



AGENDA

Paekākāriki Community Board Meeting

I hereby give notice that a Meeting of the Paekākāriki Community Board will be held on:

Date: Tuesday, 25 August 2020

Time: 7.00pm

Location: St Peter's Hall, Beach Road, Paekākāriki

**Natasha Tod
Group Manager Regulatory Services**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Paekākāriki Community Board will be held in the St Peter's Hall, Beach Road, Paekākāriki, on Tuesday 25 August 2020, 7.00pm.

Paekākāriki Community Board Members

Ms Holly Ewens	Chair
Ms Tina Pope	Deputy
Ms Jessica Hortop	Member
Mr Daniel O'Connell	Member
Cr Sophie Handford	Member

Order Of Business

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	Nil	

1 WELCOME

2 APOLOGIES

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 PUBLIC SPEAKING TIME

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

6 REPORTS

6.1 CONSIDERATION OF FUNDING APPLICATIONS

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: Natasha Tod, Group Manager Regulatory Services

PURPOSE OF REPORT

- 1 To seek decisions on four applications for a Community Grant. These have been received from:
 - 1.1 Wellington Kidz Need Dadz for \$250 for assisting with the costs of the annual Kidz Need Dadz Wellington Father's Day community event at Kapiti Ten Pin Bowling.
 - 1.2 Asphodel Myhre for \$480 to assist with the costs of running a weekly Gold Coin Yoga class in Paekākāriki.
 - 1.3 Maree White and Amelia Geary of Predator Free Paekākāriki for \$500 to assist with the costs of supplying pest traps to Paekākāriki residents.
 - 1.4 Claire Sonntag of the Cancer Society of New Zealand Wellington Division Inc for \$500 to assist with purchasing garden-creation supplies for the new garden at Kāpiti Support Centre, 27 Kāpiti Road, Paraparaumu.

DELEGATION

- 2 The Paekākāriki Community Board has the authority to consider this matter under Part D of the Governance Structure for the 2019-2020 Triennium.

BACKGROUND

- 3 This is the second allocation of grants for the 2020/2021 financial year.

ISSUES AND OPTIONS

Issues

- 4 Grants are allocated in accordance with established criteria (copy attached).
- 5 Four applications have been received for funding from the Community Grants Fund.
- 6 The applicants have been advised of the criteria and meeting date via email.

Applications from the Community Grants Fund:

- 6.1 A request from Kidz Need Dadz Wellington for \$250 to assist with the costs of the annual Kidz Need Dadz Wellington Father's Day community event at Kapiti Ten Pin Bowling.
- 6.2 A request from Asphodel Myhre for \$480 to assist with the costs of running a weekly Gold Coin Yoga class in Paekākāriki.
- 6.3 A request from Maree White and Amelia Geary of Predator Free Paekākāriki for \$500 to assist with the costs of supplying pest traps to Paekākāriki residents.
- 6.4 A request from Claire Sonntag of the Cancer Society of New Zealand Wellington Division Inc for \$500 to assist with purchasing garden-creation supplies for the new garden at Kāpiti Support Centre, 27 Kāpiti Road, Paraparaumu.

CONSIDERATIONS

Policy considerations

- 7 There are no policy considerations.

Legal considerations

- 8 There are no legal considerations.

Financial considerations

Unspent grants carried over from 2019/2020	2020/2021 Budget Allocation	Total Allocated To Date	Total Available for Distribution
\$888.00	\$6,038.00	\$200.00	\$6,726.00

- 9 An amount of \$888 was carried over from the unspent grants in the previous financial year due to the Covid lockdown. The carryover of funding was approved by Council in resolution 2020/16.6 at the meeting on 30 April 2020.
- 10 For this funding round, the total amount in grants being applied for from the Discretionary Fund is \$1,730.
- 11 Below are the successful applicants for the 2020/2021 year for the Board's information

Date	Recipient	Amount	Purpose of Grant	Report Back
21 July 2020	Frances Broatch	\$200.00	Repainting the Paekākāriki Express sign	

Tāngata whenua considerations

- 12 There are no tāngata whenua considerations.

SIGNIFICANCE AND ENGAGEMENT






Significance policy

- 13 This report is not significant under the Council's Significance and Engagement Policy.

RECOMMENDATIONS

- 14 That the Paekākāriki Community Board approves a funding application from Kidz Need Dadz Wellington for \$ to assist with the costs of the annual Kidz Need Dadz Wellington Father's Day community event at Kapiti Ten Pin Bowling.
- 15 That the Paekākāriki Community Board approves a funding application from Asphodel Myhre for \$ to assist with the costs of running a weekly Gold Coin Yoga class in Paekākāriki.
- 16 That the Paekākāriki Community Board approves a funding application from Maree White and Amelia Geary of Predator Free Paekākāriki for \$ to assist with the costs of supplying pest traps to Paekākāriki residents.
- 17 That the Paekākāriki Community Board approves a funding application from Claire Sonntag of the Cancer Society of New Zealand Wellington Division Inc for \$ to assist with purchasing garden-creation supplies for the new garden at Kāpiti Support Centre, 27 Kāpiti Road, Paraparaumu.

APPENDICES

1. Community Grant Application from Kidz Need Dadz Wellington (under separate cover) 
2. Community Grant Application from Asphodel Myhre (under separate cover) 
3. Community Grant Application from Maree White and Amelia Geary of Predator Free Paekākāriki (under separate cover) 
4. Community Grant Application from the Cancer Society of New Zealand Wellington Division Inc (under separate cover) 
5. Paekakariki History Group Accountability Report [↓](#) 

PAEKĀKĀRIKI COMMUNITY BOARD
COMMUNITY GRANTS

Accountability Report Back

You/your organisation received a grant from the Paekākāriki Community Board recently. As part of the acceptance of this grant we require you to complete the Accountability Report Back form and attach copies of receipts of payments and any other financial information as applicable.

Please complete this form within two months of the use of the grant and return to the address listed below.

NOTE: You must return this form in order to be considered for future funding.

Name of Individual/Organisation:

Paekakariki History Group

Amount of Grant:

\$ 500

Date Received:

March 2019

Project/Event for which grant was made:

Paekakariki Heritage Trail

Please give details of how money was spent, the benefits you received and the benefits to the Paekākāriki Ward as a result of the grant.

The Group has identified 35 sites to lead visitors around the village & immediate environs. We have researched detailed histories of most of these. These histories will inform the panels for the Trail and will be available for visitors via a dedicated web site. We have used the grant to design/develop this website (invoice attached) and have finalised the panel design. Benefits: the website and panels are especially important as a basis for developing Paekakariki as a domestic tourism attraction in post-Covid times. The history resource (ie: research for the panels & website) also act as a resource for local people to access and enjoy their local history and stories.

NOTE: If the money has not been spent please explain why, and your intentions for the money.

Please sign below: (two signatories required for organisations only)

Grant Recipient: Jillie Warren for Paekakariki History Group

Second Contact:

Signature:

Position:

Date:

Signature:

Position:

Date:

Please return to:

Judy Rennie
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254



TAX INVOICE

Paekakariki History Group

Invoice Date
21 Jun 2020

Invoice Number
INV-0202

Surge Ltd
19 Grange Park Ave
Raumati South 5032
Paraparaumu
NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Paekakariki History Website	1.00	500.00	500.00
Subtotal			500.00
TOTAL NZD			500.00

Due Date: 21 Jun 2020

[View and pay online now](#)



PAYMENT ADVICE

To: Surge Ltd
19 Grange Park Ave
Raumati South 5032
Paraparaumu
NEW ZEALAND

Customer Paekakariki History Group

Invoice Number INV-0202

Amount Due 500.00

Due Date 21 Jun 2020

Amount Enclosed

Enter the amount you are paying above

7 CONFIRMATION OF MINUTES**7.1 CONFIRMATION OF MINUTES**

Author: Grayson Rowse, Democracy Services Advisor

Authoriser: Leyanne Belcher, Democracy Services Manager

RECOMMENDATIONS

That the minutes of the Paekākāriki Community Board meeting on 21 July 2020 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Minutes of Paekakariki Community Board meeting on 21 July 2020 [↓](#) 

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

21 JULY 2020

MINUTES OF KĀPITI COAST DISTRICT COUNCIL
PAEKĀKĀRIKI COMMUNITY BOARD MEETING
HELD AT THE ST PETER'S HALL, PAEKĀKĀRIKI
ON TUESDAY, 21 JULY 2020 AT 7.00PM

PRESENT: Ms Holly Ewens, Ms Tina Pope, Ms Jessica Hortop, Mr Daniel O'Connell, Cr Sophie Handford

IN ATTENDANCE: K Gurunathan (Mayor), Natasha Tod (Ms)

APOLOGIES: Nil

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The meeting opened with a Karakia led by Cr Handford.

2 APOLOGIES

Apologies received from K Gurunathan (Mayor), Ms Cushla Goodman (Ngati Haumia ki Paekākāriki), Ms Tina Pope will be arriving later.

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Nil

4 PUBLIC SPEAKING TIME

Shelly Warwick from Kapiti Equestrian Advocacy Group (KEAG) asked the Board to support better equestrian access around Paekākāriki with a view to possibly getting horse camping facilities in the area.

Horse camping facilities would require: running water, pens for horses, shower and toilet facilities. Similar facilities currently exist in Taupo already. There is also potential for walkways into Paekākāriki so that people could use the facilities and spend in the community. This would also be family friendly.

KEAG are working to get equestrian access on M2PP, PP2O and Horowhenua motorways.

KEAG requested help with:

- Raumati Bridge – currently has a no horse crossing sign. KEAG has engaged with NZTA on this.
- Queen Elizabeth Park (QE Park) improvements – track from Poplar Ave to front entrance of QE Park. Submitted to Greater Wellington Regional Council (GWRC) on this.
- Provision of horse camping in Paekākāriki.

Mr Daniel O'Connell questioned the size of land that would be needed for horse camping - at least an acre minimum.

Ruth Halliday from Kapiti Equestrian Advocacy Group presented survey results from a survey that KEAG had done related to horse camping.

She noted that no funds raised from any camping would go to KEAG, they would go back to supporting the infrastructure.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

21 JULY 2020

Ms Jess Hortop asked how recently KEAG had spoken to GWRC regarding Queen Elizabeth Park. KEAG had a meeting with them last week.

There was a question from a member of the public about the downsides of horse camping.

The common downsides are: some fear of horses on shared paths.

The Chair questioned the ecological impacts of horse camping. The main effects are horse poo and the need for rubbish bins. Charges for these could be included in camping costs.

Turid Revfeim gave an update re the Commercial Vehicle Safety Centre at Mackays Crossing. She shared a letter from NZTA to Emerald Glen residents.

An email was received from NZTA stating they are working on dates and form of consultation. They are assessing 14 potential sites and will engage with the community shortly.

A briefing is scheduled for Councillors at KCDC on this topic in mid-August.

Frances Broatch spoke to her funding application for the Paekākāriki Express sign restoration. The owner of the fence has agreed that the sign can be restored. The Chair will arrange with Council staff to meet with Frances onsite and discuss the options.

The Chair recommended people use the Antenno App to log service requests with the Council.

5 MEMBERS' BUSINESS

(a) Public Speaking Time Responses – these were responded to within the public speaking time.

(b) Leave of Absence - Nil

(c) Matters of an Urgent Nature – Rapid Response Funding for Covid

Ms Tina Pope spoke about how the Community Board secured \$10,000 from Campe Estate for emergency Covid funding. They have received two applications to date for this funding. One was declined. One was approved for Paekākāriki Informed Community Inc for \$3,000 to keep the community up to date on the Covid rules through the website during Covid lockdown.

The Chair declared a conflict of interest due to her role as editor of the website and did not partake in the discussion. The remaining \$7,000 is being retained in case of further Covid emergencies.

(d) Community Board Members' Activities: Chair's report was tabled.

Notices – Tilley Road hedge cut down by Electra. Looking at how the Board can have input into its replacement. Beach Road toilets are temporarily shut. Weavers Whare lease is up for Expressions of Interest.

Correspondence of note – Nancy Pollock emails re barriers at Queen Elizabeth Park. Email from Lizzy Plummer resident of 2 Ames Street re noise at St Peters Hall. The Chair's reply to Ames St resident was tabled.

MOTION

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

21 JULY 2020

COMMITTEE RESOLUTION 2020/1

Moved: Cr Sophie Handford

Seconder: Mr Daniel O'Connell

That the Board endorse the Chair's reply to Ms Lizzy Plummer resident of 2 Ames Street re noise at St Peters Hall (as attached).

CARRIED**Appendices**

- 1 Chair's reply email to Ms Lizzie Plummer as endorsed by the Board

Book Fair – The Chair noted that over \$9,000 was raised from the Paekākāriki book fair. She congratulated Jenny and Ian Clarke on their efforts, and thanked all the volunteers for their great work on this event.

Mr Dan O'Connell - working on revocation work with motorway and on economic development in Kapiti.

Ms Tina Pope – meetings with Ngati Haumia ki Paekākāriki, the Paekākāriki Community Trust and Paekākāriki Pride.

6 REPORTS**6.1 UPDATE ON THE 2009 BEACH BYLAW REVIEW**

Ms Natasha Tod spoke about this paper.

The Chair noted an error on a graph on pages 18 and 19 of the report where one label is missing in the key. She further noted her concern about the lack of responses by young people from Paekākāriki in the survey, and requested engagement with Paekākāriki School on this matter.

RECOMMENDATIONS**COMMITTEE RESOLUTION 2020/2**

Moved: Ms Holly Ewens

Seconder: Ms Tina Pope

That the Paekākāriki Community Board receives and notes this report, including Appendix 1 to this report.

That the Paekākāriki Community Board notes that the Beach Bylaw survey results (both Districtwide and by Ward), will be made publically available on the Council's website.

