

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
STRATEGY AND OPERATIONS COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 20 AUGUST 2020 AT 9.30AM**

PRESENT: Cr James Cootes, Cr Gwynn Compton, Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr Jackie Elliott, Cr Martin Halliday, Cr Sophie Handford, Cr Jocelyn Prvanov, Cr Bernie Randall.

IN ATTENDANCE: Community Board Member Guy Burns
Wayne Maxwell, Mark de Haast, Janice McDougall, James Jefferson, Natasha Tod, Anelise Horn, Tanicka Mason, Grayson Rowse, Chris Pearce,

APOLOGIES:

LEAVE OF ABSENCE: Nil

1 WELCOME

Cr James Cootes welcome

2 COUNCIL BLESSING

Cr James Cootes welcomed everyone to the meeting and read the Council blessing.

3 APOLOGIES

COMMITTEE RESOLUTION 2020/21

Moved: Cr Angela Buswell
Seconder: Cr Gwynn Compton

That the apologies received from Cr Robert McCann, and Cr Jackie Elliott for lateness, be accepted.

CARRIED

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

6 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

7 UPDATES

Nil

8 REPORTS**8.1 FINANCE REPORT AS AT 30 JUNE 2020**

Mark de Haast introduced the report, which was taken as read, and answered questions from the committee.

Cr Jackie Elliott joined the meeting at 9:37 am.

COMMITTEE RESOLUTION 2020/22

Moved: Mayor K Gurunathan

Seconder: Cr Angela Buswell

1. That the Strategy and Operations Committee receives this report.
2. That the Strategy and Operations Committee notes the actual financial performance and position of the Council for the year ended 30 June 2020.
3. That the Strategy and Operations Committee approves the capital carry forwards indicated in Part F – Capital Spending Programme, subject to a review of the capital budget during the first quarter of 2020/21.
4. That the Strategy and Operations Committee approves the Chief Executive to write-off all of the bad debts indicated in paragraph 107 of this report.

CARRIED

8.2 CONTRACTS UNDER DELEGATED AUTHORITY

Mark de Haast presented the report which was taken as read.

There was no debate.

COMMITTEE RESOLUTION 2020/23

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Sophie Handford

That the Strategy and Operations Committee notes there was one contract accepted under delegated authority over \$250,000 for the period 1 April to 30 June 2020.

CARRIED

The meeting adjourned at 10:05 am and resumed at 10:13 am.

8.3 QUARTERLY ACTIVITY REPORT: Q3/Q4

Chris Pearce introduced the report, and James Jefferson spoke to aspects of the report

Cr Jocelyn Prvanov left the meeting at 10:17 am.

Cr Jocelyn Prvanov returned to the meeting at 10:19 am.

Janice MacDougall, Natasha Tod, Mark de Haast, Sean Mallon and the Chief Executive spoke to various aspects of the report. Officers responded to questions from members.

Cr Angela Buswell left the meeting at 11:04 am.

Cr Angela Buswell returned to the meeting at 11:07 am.

The meeting adjourned at 11:19 am and resumed at 11:32 am.

Cr Jocelyn Prvanov the meeting at 11:32 am.

Presentation continued, with officers answering members questions.

Cr Jocelyn Prvanov returned to the meeting at 11:38 am.

Cr Jackie Elliott left the meeting at 11:51 am.

COMMITTEE RESOLUTION 2020/24

Moved: Cr Jocelyn Prvanov

Seconder: Deputy Mayor Janet Holborow

- 1) That the Strategy and Operations Committee receives this report, including Appendix A to this report.
- 2) That the Strategy and Operations Committee notes the Council's performance for the third and fourth quarters of the 2019/0 financial year, for each activity included in its 2018-38 Long Term Plan.

CARRIED

8.4 TREASURY MANAGEMENT POLICY REVIEW

Mark de Haast presented the report, which was taken as read. Officers responded to questions.

Cr Bernie Randall left the meeting at 12:18 pm.

Cr Bernie Randall returned to the meeting at 12:21 pm.

COMMITTEE RESOLUTION 2020/25

Moved: Mayor K Gurunathan

Seconder: Cr Angela Buswell

That the Strategy and Operations Committee approve the updated Treasury Management Policy, attached as Appendix 1 to this report.

CARRIED

8.5 LOCAL GOVERNMENT NEW ZEALAND ANNUAL GENERAL MEETING

Morag Taimalietane presented the report, which was taken as read, and answered questions from members.

Cr Jackie Elliott returned to the meeting at 12:31 pm.

COMMITTEE RESOLUTION 2020/26

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Gwynn Compton

- 43) That the Committee does not agree to support Remit 6 (Local government electoral cycle) at the Local Government New Zealand 2020 Annual General Meeting.

CARRIED

COMMITTEE RESOLUTION 2020/27

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Gwynn Compton

- 37) That the Committee agree to support Remit 1 (Public Transport Support) at the Local Government New Zealand 2020 Annual General Meeting.
- 38) That the Committee agree that feedback is provided on Remit 1 (Public Transport Support), specifically, that other transport proposals and work programmes are not impacted by the Government maintaining this financial support.
- 39) That the Committee agree to support Remit 2 (Housing Affordability) at the Local Government New Zealand 2020 Annual General Meeting.
- 40) That the Committee agree to support Remit 3 (Returning GST on rates for councils to spend on infrastructure) at the Local Government New Zealand 2020 Annual General Meeting.
- 41) That the Committee agree to support Remit 4 (Natural hazards and climate change adaptation) at the Local Government New Zealand 2020 Annual General Meeting.
- 42) That the Committee agree to support Remit 5 (Annual regional balance of transfers) at the Local Government New Zealand 2020 Annual General Meeting.
- 44) That the Committee agree to support Remit 7 (Water bottling) at the Local Government New Zealand 2020 Annual General Meeting.
- 45) That the Committee agree to support Remit 8 (Quorum when attending local authority meetings) at the Local Government New Zealand 2020 Annual General Meeting.
- 46) That the Committee agree that feedback is provided on Remit 8 (Quorum when attending local authority meetings), specifically, that the Remit provides a stronger statement with regards to the dominant means of meeting remaining 'in person'.
- 47) That the Committee agree to support Remit 9 (Use of macrons by local authorities) at the Local Government New Zealand 2020 Annual General Meeting.
- 48) That the Committee agree to support Remit 10 (Rates rebates for low income Property owners) at the Local Government New Zealand 2020 Annual General Meeting.
- 49) That the Committee agree to support Remit 11 (Local Government's CO2 emissions) at the Local Government New Zealand 2020 Annual General Meeting.

CARRIED

COMMITTEE RESOLUTION 2020/28

Moved: Cr Jackie Elliott
Seconder: Cr Sophie Handford

50) That the Committee note that the Mayor, as the Presiding Delegate, and Deputy Mayor, as the Alternate Delegate, will represent the Kāpiti Coast District Council at the Local Government New Zealand 2020 Annual General Meeting.

CARRIED

COMMITTEE RESOLUTION 2020/29

Moved: Cr Bernie Randall
Seconder: Cr Martin Halliday

51) That the Committee agree to support the rule change proposal to be voted on at the Local Government New Zealand 2020 Annual General Meeting which would reduce the term limit on the office of the LGNZ President from three terms to two terms (nine years to six years).

CARRIED

COMMITTEE RESOLUTION 2020/30

Moved: Cr Jackie Elliott
Seconder: Mayor K Gurunathan

52) That the council support the election Stuart Crosby as LGNZ President for the 2020-2023 term and the council support the election of Hamish McDouall as the LGNZ Vice-President for the 2020-2023 term.

CARRIED

9 CONFIRMATION OF MINUTES**9.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION 2020/31**

Moved: Cr Bernie Randall
Seconder: Cr Jocelyn Prvanov

That the minutes of the Strategy & Operations meeting on 5 March 2020 be accepted as a true and accurate record of the meeting.

CARRIED

10 PUBLIC SPEAKING TIME

- For items not on the agenda

11 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Strategy and Operations Committee meeting closed at 1:06pm.

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CHAIRPERSON