



AGENDA

Paekākāriki Community Board Meeting

I hereby give notice that a Meeting of the Paekākāriki Community Board will be held on:

Date: Tuesday, 21 July 2020

Time: 7.00pm

Location: St Peter's Hall, Paekākāriki

**Natasha Tod
Group Manager Regulatory Services**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Paekākāriki Community Board will be held in the St Peter's Hall, Paekākāriki, on Tuesday 21 July 2020, 7.00pm.

Paekākāriki Community Board Members

Ms Holly Ewens	Chair
Ms Tina Pope	Deputy
Ms Jessica Hortop	Member
Mr Daniel O'Connell	Member
Cr Sophie Handford	Member

Order Of Business

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 Nil

1 WELCOME

2 APOLOGIES

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 PUBLIC SPEAKING TIME

5 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

6 REPORTS

6.1 UPDATE ON THE 2009 BEACH BYLAW REVIEW

Author: Aston Mitchell, Policy Advisor

Authoriser: Angela Bell, Acting Group Manager Regulatory Services

PURPOSE OF REPORT

- 1 This report provides the Committee with a progress update on the 2009 Beach Bylaw Review Project, including the high level results from the Beach Bylaw survey for the Paekākāriki-Raumati South ward.
- 2 The Beach Bylaw Survey results for the Paekākāriki-Raumati South ward are attached as Appendix 1 to this report.

DELEGATION

- 3 Under section D of the Governance Structure and Delegations for the 2019-2022 Triennium community boards have the “authority to listen, articulate, advise, advocate and make recommendations to Council on any matter of interest or concern to the local community”.

BACKGROUND

- 4 Beach Bylaw Review is on the Council-approved Policy Work Programme, and commenced in February 2019.
- 5 Bylaw reviews are generally carried out in three phases:
 - Phase 1 includes:
 - pre-consultation engagement, data collection, and analysis
 - the identification of issues and options, and
 - the development of proposed revisions to the existing bylaw.
 - Phase 2 includes development of, and consultation on, a draft Bylaw, in accordance with the Local Government Act 2002 (LGA 2002) special consultative procedure.
 - Phase 3 involves the analysis of submissions, leading to a final draft of the revised bylaw, which is then presented to Council for final consideration and adoption.
- 6 Phase 1 pre-consultation engagement activities were underway but have been delayed due to the Covid-19 restrictions. This report provides an update on the phase 1 work that was completed prior to Covid-19 lockdown, the phase 1 activities that still need to be done and the amended timeframes that are now necessary to complete the Beach Bylaw review.

DISCUSSION

- 7 Before the Covid-19 lockdown, Council Officers held a number of information sessions, workshops and meetings with stakeholders across the District, to source direct input on specific issues and encourage participation in the Beach Bylaw survey.
- 8 A number of additional engagement activities were planned for phase 1, but could not proceed under the Covid-19 restrictions. Now that New Zealand has moved to a lower alert level, Council Officers can progress the planned engagement activities that had to be deferred. Officers have already met with a number of parties but there are a number of conversations that still need to take place.
- 9 Council Officers are developing a good understanding of how our community uses our beaches and the issues integral to both supporting these activities and protecting the health and safety of beach users. Remaining engagements will further inform Officers of any issues and/or options necessary to develop proposed revisions (if any), to the existing Beach Bylaw.

- 10 The information collected during phase 1 will be used to develop a draft 2021 Bylaw and Statement of Proposal that will be released for public consultation in accordance with the LGA 2002 requirements for special consultative procedures.
- 11 The information collected from the formal consultation period will then be considered and will input into a final draft 2021 Bylaw, which will be presented to Council for final consideration and adoption in Phase 3.

Revised Timeframes for the Review

- 12 In January 2019, the proposed timeframe for the phase 2 consultation stage was re-scheduled until after the October 2019 election (previously targeted for May 2019), because Officers were concerned that the election would result in a large time-gap between the public consultation period and the final Bylaw adoption.
- 13 In December 2019, the Committee approved the Phase 2 consultation stage to occur in May 2020. However, due to delays to phase 1 caused by Covid-19 restrictions, the timeframe to complete this bylaw review needs to be further revised.
- 14 Phase 2 consultation is now scheduled to start in October 2020, and will result in the presentation of a new Beach Bylaw for Council adoption in early 2021.
- 15 Table 1 below outlines the key changes to the target dates for the review.

Table 1: Updated tentative timeframes for the Beach Bylaw review

Action	Previous dates	Revised dates ¹
Council Briefing: Results of the early engagement phase, key issues and options, and next steps	27 Feb 2020	14 Aug 2020
Council Briefing: Draft 2021 Bylaw and Statement of Proposal	26 Mar 2020	15 Sep 2020
Council Report: Approval for special consultative procedure on Draft 2021 Bylaw and Statement of Proposal	28 May 2020	24 Sep 2020
Special consultative procedure including discussions with Community Boards (24 days duration instead of the 20 days requirement)	8 Jun - 5 Jul 2020	12 Oct – 13 Nov 2020
Hearings and deliberations	30 Jul 2020	Late Nov 2020 to early Dec 2020
Council Report: Adoption of Beach Bylaw 2021	23 Sep 2020	Feb - Mar 2021

¹ These target dates are tentative. The nature of the feedback received in the remaining Phase 1 engagements may impact the proposed timeframes.

Insights from the Districtwide Beach Bylaw survey

- 16 One of the pre-engagement activities completed in phase 1, was the two-part Kāpiti Coast Beach Bylaw survey. The survey sought to discover (a) how people felt about activities on the beach and (b) what people thought about the existing bylaw and beach access-ways.
- 17 The survey opened on 30 January 2020 and closed on 30 April 2020. There were 1,724 responses to the survey and 91% of all respondents completed the entire survey.
- 18 Detailed analysis of the survey results is outside the scope of this report. However, respondents’ trends and issues are noted briefly below.
- 19 The survey’s 1724 respondents were mainly:
 - living in Paraparaumu Beach, followed by Waikanae Beach, and then Ōtaki Beach
 - between 40 and 69 years of age, and
 - either not of Māori descent or chose not to answer.
- 20 Although there appears to be a wide range of thoughts in regards to what the respondents want for our beaches, overall, the majority of them were comfortable with the current Beach Bylaw rules and their beach experiences. For example, the majority of respondents:

- are aware of the multiple pedestrian access points which allow them to park and walk a short distance to the beach.
 - think the current rules about vehicles on beaches are right.
 - think the current rules about riding horses on beaches are right.
 - are not happy with two-wheeled motor bikes being on the beach.
 - think the rules should cover longlines and kontiki systems.
- 21 There were strong opinions in several areas. For example, for specific questions:
- 86% of respondents were angry or annoyed about 'reckless driving' and 72% were angry or annoyed about 'people driving cars in non-permitted areas'
 - 51% were angry or annoyed about 'longlines in swimming areas'.
- 22 There were also differing opinions based on locality. For example:
- for vehicles on the beach - respondents from Waikanae were concerned about vehicles driving through the estuary, while the concerns from respondents in the northern beaches were less concerned unless it involved reckless driving.
- 23 • for longlines - respondents in the longer northern beaches were okay with longline use long as the lines were monitored, while respondents from Paekākāriki were very concerned about the impact of longline use on swimmers.

Beach Bylaw Survey Results for the Paekākāriki-Raumati South Ward

- 24 The Districtwide survey results will be made available on the Council website, after the Strategy and Operations Committee meeting on 16 July 2020. This Districtwide Survey also includes results broken down by suburb (i.e. the location of the respondent).
- 25 The suburb by suburb results have been aggregated into ward level for your information and transparency. These survey results for the Paekākāriki-Raumati South Ward are attached as Appendix 1 to this report.

CONSIDERATIONS

Policy considerations

- 26 There are no policy considerations in addition to those outlined in this report.

Legal considerations

- 27 The current Beach Bylaw was adopted on 7 May 2009 and was, in accordance with s159 of the LGA 2002, due to be reviewed by 7 May 2019. As the review was not completed by 7 May 2019, s160A of the LGA 2002 came into effect which requires that the Beach Bylaw will be revoked automatically if the review is not completed within two years, being by 7 May 2021.
- 28 This final date for statutory review was further extended to 30 June 2021, by provisions in the COVID-19 Response (Further Management Measures) Legislation Act 2020, which temporarily suspend s160A of the LGA 2002 until 30 June 2021. This means that any bylaws that would be automatically revoked before this date will continue in force until then.
- 29 A public complaint has been made to the Human Rights Commission, on the basis that the questions in the survey about disability access were biased and discriminated by way of age and disability. A Council response has been provided to the Human Rights Commission. No response has been received to date.

Financial considerations

- 30 This review will be carried out within existing Annual Plan budgets.

Tāngata whenua considerations

- 31 Council Officers will work alongside each of our Iwi partners to understand their aspirations with regards to the Beach Bylaw review. Where Council Officers have received previous relevant guidance from our Iwi partners, such as ‘Whakarongotai o te moana, Whakarongotai o te wā’ the Iwi Kaitiakitanga Plan of Te Ātiawa ki Whakarongotai, this will be used as foundational guidance to inform further work with Iwi.

Strategic considerations

- 32 *Toitū Kāpiti* includes aspirations for strong, safe communities and a thriving environment. The Beach Bylaw assists in the attainment of these aspirations because it seeks to enhance the safety of the public on the beach, while also protecting the beach natural environment.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

- 33 In accordance with the LGA 2002, a special consultative procedure will be required for this Beach Bylaw review.

Consultation already undertaken

- 34 As noted above, conversations have already occurred with a variety of key stakeholders and further discussions to best inform phase 1 still need to take place.

Publicity

- 35 The by Ward Beach Bylaw survey results attached as Appendix 1 to this report are available on the Council’s website along with the Districtwide results. The revised timeframes to complete the Beach Bylaw review are also available on the Council’s website.

RECOMMENDATIONS

- 36 That the Paekākāriki-Raumati South community board receives and notes this report, including Appendix 1 to this report.
- 37 That the Paekākāriki-Raumati South community board notes that the Beach Bylaw survey results (both Districtwide and by Ward), will be made publically available on the Council’s website.