CARRIED**6.2 CONSIDERATION OF FUNDING APPLICATIONS****COMMITTEE RESOLUTION 2020/3**

Moved: Ms Holly Ewens

Seconder: Ms Jessica Hortop

That the Paekākāriki Community Board approves a funding application from Frances Broatch for \$200 to assist with the costs repainting the Paekākāriki Express sign in Paekākāriki.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES**21 JULY 2020****CARRIED****7 UPDATES – MOVED TO ITEM 6 AT THE MEETING****7.1 PAEKĀKĀRIKI SCHOOL CHILDREN**

Ms Jessica Hortop introduced the school children to present their ideas to the Board.

Alfie Crocker spoke about potential skate park improvements. His ideas included: placing a rubbish bin closer to the skate park, and fixing holes in the top of the box in the skate park. This is a safety hazard. He also suggested extending to add some extra ramps due to the amount of people using it.

River Kennedy-Martel spoke about the long line fishing hazard on the beach. They are a hazard to dogs, horses, people and swimmers.

Audrey Kennedy and Ana Vieira spoke about the Waekākāriki Wetlands needing to be cleaned out for the health of the river. We can help the wetlands by removing the weeds, and planting native grasses and plants. There is a group that meets monthly to do this work.

The Chair thanked the children for their presentations and invited them to attend again.

8 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION 2020/4**

Moved: Ms Holly Ewens

Seconder: Cr Sophie Handford

That the minutes of the Paekākāriki Community Board meeting on 11 February 2020 be accepted as a true and accurate record of the meeting.

That the minutes of the Paekākāriki Community Board meeting on 9 June 2020 be accepted as a true and accurate record of the meeting

CARRIED**9 MATTERS UNDER ACTION****9.1 MATTERS UNDER ACTION****RECOMMENDATIONS**

That the Community Board discussed and noted matters under action.

PAEKĀKĀRIKI COMMUNITY BOARD MEETING MINUTES

21 JULY 2020

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Paekākāriki Community Board meeting closed at 8.13pm.

.....
CHAIRPERSON

8 MATTERS UNDER ACTION**8.1 MATTERS UNDER ACTION**

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: Natasha Tod, Group Manager Regulatory Services


PURPOSE OF REPORT

- 1 To update Matters Under Action.

RECOMMENDATIONS

- 1 That the Community Board note Matters Under Action.

APPENDICES

1. Matters under action [!\[\]\(564903337f30b845a5f6979939a95fe6_img.jpg\)](#) 

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
1.	29/1/2013	Ongoing	Coastal protection upgrade	Coastal & Stormwater Asset Manager	<p>For the Paekākāriki seawall, as part of 2018 LTP, Council has approved funds to continue with the consented option (concrete wall). Progress to-date is as follows:</p> <ul style="list-style-type: none"> • Detailed designs and tender drawings completed • Building Consent granted • Preparation of tender documents for physical works in progress • Original Plan was to tender physical works in 2020/21 and carry out construction in 2021/22 and 2022/23 • In April 2020, application made under “Shovel Ready” projects requesting funds to fast track construction. This application has now been short listed and if government decide to approve for shovel ready funding the construction can commence in 2020/21 financial year and complete in 2021/22. • Still waiting for shovel ready decision.
2.	16/11/2018	Ongoing	Vacant house in Te Miti Street, Paekākāriki	Property Services Manager	<p>Council considered the disposal of this property at its Public Excluded meeting on 6 December 2018. An offer has been made to acquire the property and we are awaiting a formal response. Discussions with Housing Trust are needed. No further update.</p>
3.	12/2/2019	Ongoing	Transmission Gully Project	Senior Policy Adviser	<p>No further update.</p>

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
4.	12/2/2019	Ongoing	Revocation	GM Infrastructure Services	The old SH 1 route is to remain a state highway, Council is currently working with the Transport Agency as to the exact detail of what that means for Paekākāriki and our district in general. Further updates will follow in due course
5.	7/5/2019	Ongoing	Ian's Coffee site	Property Services Manager	The property was acquired for a future carpark. The building will be demolished when the carpark is built. Currently there is no funding allocated for this work. A decision is yet to be made about whether the carpark is to be for commuters or not. No further update.
6.	25/6/2019	Ongoing	Queen Elizabeth Beachfront	GM Regulatory Services	Railway Irons and old posts on beach in front of QE Park and ramp outside Surf Club. GM awaiting response to her email to GWRC requesting clarification of responsibility for removing unsafe items from the beach. The ramp at the Surf Club was removed by Council staff as it was dangerous. No further update.
7.	3/12/2020	Ongoing	Wainuiwhenua Project	GM Regulatory Services	The presentation and signing of an MOU with Council was postponed in February to enable the Wainuiwhenua Group to update Ngāti Toa on the project. A proposal seeking further support for the next stage of the project is also being advanced through the Annual Plan process. No further update.
8.	11/2/2020	Ongoing	Proposed Weigh Station/ Commercial Vehicle Safety Centre	GM Regulatory Services	Briefing held last week at Council and preparing for open day.

9 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil