

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
STRATEGY AND OPERATIONS COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON THURSDAY, 16 JULY 2020 AT 9.30AM**

PRESENT: Cr James Cootes, Cr Gwynn Compton, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr Jackie Elliott, Cr Martin Halliday, Cr Sophie Handford, Cr Jocelyn Prvanov, Cr Bernie Randall, Cr Robert McCann

IN ATTENDANCE: Community Board Member Marilyn Stevens
Community Board Member Guy Burns

Sean Mallon, Mark de Haast (attending remotely), Janice McDougall, Natasha Tod, Anelise Horn, Grayson Rowse, Tanicka Mason,

APOLOGIES: Mayor K Gurunathan, Cr Jackie Elliott

LEAVE OF ABSENCE: Nil

1 WELCOME

2 COUNCIL BLESSING

Cr Cootes welcomed everyone to the meeting and read the Council blessing.

3 APOLOGIES

COMMITTEE RESOLUTION 2020/16

Moved: Cr Gwynn Compton

Seconder: Cr Jocelyn Prvanov

1. That apologies from Mayor K Gurunathan be received and accepted.
2. That apologies for lateness from Cr Jackie Elliott be received and accepted.

CARRIED

4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA

Mr Trevor Daniels spoke to item 8.1, project 9 on page 9 on the agenda regarding the Positive Aging Strategy 2011 Review, requesting that work not be deferred on this strategy, and suggesting an Age Friendly Strategy. Mr Daniels answered questions from Crs Randall, Halliday, Prvanov, Buswell.

6 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advise to be provided to the Chair prior to the commencement of the meeting)

7 UPDATES

Nil

8 REPORTS**8.1 2018-2021 POLICY WORK PROGRAMME UPDATE**

Hamish McGillivray presented report. Mr McGillivray outlined the purpose of the Policy Work Programme. The effect of COVID-19 on the programme was noted. Mr McGillivray responded to questions from members.

Councillors debated the recommendations.

COMMITTEE RESOLUTION 2020/17

Moved: Deputy Mayor Janet Holborow

Seconder: Cr Angela Buswell

29. It is recommended that the Strategy & Operations Committee note the projects on the PWP that:

- 29.1. have been completed;
- 29.2. are in process with no known concerns;
- 29.3. are in process with some delays; and
- 29.4. are currently on hold.

30. It is recommended that the Strategy & Operations Committee note the following amendments to the 2018-2021 Policy Work Programme:

- 30.1. The Parks Funding Approach has been removed from the programme, as it will be addressed as a part of the Development Contributions Policy Review;
- 30.2. The Environment & Climate Change Strategy has been re-named to the Climate Change Guidance & Climate Change Strategy with an expected completion date of June 2022;
- 30.3. The Library Strategy has been renamed Re-imagining Libraries, with an expected completion date of September 2020.

31. It is recommended that the Strategy & Operations Committee note the following updates to the 2018-2021 Policy Work Programme:

- 31.1. The Backflow Policy (Drinking Water Supply) expected completion date is February 2021;
- 31.2. The Sustainable Transport Strategy's expected completion date is November 2020;
- 31.3. The Traffic Bylaw's expected completion date is April 2021;
- 31.4. The Beach Bylaw's expected completion date is March 2021;

- 31.5. The Economic Development Strategy 2015-2018 Review's expected completion date is July 2020.
- 31.6. The Open Space Strategy Review's expected completion date is yet to be confirmed but is expected to be December 2020;
- 31.7. The Proposed District Plan (Appeals) expected completion date is December 2020;
- 31.8. The Proposed District Plan Variation 2 – Waikanae Beach expected completion date is November 2020;
- 31.9. The Positive Aging Strategy 2011 Review expected completion date is still to be confirmed but is expected to be April 2021;
- 31.10. The Development Management Strategy's expected completion date is December 2021;
- 31.11. The Land Audit's expected completion date is December 2020;
- 31.12. Due to the extended completion date for the Land Audit, the Property Strategy and Encroachment Policy are delayed and new timeframes need to be determined.
32. It is recommended that the Strategy & Operations Committee agree to add the following policy projects to the Policy Work Programme (both are shown in yellow on the Policy Work Programme):
- 32.1. The Kāpiti Recovery Plan is added, (and the WREMO Recovery Plan is placed on hold), with an expected completion date of December 2020;
- 32.2. That a district wide Destination Plan be added to the Policy Work Programme to support the growth of the visitor economy and be developed from September 2020 to March 2021.

CARRIED

Cr Jackie Elliott joined the meeting at 10:58 am.

8.2 UPDATE ON THE 2009 BEACH BYLAW REVIEW PROJECT

Leeza Boyd presented the report which was taken as read, and answered questions from members.

COMMITTEE RESOLUTION 2020/18

Moved: Cr Sophie Handford

Seconder: Cr Robert McCann

37. That the Strategy and Operations Committee receives and notes this report, including Appendix 1 to this report.
38. That the Strategy and Operations Committee notes and approves the revised timeframes to successfully adopt a new Beach Bylaw by the end of March 2021, as set out in paragraph 18 of this report.
39. That the Strategy and Operations Committee notes that the Beach Bylaw survey results will be aggregated by Ward (using the suburb data), and will be reported to each Community Board at their next scheduled meeting.
40. That the Strategy and Operations Committee notes that the Beach Bylaw survey results (both Districtwide and by Ward), will be made publically available on the Council's website.

CARRIED

The meeting adjourned at 11:10 am and resumed at 11.20am.

8.3 NATIONAL POLICY STATEMENT ON URBAN DEVELOPMENT CAPACITY - QUARTER 4 MONITORING REPORT

Aston Mitchell was introduced to the committee and presented the report.

Officers responded to members questions

COMMITTEE RESOLUTION 2020/19

Moved: Cr Robert McCann

Seconder: Cr Jackie Elliott

17. That the Committee receives this report;

18. That the Committee notes the contents of the NPS UDC 2019/20 fourth quarter Monitoring Report for the period 1 March 2020 to the 31 May 2020, as attached as Appendix 1 to this report.

CARRIED

Cr Jocelyn Prvanov left the meeting at 11:54 am.

Cr Jocelyn Prvanov returned to the meeting at 11:55 am.

Cr Bernie Randall left the meeting at 12:05 pm.

Cr Bernie Randall returned to the meeting at 12:07 pm.

8.4 MAJOR EVENTS FUND 2020/21

Darryn Grant and Jaime Bigwood presented the report and answered questions from members.

The committee noted with thanks the efforts of the Economic Development team in bringing this .

COMMITTEE RESOLUTION 2020/20

Moved: Cr Angela Buswell

Seconder: Cr Robert McCann

28. That the Strategy and Operations Committee approves the revised 2020/21 Major Event Fund Timeline as outlined in Table 2.

29. That the Strategy and Operations Committee allows applications for the 2021/22 Major Event Fund in the 2020/21 Major Events Funding round. Approved funding for the 2021/22 Major Event Fund would be made available after 1 July 2021 and would be funded from the 2021/22 budget. Any funds not allocated as part of the funding round in 2020/21 would be made available via a separate funding round in 2021.

30. That the Strategy and Operations Committee approve Council events applying for funding in the 2020/21 Major Event Funding round, subject to existing criteria and showing benefits of the event to the Covid 19 recovery process and impacts from Covid 19 that have required the application to be made.

CARRIED

9 PUBLIC SPEAKING TIME

- Trevor Daniels spoke of recent lockdown and to thank Council, the Mayor and staff, and Crs Handford and Halliday for their assistance during the recent COVID-19 restrictions.

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Strategy and Operations Committee meeting closed at 12.13pm.

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CHAIRPERSON