

# TE WHAKAMINENGA O KĀPITI

*“He toa taki tini taku toa,  
E hara i te toa taki tahi”  
“My strength will only be achieved  
Because of the efforts of us all.”*

## AGENDA

### Te Whakaminenga o Kāpiti Tuesday, 9 February 2021

I hereby give notice that a Te Whakaminenga o Kāpiti meeting will be held on:

**Date:** Tuesday, 9 February 2021

**Time:** 9.30am

**Location:** Council Chamber  
Ground Floor, 175 Rimu Road  
Paraparaumu

**Janice McDougall**  
Group Manager People and Partnerships

**Kapiti Coast District Council**

**Notice is hereby given that a meeting of Te Whakaminenga o Kāpiti will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 9 February 2021, 9.30am.**

**Te Whakaminenga o Kāpiti Members**

Mr Rupene Waaka	Chair
Ms Kirsten Hapeta	Member
Ms Natalia Repia	Member
Mayor K Gurunathan	Member
Cr James Cootes	Member
Ms Naomi Solomon	Member

## Order Of Business

<b>1</b>	<b>Karakia</b> .....	<b>5</b>
<b>2</b>	<b>Apologies</b> .....	<b>5</b>
<b>3</b>	<b>Public Speaking Time</b> .....	<b>5</b>
<b>4</b>	<b>Additional Agenda Items</b> .....	<b>5</b>
<b>5</b>	<b>Confirmation of Minutes</b> .....	<b>6</b>
	5.1 Confirmation of Minutes .....	6
<b>6</b>	<b>Updates</b> .....	<b>13</b>
	6.1 Wharemake - Proposed Park .....	13
	6.2 Māori Economic Development Grants Panel 2020/2021 - Confirmation of MED Grants Panel Representatives.....	13
	6.3 Representation Review .....	13
<b>7</b>	<b>Reports</b> .....	<b>13</b>
	Nil	
<b>8</b>	<b>Matters Under Action</b> .....	<b>14</b>
	8.1 Te Whakaminenga o Kapiti matters under action .....	14
<b>9</b>	<b>Iwi Updates</b> .....	<b>16</b>
<b>10</b>	<b>Treaty Settlements – overview from each iwi</b> .....	<b>16</b>
<b>11</b>	<b>Council Update</b> .....	<b>16</b>
<b>12</b>	<b>Correspondence</b> .....	<b>16</b>
<b>13</b>	<b>Future Agenda Requests</b> .....	<b>16</b>
<b>14</b>	<b>Confirmation of Public Excluded Minutes</b> .....	<b>16</b>
	Nil	



- 1 KARAKIA
- 2 APOLOGIES
- 3 PUBLIC SPEAKING TIME
- 4 ADDITIONAL AGENDA ITEMS

**5 CONFIRMATION OF MINUTES**

**5.1 CONFIRMATION OF MINUTES**

**Author:** Samara Shaw, Executive Secretary to Group Manager People and Partnerships

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

**RECOMMENDATIONS**

That the minutes of the Te Whakaminenga o Kapiti meeting on 24 November 2020 be accepted as a true and accurate record of the meeting.

**APPENDICES**

1. Minutes - Te Whakaminenga o Kapiti [↓](#)

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
TE WHAKAMINENGA O KĀPITI  
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON TUESDAY, 24 NOVEMBER 2020 AT 9.39AM**

**PRESENT:** Mr Rupene Waaka, Ms Natalia Repia, Mayor K Gurunathan, Cr James Cootes,

**IN ATTENDANCE:** Cr Martin Halliday, Don Te Maipi (Koro), Wayne Maxwell (Mr), Janice McDougall (Mrs), Tanicka Mason (Mrs), Grayson Rowse, Deanna Rudd, Ariana Reweti, Kahu Ropata, Lyndsey Craig, Miriam Randall, Liana Cook-Auckram, , Kylie Ruwhiu-Karawana (via Zoom), Janice Hill, Leanna Hill

**APOLOGIES:** Ms Naomi Solomon, Ms Kirsten Hapeta

**LEAVE OF ABSENCE:** Nil

## 1 KARAKIA

The meeting commenced at 9.39am with a karakia by Koro Don Te Maipi

## 2 APOLOGIES

### APOLOGY

#### COMMITTEE RESOLUTION 2020/29

Moved: Mayor K Gurunathan

Seconder: Cr James Cootes

That the apology received from Naomi Solomon and Kirsten Hapeta be accepted.

**CARRIED**

## 3 PUBLIC SPEAKING TIME

There was none.

## 4 ADDITIONAL AGENDA ITEMS

There were none.

## 5 CONFIRMATION OF MINUTES

### 5.1 CONFIRMATION OF MINUTES

It was requested by the Chair that all those in attendance should be noted in the minutes moving forward.

#### COMMITTEE RESOLUTION 2020/30

Moved: Mayor K Gurnathan

Seconder: Mr Rupene Waaka

That the minutes of the Te Whakaminenga o Kapiti meeting on 29 September 2020 be accepted as a true and accurate record of the meeting.

**CARRIED**

## 6 UPDATES

### 6.1 TAKUTAI KĀPITI: COMMUNITY-LED COASTAL ADAPTION PROJECT

Lyndsey Craig, Coastal Manager spoke to her presentation updating members on the progress of the project.

Ms Craig spoke to procurement and the outcomes of the Co-Design Working Group. Lyndsey also stated that Dr Spinks suggested that the recognised Iwi partners provide recommendations to the panel for Iwi representatives. Panel members are to be offered compensation for their time.

The Chair posed a number of questions:

Who is the lead agent? Is this work a collaboration? Where does the jurisdiction around the high & low water mark lie? Is this project community driven?

Response given by Lyndsey Craig: Dr Baker strongly advocated for a salt/sea water catchment approach working with the Whaitua project by Greater Wellington. It was going to be fairly difficult to align these projects taking into consideration budget, timing and jurisdictional issues, therefore the Takutai Kāpiti project would continue with the hope of working with Whaitua in the future. The project will work responsively to advice (science, cultural, social, economic) to make a single-panel approach achieve outcomes sought from a multi-panel approach.

Discussion took place regarding panel composition. It was agreed for equal representation of Iwi and community members on the panel as well as Chair and Kaumatua positions.

Discussion also took place regarding governance for the project. It was agreed that once the panel is up and running, Iwi representaives would sit alongside Council elected members when matters relating to the Takutai Kāpiti project are being considered. Noting that iwi representatives would be unable to vote.

Membership of the panel will be a robust process involving an application form and interview process. There will be expectations and behaviours set out in the Terms of Reference.

The Chief Executive Wayne Maxwell commented on the "Why" of this project. He stated that this is a Kāpiti Coast project of necessity.

The proposed District Plan in 2012 included assumptions of managed retreat and included putting hazard lines on properties, that was the driver for this requirement.



All the coastal provisions had to be removed from the District Plan. It was agreed with the community that the process to be taken would be a more considered approach to coastal action.

For the past 5 years we have been trying to work with the region to say this should be led nationally in terms of the science provision and the guidance. It should be regionally consistent and worked on together and should be jointly progressed by GWRC and a couple of local councils at a time, to share the costs and the findings and to be consistent across the region.

We have been unsuccessful in this hence the driver for having a single panel. We are legally obliged to have a response that will inform the final District Plan.

This is going to be a significant matter for the communities, the change in national narrative will hopefully help this process

## **TABLED DOCUMENTS**

The following presentation was tabled.

### **Appendices**

- 1 Takutai Kapiti Presentation

## **6.2 DESTINATION MANAGEMENT PLAN FOR GREATER WELLINGTON REGION AND KĀPITI**

Janice Hill and Leanna Hill introduced the topic and introduced Kylie Ruwhiu-Karawana, the consultant from TRC tourism.

This is a regional approach run by Wellington NZ - an action focused destination plan. This plan is specifically for Kapiti and will feed into the Wellington plan.

Mrs Janice Hill spoke to the background which includes the visitor attraction strategy. She explained the term destination management.

TRC will conduct the community and Iwi engagement.

Members were asked "How they want to be engaged with?"

Kylie Ruwhiu-Karawana explained what an action orientated destination plan will provide. Council will need to understand the aspirations of people and place and then ensuring that they are captured into a plan that can be put in place to achieve these aspirations.

The meeting adjourned at 11.07am.

The meeting resumed at 11.25am.

## **7 REPORTS**

### **7.1 MĀORI ECONOMIC DEVELOPMENT GRANTS 2020/2021**

Deanna Rudd spoke to the report and made some grammatical amendments.

### **COMMITTEE RESOLUTION 2020/31**

Moved: Ms Natalia Repia

Seconder: Cr James Cootes

That Te Whakaminenga o Kāpiti receives the report.

That Te Whakaminenga o Kāpiti nominate and approve new members to the Māori Economic Development Grants Panel at the 24 November 2020 Te Whakaminenga o Kāpiti meeting taking into account we are in a new triennium.

That if nominees are unable to be confirmed and approved at the 24 November 2020 Te Whakaminenga o Kāpiti meeting, delegated authority to consider and approve nominees to the Māori Economic Development Review Panel be given to the Chairperson of Te Whakaminenga o Kāpiti and the Mayor for Kāpiti Coast District Council, for confirmation at the 9 February 2021 Te Whakaminenga o Kāpiti meeting.

That Te Whakaminenga o Kāpiti confirm an amount of \$62,000 being available for the Contestable Grant Process.

That Te Whakaminenga o Kāpiti agree to the fund being opened from 11 January 2021 to 5 February 2021 to allow potential applicants to become aware of the fund and have time to prepare and submit an application by the close off date.

That Te Whakaminenga o Kāpiti confirm support of the Māori Economic Development Grants Panel making the overall decisions as to the distribution of the fund.

That Te Whakaminenga o Kāpiti allow Council time to complete the grants process and report to Te Whakaminenga o Kāpiti at the 23 March 2021 meeting, advising the distribution of the grants to the successful applicants.

**CARRIED**

#### **COMMITTEE RESOLUTION 2020/32**

Moved: Mr Rupene Waaka

Seconder: Cr James Cootes

That Te Whakaminenga o Kāpiti seeks a Te Atiawa nomination for the panel

**CARRIED**

## **7.2 AMENDMENTS TO TERMS OF REFERENCE AND MEETING PROTOCOL**

Mrs McDougall spoke to the paper and pointed out the only significant change was that a quorum now consists of 1 representative from Iwi and 1 representative from Council.

#### **COMMITTEE RESOLUTION 2020/33**

Moved: Ms Natalia Repia

Seconder: Mayor K Gurunathan

That Te Whakaminenga o Kāpiti approves the amended Te Whakaminenga o Kāpiti Terms of Reference and Meeting Protocol as at Appendix 1 of this report.

**CARRIED**

**8 MATTERS UNDER ACTION****8.1 TE WHAKAMINENGA O KAPITI MATTERS UNDER ACTION**

Iwi Partnership team will review the matters under action table and bring it with any amendments to the next Te Whakaminenga o Kāpiti meeting in the new year.

Discussion was had about working with partners in Otaki to develop affordable housing. It was noted that housing is not the Council's core business.

**RECOMMENDATIONS**

The Te Whakaminenga o Kāpiti notes matters under action.

**9 MATTERS UNDER ACTION****10 IWI UPDATES**

There were none.

**11 TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI**

There were none

**12 COUNCIL UPDATE**

Waitangi Day Virtual/Online project preparations – Deanna Rudd

Spoke to initial intent and how it looks at present. Knowledge sharing between maori and pakeha.

Ideas for the event may include pre-recorded Q & A sessions and moderated webinar/zoom discussion (maybe via radio).

These events would be worked on collaboratively with the connected communities team and libraries team.

This is advanced preparation in case of another COVID-19 outbreak.

**13 CORRESPONDENCE**

There were none.

**14 FUTURE AGENDA REQUESTS**

There were none

**15 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

**16 PUBLIC EXCLUDED REPORTS**

Nil

Koro Don Te Maipi closed the meeting with a karakia

**Te Whakaminenga o Kāpiti closed at 11.59am.**

.....  
**CHAIRPERSON**

**6 UPDATES**

**6.1 WHAREMAKU - PROPOSED PARK**

**6.2 MĀORI ECONOMIC DEVELOPMENT GRANTS PANEL 2020/2021 - CONFIRMATION OF MED GRANTS PANEL REPRESENTATIVES**

**6.3 REPRESENTATION REVIEW**

**7 REPORTS**

Nil

## 8 MATTERS UNDER ACTION

### 8.1 TE WHAKAMINENGA O KAPITI MATTERS UNDER ACTION

**Author:** Samara Shaw, Executive Secretary to Group Manager People and Partnerships

**Authoriser:** Janice McDougall, Group Manager People and Partnerships

#### RECOMMENDATIONS

- 1 The Te Whakaminenga o Kāpiti notes matters under action.

#### APPENDICES

1. Matters under action [↓](#)

## TE WHAKAMINENGA O KĀPITI

24 Hui-tanguru 2021

Date Raised	Item	Action	Person Responsible	Notes/Update	Time frame
	<b>Papakainga Housing Toolkit</b>	Ms Foster committed to talking with Regulatory Manager Natasha Tod to discuss approach to the production of a tool kit for people who are keen to move forward with Papakainga Housing. Ms Hapeta will be the point of contact and lead the work on such a Papakainga Housing tool kit through the ART Forum.	Kirsten Hapeta	Mrs McDougall provided an update work is underway on an assessment of housing needs and opportunities and that the consultant, Clinton Fisher, was keen to meet with Iwi as part of this process.	
2019	<b>Review of Te Whakaminenga o Kāpiti</b>	Agreed at Te Whakaminenga o Kāpiti Meeting of 25 June that this could be added to the action register.			

- 9 IWI UPDATES
- 10 TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI
- 11 COUNCIL UPDATE
- 12 CORRESPONDENCE
- 13 FUTURE AGENDA REQUESTS
- 14 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil