Ex-service Lane, Elizabeth Street, Waikanae as outlined in report adopted on 25 March 2021 called Disposal of Property.*

...

**CARRIED**

The Council meeting went into public excluded session at 2:00pm.

The Council came out of public excluded session at 3:17pm.

**The Council meeting closed at 3:18pm.**

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**CHAIRPERSON**