APPENDICES

- 1. Survey Results for Paekakariki-Raumati South Ward [!\[\]\(2f0e59ab4b1f7d2b7fc4056030a99fb9_img.jpg\) !\[\]\(9d33869516c7048bad72e83c713c2f1c_img.jpg\)](#)



Kāpiti Coast District Beach Survey

The Council is reviewing the Kāpiti Coast District Council Beach Bylaw. The bylaw creates the rules for Council-managed areas of beach for important things like health and safety, litter, access, vehicles, horses, motorised watercrafts and environmental protections. For more information on the refer, please go to: <https://www.kapiticoast.govt.nz/beachbylaw>.

The Council sought the community’s input on how our beaches are managed and protected ahead of the formal review and consultation stage. This report provides results from that survey. ^{1,2}

SURVEY RESULTS: Paekākāriki – Raumati South Ward (including selected results by suburb)

30 January 2020 to 30 April 2020

Total responses: 115 (106 completed the entire survey)

Contents

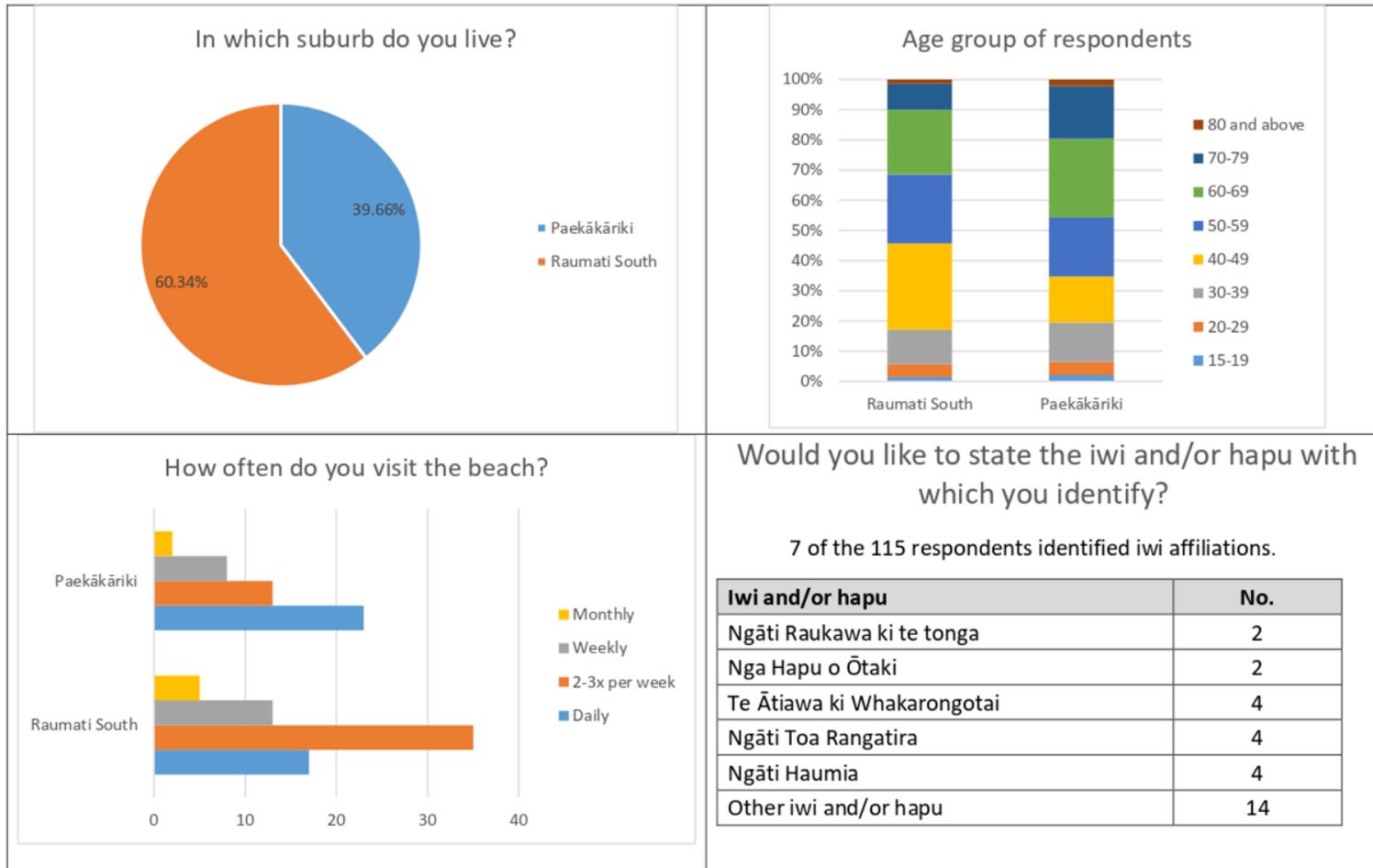
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¹ Note that question numbering does not necessarily match the numbers in the hard copy version of the survey.

² Note that in the survey questions:

- GWRC = the Greater Wellington Regional Council’s Proposed Natural Resources Plan
- DOC = the Department of Conservation’s Waikanae Estuary Scientific Reserve Bylaw
- KCDC = the existing Kāpiti Coast District Council Beach Bylaw 2009, and
- the coastal marine area is on the seaward side of mean high water springs (i.e. the average of the high tides, and generally identified by the line of seaweed and driftwood on the beach).

Part 1: Information about respondents

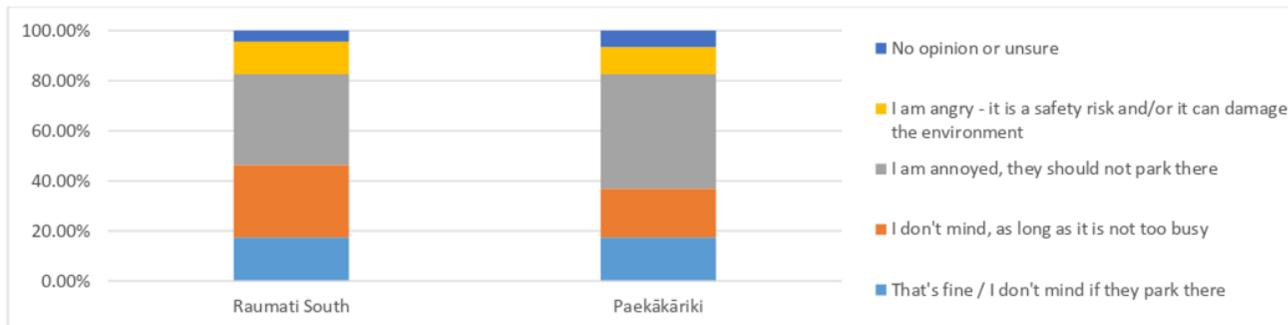


Part 2: opinions on beach activities

- Someone has parked at a busy boat launch and retrieve site in the coastal marine area, even though they are not launching or retrieving a boat (which means this action is not permitted by GWRC). Which statement best describes how you feel about where they have parked? (n=115)

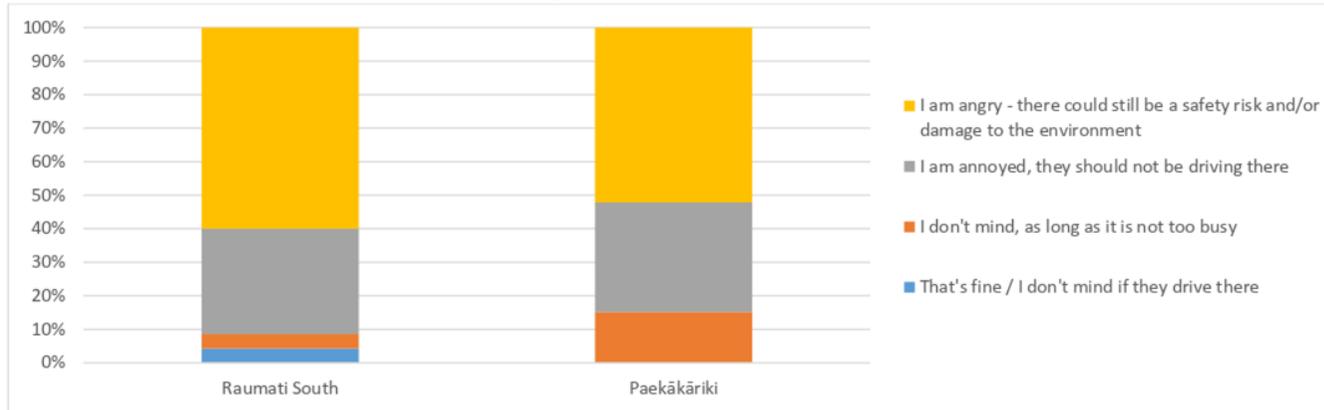


- Someone has parked on the beach with a disability permit in an area where cars are not permitted by either GWRC or DOC. Which statement best describes how you feel about where they have parked? (n=115)

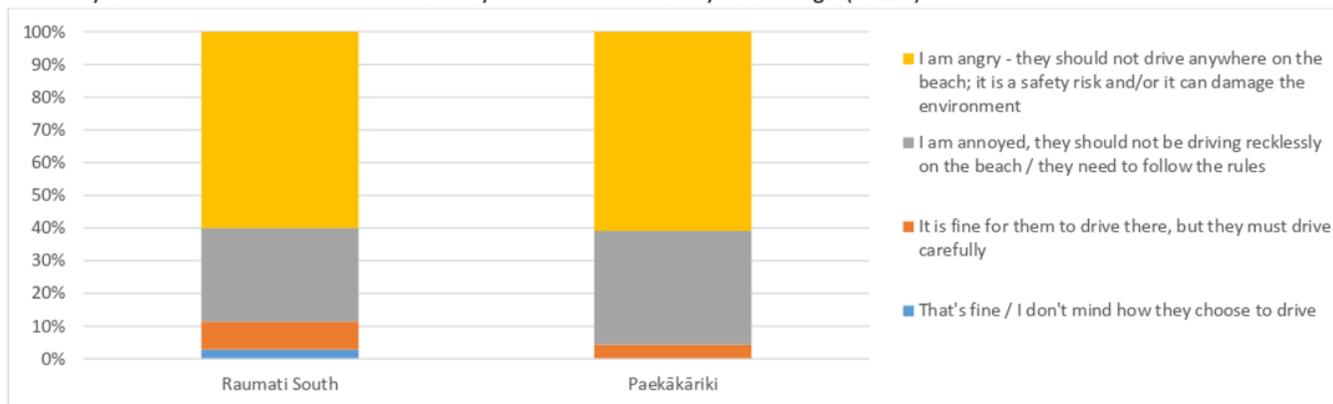


Note: The intention of this question was to gauge the community's views, as consideration is being given to providing Designated Disability Parking areas (and, in some areas, Council may need to apply for a resource consent from another agency to allow for this situation).

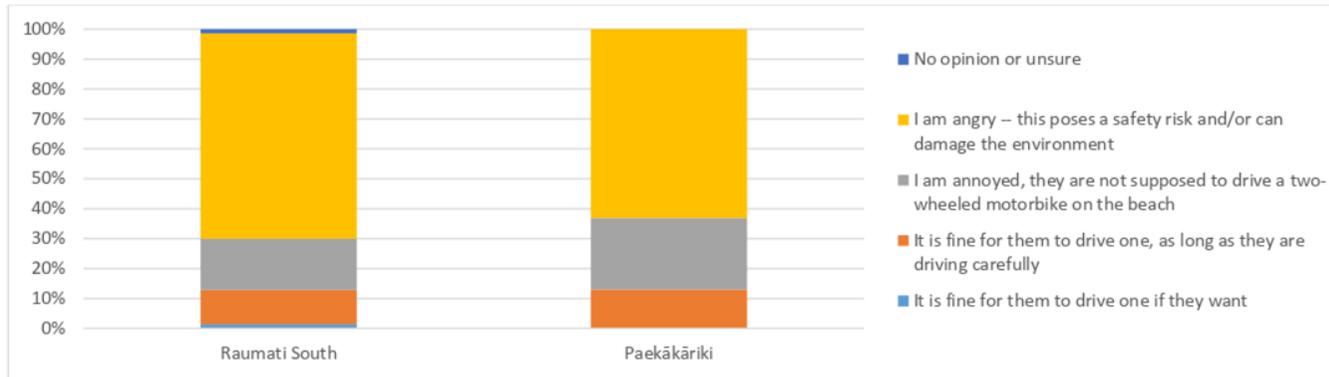
3. Someone is driving on the beach slowly and carefully, but in a section where driving is not permitted by either GWRC, DOC, or KCDC. Which statement best describes how you feel about where they are driving? (n=116)



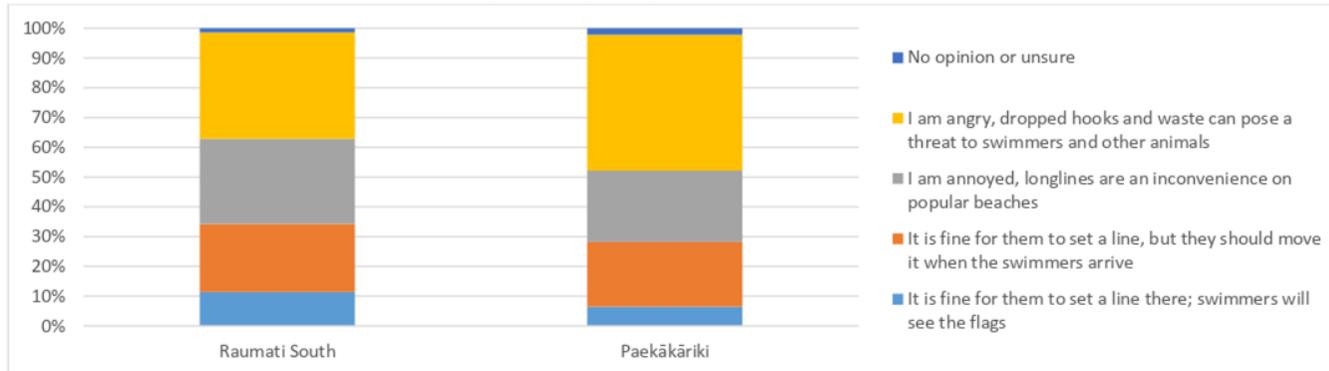
4. Someone is driving on the beach in a section where driving is allowed by KCDC (i.e., parts of Peka Peka, Te Horo, and Ōtaki), but they are driving recklessly. Which statement best describes how you feel about how they are driving? (n=116)



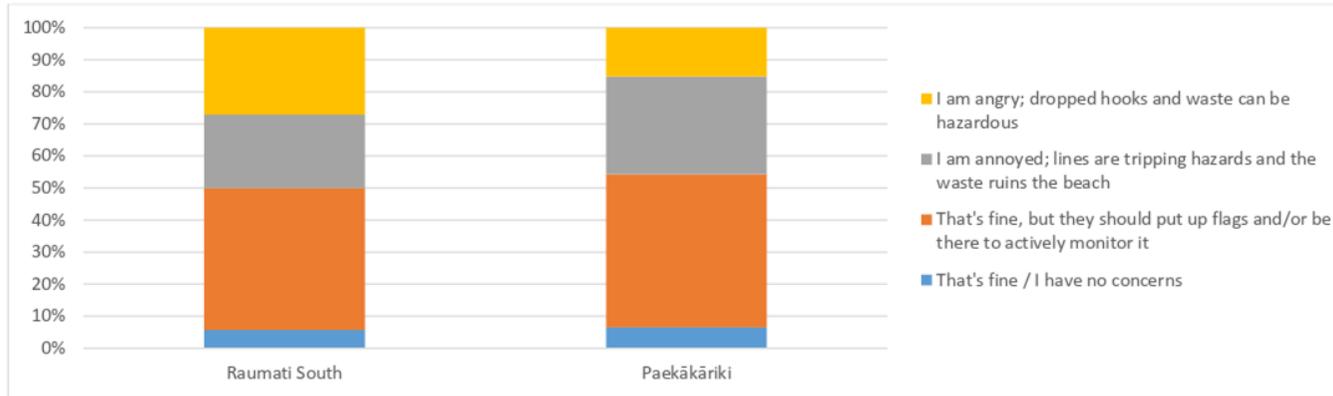
5. Someone is driving a two-wheeled (road or off-road) motorbike, even though these are not allowed on any Kāpiti beach by GWRC, DOC, or KCDC. Which statement best describes how you feel about this driving of a two-wheeled motorbike on the beach? (n=116)



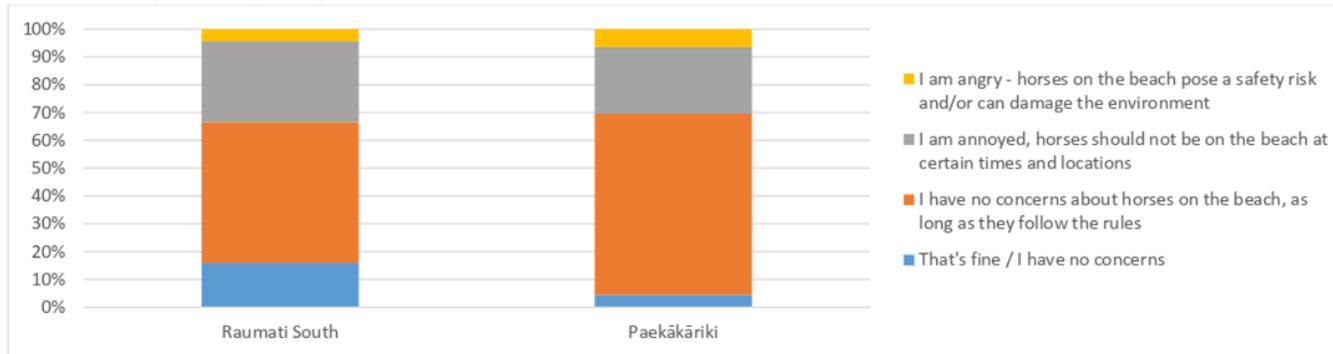
6. Someone has set a longline on the beach close to the sea with flags so that it can be seen, but they have set it in an area that is popular with swimmers. Which statement best describes how you feel? (n=116)



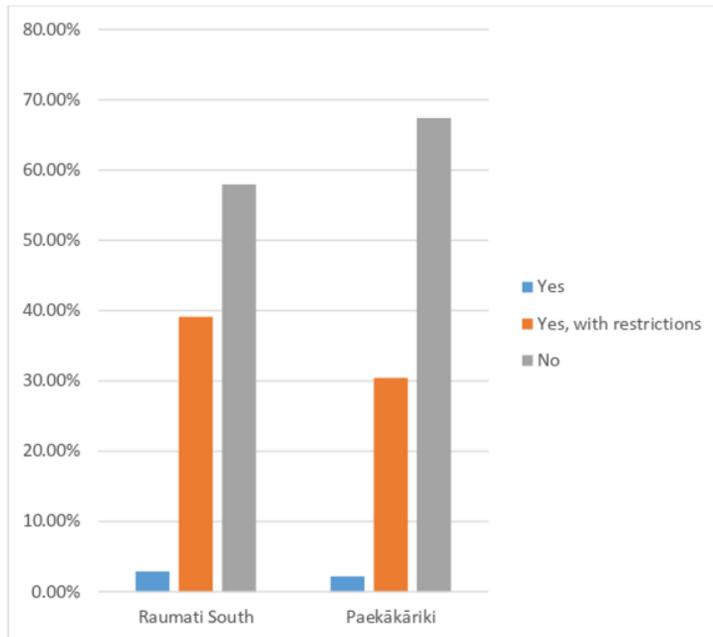
7. Someone has set a longline on the beach, starting back near the sand dunes without any flags, but in an area where there are few people. Which statement best describes how you feel? (n=116)



8. Someone is riding horses on the beach, in an area or within a timeframe that is not currently allowed by either DOC or KCDC. Which statement best describes how you feel? (n=115)



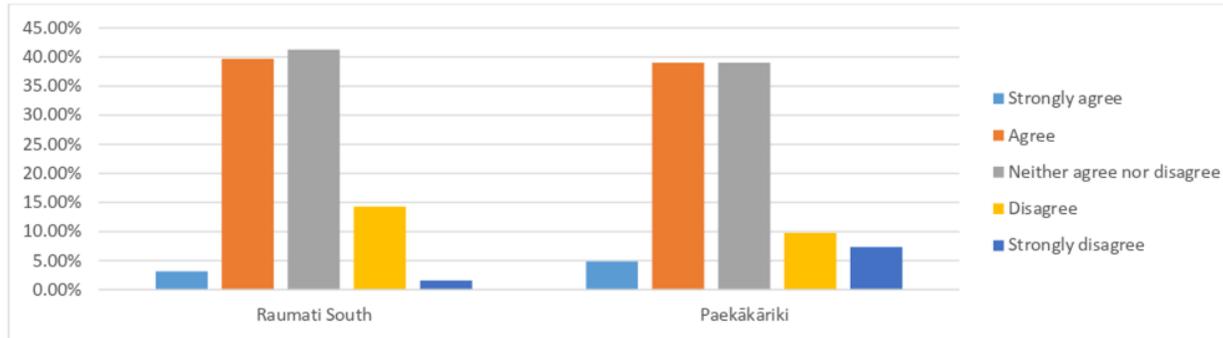
9. Do you support driving anywhere on the beach in the Kāpiti Coast District? (n=115)



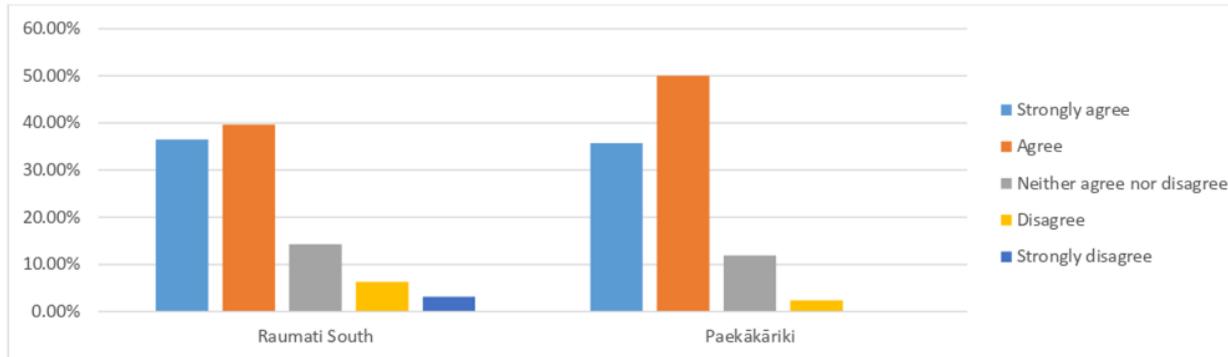
Part 3: opinions on beach bylaw rules

Authorised Boat Launch areas

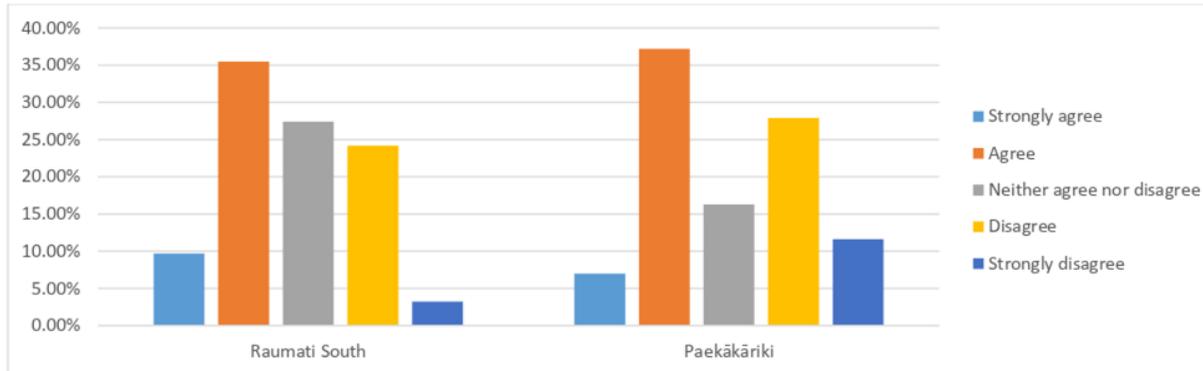
10. The rules and regulations around Authorised Boat Launching areas are easy to understand and the information is easy to find. (n=104)



11. People should not drive or park in any Authorised Boat Launching areas, unless they are launching or retrieving a boat. (n=105)



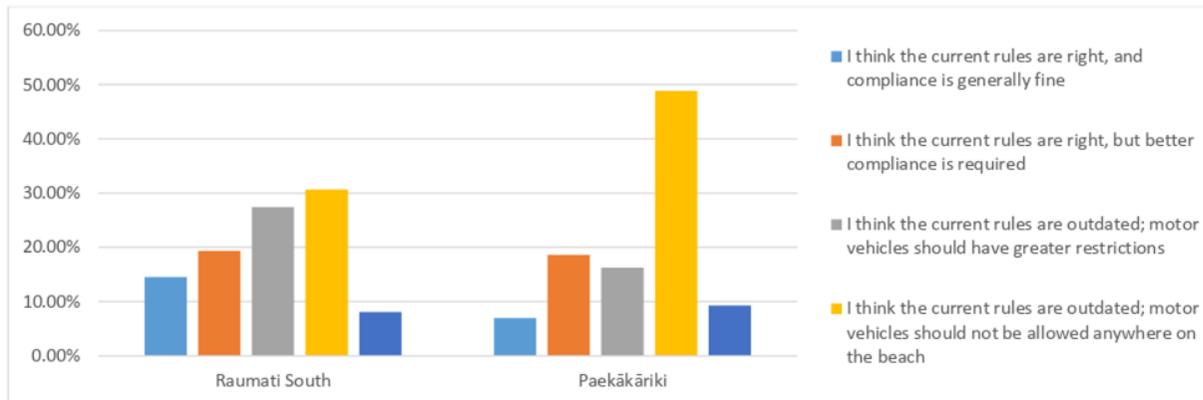
12. I think people should be allowed to park in any Authorised Boat Launching areas if they are displaying a disability permit. (n=105)



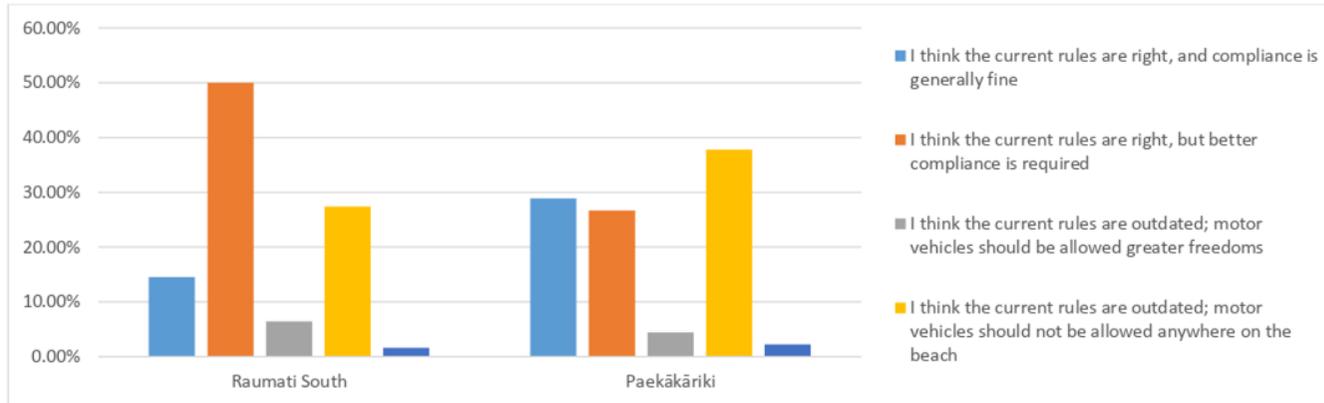
Note: The intention of this question was to gauge the community's views about the co-location of the two activities, as consideration is being given to providing Designated Disability Parking areas (within Authorised Boat Launching areas).

Vehicles on beaches

13. Which statement best describes your thoughts on the rules from Peka Peka to Ōtaki? (n=105)

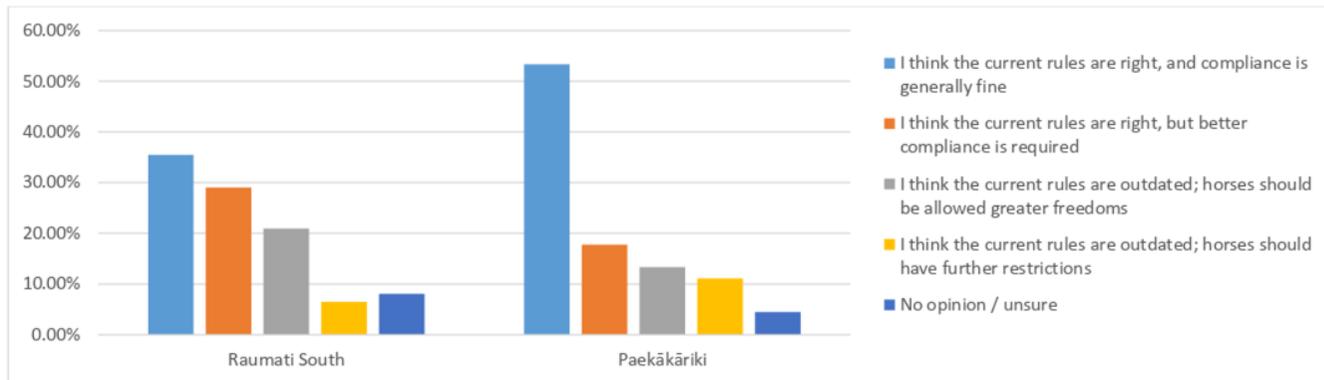


14. Which statement best describes your thoughts on these rules between Fisherman’s Table Restaurant and Waikanae? (n=107)



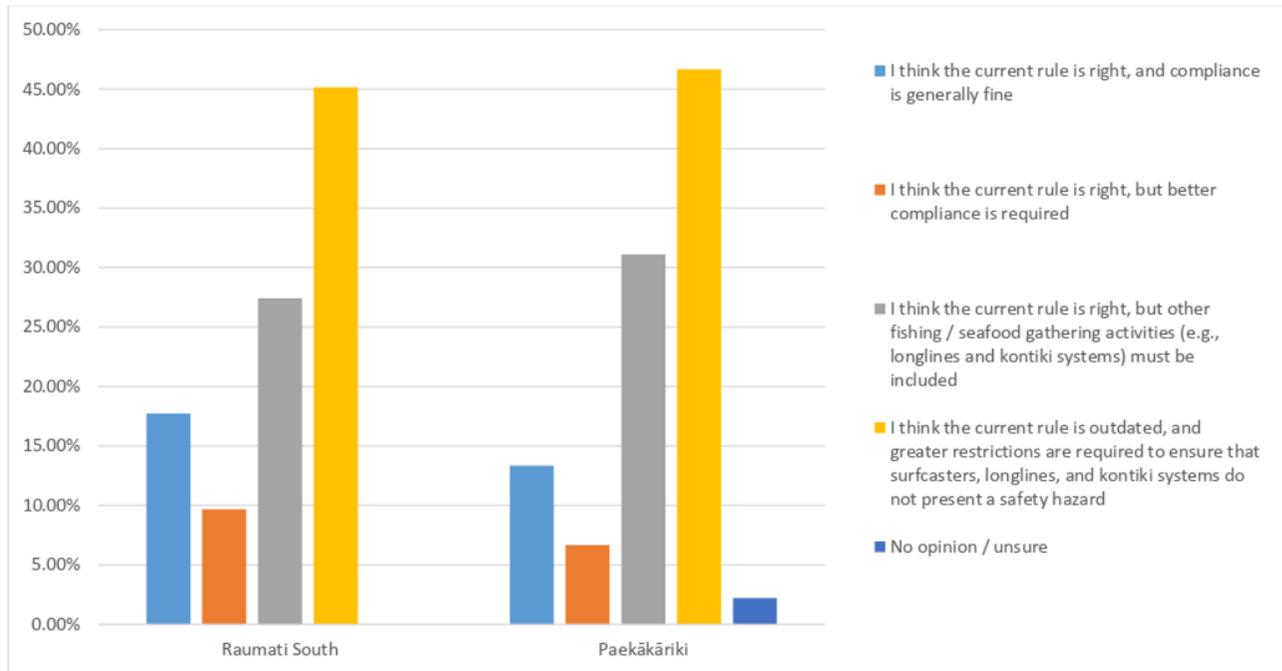
Horses on the beach

15. Which statement best describes your thoughts on these rules about horses? (n=107)



Surfcasting, longlines and kontiki systems

16. Which statement best describes your thoughts on this rule about surfcasting? (n=107)



Appendix 1: Selected survey data by suburb

Imagine that ... someone has parked at a busy boat launch and retrieve site in the coastal marine area, even though they are not launching or retrieving a boat (which means this action is not permitted by GWRC). Which statement best describes how you feel about where they have parked?

	Raumati South	Paekākāriki	Grand Total (for each question)
That's fine / I don't mind if they park there	6	2	8
I don't mind, as long as it is not too busy	12	11	23
I am annoyed, they should not park there	30	19	49
I am angry - it is a safety risk and/or it can damage the environment	20	9	29
No opinion or unsure	1	5	6
Grand Total (for each geographic area)	69	46	115

Someone has parked on the beach with a disability permit in an area where cars are not permitted by either GWRC or DOC. Which statement best describes how you feel about where they have parked?

	Raumati South	Paekākāriki	Grand Total (for each question)
That's fine / I don't mind if they park there	12	8	20
I don't mind, as long as it is not too busy	20	9	29
I am annoyed, they should not park there	25	21	46
I am angry - it is a safety risk and/or it can damage the environment	9	5	14
No opinion or unsure	3	3	6
Grand Total (for each geographic area)	69	46	115

Someone is driving on the beach slowly and carefully, but in a section where driving is not permitted by either GWRC, DOC, or KCDC. Which statement best describes how you feel about where they are driving?

	Raumati South	Paekākāriki	Grand Total (for each question)
That's fine / I don't mind if they drive there	3	0	3
I don't mind, as long as it is not too busy	3	7	10
I am annoyed, they should not be driving there	22	15	37
I am angry - there could still be a safety risk and/or damage to the environment	42	24	66
No opinion or unsure	0	0	0
Grand Total (for each geographic area)	70	46	116

Someone is driving on the beach in a section where driving is allowed by KCDC (as in parts of Peka Peka, Te Horo, and Ōtaki), but they are driving recklessly. Which statement best describes how you feel about how they are driving?

	Raumati South	Paekākāriki	Grand Total (for each question)
That's fine / I don't mind how they choose to drive	2	0	2
It is fine for them to drive there, but they must drive carefully	6	2	8
I am annoyed, they should not be driving recklessly on the beach / they need to follow the rules	20	16	36
I am angry - they should not drive anywhere on the beach; it is a safety risk and/or it can damage the environment	42	28	70
No opinion or unsure	0	0	0
Grand Total (for each geographic area)	70	46	116

Someone is driving a two-wheeled (road or off-road) motorbike, even though these are not allowed on any Kāpiti beach by GWRC, DOC, or KCDC. Which statement best describes how you feel about this driving of a two-wheeled motorbike on the beach?

	Raumati South	Paekākāriki	Grand Total (for each question)
It is fine for them to drive one if they want	1	0	1
It is fine for them to drive one, as long as they are driving carefully	8	6	14
I am annoyed, they are not supposed to drive a two-wheeled motorbike on the beach	12	11	23
I am angry -- this poses a safety risk and/or can damage the environment	48	29	77
No opinion or unsure	1	0	1
Grand Total (for each geographic area)	70	46	116

Someone has set a longline on the beach close to the sea with flags so that it can be seen, but they have set it in an area that is popular with swimmers. Which statement best describes how you feel?

	Raumati South	Paekākāriki	Grand Total (for each question)
It is fine for them to set a line there; swimmers will see the flags	8	3	11
It is fine for them to set a line, but they should move it when the swimmers arrive	16	10	26
I am annoyed, longlines are an inconvenience on popular beaches	20	11	31
I am angry, dropped hooks and waste can pose a threat to swimmers and other animals	25	21	46
No opinion or unsure	1	1	2
Grand Total (for each geographic area)	70	46	116

Someone has set a longline on the beach, starting back near the sand dunes without any flags, but in an area where there are few people. Which statement best describes how you feel?

	Raumati South	Paekākāriki	Grand Total (for each question)
That's fine / I have no concerns	4	3	7
That's fine, but they should put up flags and/or be there to actively monitor it	31	22	53
I am annoyed; lines are tripping hazards and the waste ruins the beach	16	14	30
I am angry; dropped hooks and waste can be hazardous	19	7	26
No opinion or unsure	0	0	0
Grand Total (for each geographic area)	70	46	116

Someone is riding horses on the beach, in an area or within a timeframe that is not currently allowed by either DOC or KCDC. Which statement best describes how you feel?

	Raumati South	Paekākāriki	Grand Total (for each question)
That's fine / I have no concerns	11	2	13
I have no concerns about horses on the beach, as long as they follow the rules	35	30	65
I am annoyed, horses should not be on the beach at certain times and locations	20	11	31
I am angry - horses on the beach pose a safety risk and/or can damage the environment	3	3	6
No opinion or unsure	0	0	0
Grand Total (for each geographic area)	69	46	115

Do you support driving anywhere on the beach in the Kāpiti Coast District?

	Raumati South	Paekākāriki	Grand Total (for each question)
Yes	2	1	3
Yes, with restrictions	27	14	41
No	40	31	71
Grand Total (for each geographic area)	69	46	115

The rules and regulations around Authorised Boat Launching areas are easy to understand and the information is easy to find.			
	Raumati South	Paekākāriki	Grand Total (for each question)
Strongly agree	2	2	4
Agree	25	16	41
Neither agree nor disagree	26	16	42
Disagree	9	4	13
Strongly disagree	1	3	4
Grand Total (for each geographic area)	63	41	104

People should not drive or park in any Authorised Boat Launching areas, unless they are launching or retrieving a boat.			
	Raumati South	Paekākāriki	Grand Total (for each question)
Strongly agree	23	15	38
Agree	25	21	46
Neither agree nor disagree	9	5	14
Disagree	4	1	5
Strongly disagree	2	0	2
Grand Total (for each geographic area)	63	42	105

I think people should be allowed to park in any Authorised Boat Launching areas if they are displaying a disability permit.			
	Raumati South	Paekākāriki	Grand Total (for each question)
Strongly agree	6	3	9
Agree	22	16	38
Neither agree nor disagree	17	7	24
Disagree	15	12	27
Strongly disagree	2	5	7
Grand Total (for each geographic area)	62	43	105

Which statement best describes your thoughts on the rules from Peka Peka to Ōtaki?			
	Raumati South	Paekākāriki	Grand Total (for each question)
I think the current rules are right, and compliance is generally fine	9	3	12
I think the current rules are right, but better compliance is required	12	8	20
I think the current rules are outdated; motor vehicles should have greater restrictions	17	7	24
I think the current rules are outdated; motor vehicles should not be allowed anywhere on the beach	19	21	40
No opinion / unsure	5	4	9
Grand Total (for each geographic area)	62	43	105

Which statement best describes your thoughts on these rules between Fisherman's Table Restaurant and Waikanae?			
	Raumati South	Paekākāriki	Grand Total (for each question)
I think the current rules are right, and compliance is generally fine	9	13	22
I think the current rules are right, but better compliance is required	31	12	43
I think the current rules are outdated; motor vehicles should be allowed greater freedoms	4	2	6
I think the current rules are outdated; motor vehicles should not be allowed anywhere on the beach	17	17	34
No opinion / unsure	1	1	2
Grand Total (for each geographic area)	62	45	107

Which statement best describes your thoughts on these rules about horses?			
	Raumati South	Paekākāriki	Grand Total (for each question)
I think the current rules are right, and compliance is generally fine	22	24	46
I think the current rules are right, but better compliance is required	18	8	26
I think the current rules are outdated; horses should be allowed greater freedoms	13	6	19
I think the current rules are outdated; horses should have further restrictions	4	5	9
No opinion / unsure	5	2	7
Grand Total (for each geographic area)	62	45	107

Which statement best describes your thoughts on this rule about surfcasting?			
	Raumati South	Paekākāriki	Grand Total (for each question)
I think the current rule is right, and compliance is generally fine	11	6	17
I think the current rule is right, but better compliance is required	6	3	19
I think the current rule is right, but other fishing / seafood gathering activities (e.g., longlines and kontiki systems) must be included	17	14	31
I think the current rule is outdated, and greater restrictions are required to ensure that surfcasters, longlines, and kontiki systems do not present a safety hazard	28	21	49
No opinion / unsure	0	1	1
Grand Total (for each geographic area)	62	45	107

Do you currently drive or park on the beach?			
	Raumati South	Paekākāriki	Grand Total (for each question)
No	55	41	96
Yes	7	4	11
Grand Total (for each geographic area)	62	45	107

What is your age group?			
	Raumati South	Paekākāriki	Grand Total (for each question)
14 and under	0	0	0
15-19	1	1	2
20-29	3	2	5
30-39	8	6	14
40-49	20	7	27
50-59	16	9	25
60-69	15	12	27
70-79	6	8	14
80 and above	1	1	2
Grand Total (for each geographic area)	70	46	116

6.2 CONSIDERATION OF FUNDING APPLICATIONS

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: Angela Bell, Acting Group Manager Regulatory Services

PURPOSE OF REPORT

- 1 One application for a Community Grant has been received from Frances Broatch for \$200 for repainting the Paekākāriki Express Sign in Paekākāriki.

DELEGATION

- 2 The Paekākāriki Community Board has the authority to consider this matter under Part D of the Governance Structure for the 2019-2022 Triennium.

BACKGROUND

- 3 This is the first allocation of grants for the 2020/2021 financial year.

ISSUES AND OPTIONS

Issues

- 4 Grants are allocated in accordance with established criteria (copy attached).
- 5 One application has been received for funding from the Community Grants Fund.
- 6 The applicant has been advised of the criteria and meeting date via email.

Applications from the Community Grants Fund:

- 6.1 Frances Broatch
A request for a grant of \$200 to assist with repainting the Paekākāriki Express sign in Paekākāriki.

CONSIDERATIONS

Policy considerations

- 7 There are no policy considerations.

Legal considerations

- 8 There are no legal considerations.

Financial considerations

Unspent grants carried over from 2019/2020	2020/2021 Budget Allocation	Total Allocated To Date	Total Available for Distribution
\$888.00	\$6,038.00	NIL	\$6,926.00

- 9 An amount of \$888 was carried over from the unspent grants in the previous financial year due to the Covid lockdown. The carryover of funding was approved by Council in resolution 2020/16.6 at the meeting on 30 April 2020.
- 10 For this funding round, the total amount in grants being applied for from the Discretionary Fund is \$200.
- 11 Below are the successful applicants for the 2019/2020 year for the Board's information:

Date	Recipient	Amount	Purpose of Grant	Report Back
6 August 2019	Kidz Need Dadz Wellington	\$150.00	Fathers' Day community event	√
6 August 2019	Gary Allen	\$500.00	Sound system for St Peters Hall	√
17 September 2019	Doris Zuur, Pae Kai (Informal Paekākāriki Community Group)	\$500.00	Cooking meals for those in need	√
17 September 2019	Paekākāriki School	\$500.00	To take measures to ensure water is accessible from the School's water tank for BAU and use in an emergency	√
17 September 2019	Tina Pope, Wainuiwhenua Working Group	\$500.00	Making a video for Wainuiwhenua Project	
17 September 2019	Danielle Burns, Paekākāriki Pride Festival	\$500.00	Assistance with Paekākāriki Pride Festival event costs	√
3 December 2019	Andrew McKay, Ngā Uruora – Kāpiti Project	\$500.00	Purchasing plants for the Waikākāriki Wetland.	
3 December 2019	Paekākāriki Orchards and Gardens Group	\$500.00	Assistance with the costs of building a shed at the Community Orchard.	
4 May 2020	Paekākāriki School	\$500.00	Assistance with the costs of installation of Solar Panels at Paekākāriki School	√
9 June 2020	Bob Zuur	\$500.00	Assistance with the costs of "Bubbles of Paekākāriki" photography exhibition	
9 June 2020	Dave Johnson	\$500.00	Assistance with costs of a gift to the owners of Paekākāriki Village Grocery Store	

Tāngata whenua considerations

12 There are no tāngata whenua considerations.

SIGNIFICANCE AND ENGAGEMENT

Significance policy

13 This report is not significant under the Council's Significance and Engagement Policy.

RECOMMENDATIONS

- 14 That the Paekākāriki Community Board approves a funding application from Frances Broatch for \$200 to assist with the costs repainting the Paekākāriki Express sign in Paekākāriki.

APPENDICES

1. Community Grants Criteria [↓](#) 
2. Frances Broatch Community Grant Application form [↓](#) 
3. Kidz Need Dadz Wellington Accountability Report [↓](#) 
4. Doris Zuur, Pae Kai Accountability Report [↓](#) 
5. Paekakariki School Water Tank invoice for accountability [↓](#) 
6. Danielle Burns, Paekakariki Pride Festival Accountability report [↓](#) 
7. Paekakariki School Accountability Report [↓](#) 

CRITERIA FOR COMMUNITY GRANTS

The purpose of the Paekākāriki Community Board's Community Grants is to provide financial assistance for projects or activities that promote the well being of the Paekākāriki community and show clear community benefit.

Eligible Organisations/Individuals

1. The organisation/individual must reside in the Paekākāriki area. The Board may consider financial assistance for events occurring outside the Paekākāriki Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paekākāriki areas.

Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Paekākāriki Community. The Board may consider financial assistance for events occurring outside the Paekākāriki Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paekākāriki Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

NOTE: All applications must have full documentation to support their application **(maximum of five pages in total).**

Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees*;
5. The remission of hall rental*.

* within **the current financial year** of the project or activity

PAEKĀKĀRIKI COMMUNITY
BOARD COMMUNITY GRANTS

Accountability Report Back

You/your organisation received a grant from the Paekākāriki Community Board recently. As part of the acceptance of this grant we require you to complete the Accountability Report Back form and attach copies of receipts of payments and any other financial information as applicable.

Please complete this form within two months of the use of the grant and return to the address listed below.

NOTE: You must return this form in order to be considered for future funding.

Name of Individual/Organisation: Kidz need dadz Kapiti
 Amount of Grant: \$150
 Date Received: 6 Aug 2019
 Project/Event for which grant was made: Fathers Day at Kapiti 10 Pin Bowling

Please give details of how money was spent, the benefits you received and the benefits to the Paekākāriki Ward as a result of the grant.
 The money was spent as per the attached budget that enabled the event to be free. There were 2X sessions (this included bowling and golf) both full with 224 participants. Approx. 150 copies of the Blokes Book Wellington a men's healthbook were also distributed.

What benefits did you receive from this grant money? For Kidz Need Dadz Kapiti the benefits were a fun, free Father and family focused event, that is planned to be annual.

Please provide details stating when and how you provided the benefits to the Paekākāriki Ward as proposed in your application: For the area the benefits of the event on 1 September 2019 was an annual Fathers day event

NOTE: If the money has not been spent please explain why, and your intentions for the money.

Please sign below: (two signatories required for organisations only)

Grant Recipient: S J MILLER
 Signature: S J Miller
 Position: Chair
 Date: 29 June 2020

Second Contact: Bruce Tichbon
 Signature: [Signature]
 Position: Trustee
 Date: 30/6/20

Please return to: Judy Rennie
 Kāpiti Coast District
 Council Private Bag 60601
 Paraparaumu 5254

File No. 8.7.9.4



BUDGET FOR FATHERS DAY EVENT 1 SEP 2019 - 10 PIN BOWLING**INCOME**

Otaki Community Board	\$500.00
Waikanae Community Board	\$500.00
Paekākāriki Community Board	\$150.00
Raumati Community Board	\$500.00
Sponsorship	\$750.00
Donations	\$350.00
KND Wgtn Funds	\$414.94

TOTAL \$3,164.94

EXPENDITURE

Wages 1	\$100.00
Wages 2	\$400.00
Wages 3	\$100.00
Venue Hire	\$840.00
Advert	\$307.61
Coloring Books	\$112.53
Bags	\$295.55
Balloons	\$333.50
Pens	\$675.75

TOTAL \$3,164.94

NET SURPLUS/(DEFICIT) \$0.00



INVOICE

Kārearea Consulting - Luke Tiller

172 Haringa Road
RD1 Carrington
CARTERTON, 5791
New Zealand

Phone: 063797106
Mobile: 0210363016

BILL TO

Kidz Need Dadz Charitable Trust
Wellington
Stuart Miller
22 Margaret Road Raumati
Wellington,
New Zealand

wellington@knd.org.nz

Invoice Number: K002

Invoice Date: September 10, 2019

Payment Due: September 20, 2019

Amount Due (NZD): \$400.00

Items	Quantity	Price	Amount
Services For period 1-31 August x4 hours per week FD'19 event prep Online promo activity	16	\$25.00	\$400.00

Total: \$400.00

Amount Due (NZD): \$400.00

Notes

Hi Stuart,
Please let me know if all correct.



INVOICE

Kārearea Consulting - Luke Tiller
 172 Haringa Road
 RD1 Carrington
 CARTERTON, 5791
 New Zealand

Phone: 063797106
 Mobile: 0210363016

BILL TO
Kidz Need Dadz Charitable Trust
Wellington
 Stuart Miller
 22 Margaret Road Raumati
 Wellington,
 New Zealand

wellington@knd.org.nz

Invoice Number: 1721

Invoice Date: August 7, 2019

Payment Due: August 7, 2019

Amount Due (NZD): \$100.00

Items	Quantity	Price	Amount
Services For period 15-31 July 4 Hours	4	\$25.00	\$100.00

Total: \$100.00

Amount Due (NZD): \$100.00

Notes

Bank Account Details
 02-0536-0184792-002



INVOICE

Kārearea Consulting - Luke Tiller
 172 Haringa Road
 RD1 Carrington
 CARTERTON, 5791
 New Zealand

Phone: 063797106
 Mobile: 0210363016

BILL TO
Kidz Need Dadz Charitable Trust Wellington
 Stuart Miller
 22 Margaret Road Raumati
 Wellington
 New Zealand

wellington@knd.org.nz

Invoice Number: K003
Invoice Date: September 30, 2019
Payment Due: October 20, 2019
Amount Due (NZD): **\$200.00**

Items	Quantity	Price	Amount
Facebook Page Management for KND Wellington Facebook	4	\$25.00	\$100.00
KND Event Fathers Day 2019	4	\$25.00	\$100.00

Total: \$200.00

Amount Due (NZD) : **\$200.00**

02-Sep-19

9:37 AM



Arataki Park Ltd, T/A Kapiti Tenpin
 (04) 2983674
 GST 92-812-847
 Tax Invoice

POS	840.00
Net total	840.00 \$

Grand total	840.00 \$
EFTPOS	840.00 \$
Transaction no.	2-1-1
Receipt no.	1
Tax invoice no.	157487
Operator	Steven



289 Queen Street
 PO Box 64, Masterton
p: +64 6 370 8134
fp: 0800PRINTER
e: sales@printcraft.co.nz
w: printcraft.co.nz

TAX INVOICE

LUKE TILLER
 0210363016

INVOICE 121445

Invoice Date: 09/08/2019
 GST No: 41-785-950
 Customer Code: CASH
 Page: 1 of 1

Code	Description	A/C Code	Quantity	Net
Order ID: 10071531 Order Reference: LUKE				
Job: 204423	TAKE DAD BOWLING DL - 2 TYPES PRINTED CMYK 1 SIDE 2 TYPES X 1000 OF EACH *CHANGES REQUIRED - ESTIMATE OF 0.25 HOURS INCLUDED - PROOF WILL BE SUPPLIED* PLUS \$20.00 INCLUDING GST FOR ADDITIONAL A4 PRINTING		2000	\$267.40

Net \$267.40
G.S.T \$40.11

Bank Details

Account Name: PrintCraft '81 Ltd
 Account Number: 03 0687 0212615 00

Unpaid accounts will incur late payment fees and collection costs.

Total \$307.51



Invoice Receipt

18 Cashew Street, Grenada North,
Wellington 5028
PO Box 6541, Marion Square,
Wellington 6141
P: 04 232 7653 F: 04 232 7656
nz.accounts@redshift.nz
A trading arm of PrintStopPlus Limited
GST Registration Number 85-951-513

Kids Need Dadz
22 Margaret Road
Raumati Beach 5032
New Zealand

Invoice No.	INV002362
Pages	1 of 1
Attention	Luke Tiller
Account Type	Online Credit Card
Issue Date	23/08/19
Due Date	23/08/19
Amount Paid	\$675.75

Invoice Receipt Summary

Inv ref: J002850

Avanti Tote Bag - Lime Green 106964

Quote No. Q008301	Job No. J002850	PO No.	Quantity	Amount
80gsm non-woven polypropylene material. Bright Green H 420mm x W 380mm x Gusset 90mm (excludes handles). Handle Length: 570mm.			250	\$579.69
Delivery			1	\$7.92

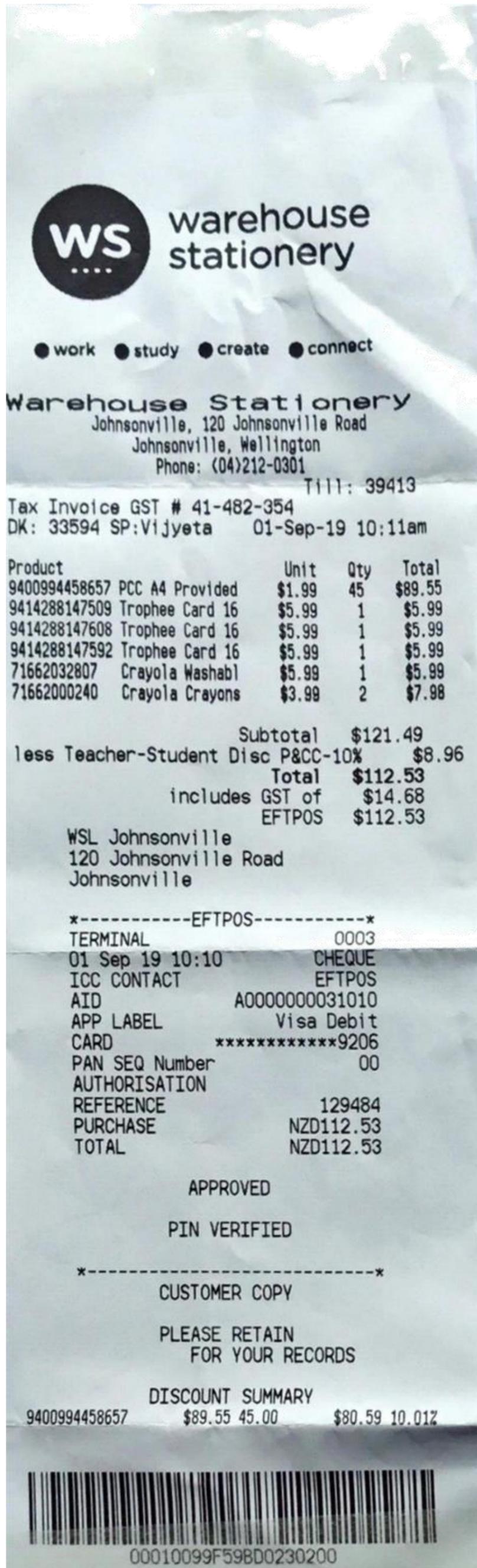
Subtotal	\$587.61
GST	\$88.14
Total Price	\$675.75

PAYMENT TERMS
Online Credit Card

BANK PAYMENTS
Printstop Plus Ltd t/a Printing.com
Account No. 01-0505-0210716-00
Remittance -nz.accounts@redshift.nz



See www.redshift.nz/terms for full terms and conditions





Batavian Rubber International Ltd
 PO Box 26, Featherston 5710, New Zealand
 22-30 Birdwood Street, Featherston, New Zealand
 Phone 06 308 9337, Fax 06 308 8890
 admin@batavian.co.nz, www.batavian.co.nz

Tax Invoice 46638

GST No : 103-623-855

Invoice to:

Cash Sales - Kidz Need Dadz
 Delivery Address tba

Deliver to:

KIDZ NEED DADZ
 DELIVERY ADDRESS TO BE ADVISED

Order No : KIDZ NEED Date : 23/08/2019 Account : 10160 Reference : Page No. : 1

Product Code	Description	Supplied	Rate	Total
B30FLGP21	Balloon Fash Lime Grn Printed 2Col 1Side	5.0000	38.0000	190.00
BSR	Balloon Screen Charge - Repeat	2.0000	45.0000	90.00
ZF	Freight	1.0000	10.0000	10.00

(KIDZ NEED DADZ)
 PRINTED PMS 136 & PMS 2935 - 1 SIDE - NECK DOWN

PLEASE NOTE: Your order can be processed once payment has been received. Please email admin@batavian.co.nz to advise payment receipt.

Thank you for your business.

GST Exclusive	290.00
GST	43.50
Rounding	0.00
GST Inclusive	333.50

TO PAY BY DIRECT CREDIT:
 ANZ Bank 06-0507-0166237-00
 Visa and Mastercard are also accepted.

Please note that this invoice is due for payment on or before the 23/08/2019

PAEKĀKĀRIKI COMMUNITY BOARD
COMMUNITY GRANTS

Accountability Report Back

You/your organisation received a grant from the Paekākāriki Community Board recently. As part of the acceptance of this grant we require you to complete the Accountability Report Back form and attach copies of receipts of payments and any other financial information as applicable.

Please complete this form within **two months** of the use of the grant and return to the address listed below.

NOTE: You must return this form in order to be considered for future funding.

Name of Individual: Doris Zuur Pae Kai (Pae Kai is not a formal organsiation)

Amount of Grant: \$500

Date Received: 8th October 2019

Project/Event for which grant was made: To provide meals for those in hardship in our community of Paekakariki

Please give details of how money was spent, the benefits you received and the benefits to the Paekākāriki Ward as a result of the grant.

We used the \$500 for the initial resources (Promotion Fliers \$100, Containers \$146, Labels \$20, Ingredients \$136 for the first cooking session, total of \$402). The remaining \$98 was part of our buffer balance throughout the year. We have cooked 8 times since October last year, and each time produced 40-50 meals, with three options (meat based, vegetarian, gluten-free). Each time, about 20 meals are picked up/delivered fresh on the day of cooking, and we freeze the other meals and delivered them over the next four weeks. It has been a wonderful initiative that is now fully self funding, through donations from the community. We freely give away the meals, and invite koha without any pressure. We received donations from all possible sources, including donations of ingredients. For example, New World donated a whole leg of Ham for our Christmas Cooking. Naturally, we had to stop over the level 4 lockdown time but resumed a first cooking session on the 22 June 2020. Your donation has made it possible and we wish to warmly thank you for your support. We receive wonderful feedback and as a lovely bonus, our cooking team have become the best of friends. I have included some photos with this report. If donations continue in this healthy manner, we will spend the remaining \$98 on a big sturdy pot and two large over trays.

NOTE: If the money has not been spent please explain why, and your intentions for the money.

Please sign below. (two signatories required for organisations only)

Grant Recipient: <u>DORIS ZUUR</u>	Second Contact: -----
Signature: <u>[Signature]</u>	Signature: -----
Position: <u>Pae Kai member</u>	Position: -----
Date: <u>1 July 2020 (not formal)</u>	Date: -----

Please return to: Judy Rennie
Kāpiti Coast District Council
Private Bag 60601

Some images from Pae Kai Cooking sessions



ROB McEWAN PLUMBING LIMITED

28 Nimmo Avenue West Waikanae 5036 Ph 905 4655 Mobile 0274 924 655

GST Reg. Number : 87-105-415

Page 1 of 1

**PAEKAKARIKI SCHOOL
WELLINGTON ROAD
PAEKAKARIKI**

Tax Invoice No.: 00025131

Date 25/02/2020

Order Number

DESCRIPTION	QTY.	PRICE	AMOUNT
FIT NEW LOCKABLE BALLVALVE TO GATE VALVE ON TANK REPLACE EXISTING DOWNPIPE TO THE NORTH OF THE TANK AND RUN NEW IN GROUND DRAIN TO TANK RUN NEW OVERFLOW DRAIN FROM TANK AND CONNECT TO THE EXISTING DOWNPIPE DRAIN BEHIND THE TANK			
Works as per quotation 31 July 2019	1	\$1,676.00	\$1,676.00

	Total	\$1,676.00
	GST	\$251.40
UNPAID ACCOUNTS WILL INCUR COLLECTION/LEGAL FEES PAYABLE BY THE CLIENT	Total Amount	\$1,927.40
	Paid	\$0.00
	BALANCE DUE	\$1,927.40

Remittance Advice - please return with payment

**ROB McEWAN PLUMBING LTD
28 Nimmo Ave West
WAIKANAE 5036**

PAEKAKARIKI SCHOOL
WELLINGTON ROAD
PAEKAKARIKI

Tax Invoice No.: 00025131

Payment may be direct credited to our ANZ Bank
Account No. 06-0730-0276033-00

**PAYMENT DUE \$1,927.40
10/03/2020**

PAEKĀKĀRIKI COMMUNITY BOARD
COMMUNITY GRANTS

Accountability Report Back

You/your organisation received a grant from the Paekākāriki Community Board recently. As part of the acceptance of this grant we require you to complete the Accountability Report Back form and attach copies of receipts of payments and any other financial information as applicable.

Please complete this form within two months of the use of the grant and return to the address listed below.

NOTE: You must return this form in order to be considered for future funding.

Name of Individual/Organisation: Danielle Burns / Paekakariki Pride Festival

Amount of Grant: \$500

Date Received: _____

Project/Event for which grant was made: Paekakariki Pride Festival

Please give details of how money was spent, the benefits you received and the benefits to the Paekākāriki Ward as a result of the grant.

-We used the community grant to pay for the rental of St. Peters Hall. We were able to hold multiple events-----
--over the weekend which allowed us to fundraise. Collectively we raised \$951 for Paekakariki School to spend on
rainbow resources and a total of \$1500 for KYS (Kapiti Youth Service) Project Youth - \$200 of which was donated by
Paekakariki Pops from the sale of their Rainbow Pops - to use however they wish

NOTE: If the money has not been spent please explain why, and your intentions for the money.

Please sign below: (two signatories required for organisations only)

Grant Recipient: Danielle Burns Second Contact: _____

Signature:  Signature: _____

Position: Organiser Position: _____

Date: 30 June, 2020 Date: _____

[Empty rectangular box]

Accountability Report Back

You/your organisation received a grant from the Paekākāriki Community Board recently. As part of the acceptance of this grant we require you to complete the Accountability Report Back form and attach copies of receipts of payments and any other financial information as applicable.

Please complete this form within two months of the use of the grant and return to the address listed below.

[Empty rectangular box]

Name of Individual/Organisation: Paekakariki School

Amount of Grant: \$500 + \$75 GST

Date Received: May 2020

Project/Event for which grant was made: Installation of Solar Panels at Paekakariki School

Please give details of how money was spent, the benefits you received and the benefits to the Paekākāriki Ward as a result of the grant.

The \$500 went towards the cost of the installation of the solar panels on the school roof.

[Dashed lines for text entry]

NOTE: If the money has not been spent please explain why, and your intentions for the money.

Please sign below: (two signatories required for organisations only)

[Handwritten signature]

Please return to: Judy Rennie

5254

Kāpiti Coast District Council Private Bag 60601 Paraparaumu

7 UPDATES

7.1 PAEKĀKĀRIKI SCHOOL CHILDREN

8 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

Author: Grayson Rowse, Democracy Services Advisor

Authoriser: Leyanne Belcher, Democracy Services Manager

RECOMMENDATIONS

1. That the minutes of the Paekākāriki Community Board meeting on 11 February 2020 be accepted as a true and accurate record of the meeting.
2. That the minutes of the Paekākāriki Community Board meeting on 9 June 2020 be accepted as a true and accurate record of the meeting

APPENDICES

1. Minutes of Paekākāriki Community Board meeting 11 February 2020 [↓](#) 
2. Minutes of Paekākāriki Community Board meeting 9 June 2020 [↓](#) 

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
PAEKĀKĀRIKI COMMUNITY BOARD MEETING
HELD AT THE PAEKĀKĀRIKI BOWLING CLUB, WELLINGTON ROAD, PAEKĀKĀRIKI
ON TUESDAY, 11 FEBRUARY 2020 AT 7.00PM**

PRESENT: Ms Holly Ewens (Chair), Ms Jessica Hortop, Ms Tina Pope, Mr Daniel O'Connell

IN ATTENDANCE: Natasha Tod (Ms), Judy Rennie (Ms)

APOLOGIES: Nil

LEAVE OF ABSENCE: Cr Sophie Handford

1 WELCOME

The meeting opened with a Karakia led by Jessica Hortop. The Chair asked for everyone to stand and then led a Waiata.

The Chair welcomed everyone to the meeting and explained that the meeting was moved to the Paekākāriki Bowling Club at short notice due to St Peter's Hall being unavailable. Signs notifying the change of venue had been posted on the doors of St Peter's Hall. She thanked the Bowling Club for hosting the meeting at short notice and noted it was good to see new faces present and a large turnout.

2 APOLOGIES

An apology from Mayor K Gurunathan was noted.

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

There were no declarations of interest.

4 PUBLIC SPEAKING TIME

Turid Revfeim spoke of her efforts and frustrations in trying to engage with NZTA over the proposed weigh station/commercial vehicle safety centre to be built at Mackays Crossing. The minutes of the 3 December 2019 Community Board meeting state that Graham Taylor of NZTA advised that NZTA would be holding an open day in February to update the community on their proposals. This has not happened and there has been no further consultation by NZTA with the community. She would like to see the criteria of why this site was chosen, a safety assessment report and a geotech report. She wants a meeting of the wider community and NZTA with DOC, GWRC, LTSA and Police also attending. She also advised she has had no response to her correspondence with MPs or the Trucking Forum. Ways of escalating the community's frustration were discussed by the meeting. Turid Revfeim will send a list of who she has contacted to the Community Board members so a strategy can be worked out and Natasha Tod will contact Graham Taylor and ask why he has not followed up on his undertaking that NZTA would consult with the community.

Joe Whitiker spoke about the bike track from Paekākāriki to Raumati and the overgrown flax bushes which are causing a hazard for cyclists. Flax leaves wrapped into his bike causing him to have a nasty accident recently. He would like the flaxes trimmed back or moved away from the track so they are not a hazard to cyclists.

Jan Nisbet asked that the spelling of her name be corrected in the minutes of the last meeting. She congratulated the Board and all those involved with Waitangi Day and said it was a brilliant Paekākāriki event. She is concerned the village is looking tatty and sad. Ocean Road has plants growing over the footpath, the Parade has trees hanging over the footpath and there are overflowing rubbish bins. She wants to know if less hours of work are being provided by Council staff on maintenance around the village. What the Council does it does well, but she felt overall maintenance has deteriorated. The meeting would like Council to provide information on what maintenance used to be done, what is currently being done and the reasons for the difference in service. It was also noted that sumps used to be cleared before adverse weather events. The Chair advised the meeting of the procedure to put in service requests and about the Antenna App which can be used to lodge service requests. She will give further details on the Paekākāriki website. The meeting would like to trial some recycling options and would like a Council staff member to be dedicated to Paekākāriki. Natasha Tod will followup with the General Manager of Infrastructure and report back.

Joan Hilder spoke about her vehicle which had had an off-road exemption. To use it on the road again, she required a warrant of fitness so parked it outside the Paekākāriki Garage as there was no space to park it on the garage premises. She received a parking ticket and was not happy with Council's approach to people who needed their vehicles serviced by the garage but had to leave them parked on the road outside the garage.

Todd Cameron advised that he had purchased the 1-7 Beach Road shops and will be undertaking extensive work on the Holtom building. This work will take approximately eight to nine months. The garage will have to move out for the strengthening work.

Item 7.1 was brought forward as one of the presenters had to leave the meeting at 8.00 pm.

5 UPDATES

7.1 PAEKĀKĀRIKI SURF LIFESAVING CLUB, NEW CLUBHOUSE; JENNY ROWAN, DALE WILLS AND MATT WARREN

An update on the current situation was tabled for the meeting's information and the presenters outlined their work on this project to date. The Surf Club has to move from its current building because of safety issues. They are working with GWRC on a lease and the location of the new building. All information about the project is on the Paekākāriki website. The new building will have storage, lifesaving, and Club and community spaces. They want the community to use the building as well. Concept drawings have been done and they are now requesting feedback on these. They would like to know of any issues and are looking for support from the community going forward. They envisage that the lease and consent process will be completed by the end of the year and the build to be completed in 2022. There will be consultation with neighbours on any impacts. They are consulting with Ngāti Haumia. The Chair advised her latest E-newsletter has information on applying for Lotteries funding. She will send the E-newsletter to anyone who wishes to receive it if they give her their email address at the end of the meeting otherwise people can sign up to receive the E-newsletter on the Paekakariki website: <https://paekakariki.nz/>

6 PUBLIC SPEAKING TIME CONTINUED...

Graham Coe spoke about the staffing numbers at the Paekākāriki Library located in the Tennis Club building. The Library is only funded for 10 hours a week. Graham has been negotiating with the branch librarian on increasing the hours and has been told there is no increased funding for extra hours. He asked through the Chair that Natasha Tod approach the GM responsible for the libraries and find out whether the appropriate staffing level for the Library can be looked into. He is hoping for a full 40-hour a week service that could include weekends and perhaps be supplemented by volunteer assistance.

Graham Coe advised the Holtom Building is 100 years old this year. Dave Johnson (representing the Museum Trust) and he (representing the Community Trust) are working together with others to celebrate this. Todd Cameron is also keen to be part of the discussion.

Dale Evans spoke about his concern that Council advertises it has agendas for Council meetings but there are no agendas provided at Council reception for the public. He was advised that printed agendas are no longer being provided. He wants printed agendas to be provided to the public if they are requested.

The Chair said she also wants to look at this issue and it was raised with her before the meeting. Councillors have an opt in option if they want printed agendas. Although being conscious of waste reduction with regards to paper, she feels enough agendas should be provided for these types of meetings. Dissatisfaction with the Council website was also raised as people are finding it very difficult to find information regarding meetings on the website. The Chair noted this and Natasha Tod will followup.

The agenda was reordered and item 6 brought forward.

7 REPORTS

6.1 THE 2009 BEACH BYLAW REVIEW PROJECT

Brandy Griffin, Senior Policy Adviser, KCDC, tabled a presentation and spoke to her report on the above Project. The Project is seeking an understanding of what people are wanting to do on the beach and she encourages everyone to do the survey on the issues. There is a section on the survey for people to add comments or they can email Brandy Griffin direct. 700 people have done the survey to date and it will run until March 2020. The survey is anonymous. There is a link to the survey and other information regarding this project on the Paekākāriki website and any further updates will be posted there. The Libraries have hard copies of the survey. Dogs on beaches are covered by the Dogs Bylaw.

MOTION

Moved: Ms Holly Ewens

Seconder: Ms Jessica Hortop

That the Paekākāriki Community Board note this progress update on the 2009 Beach Bylaw Review Project.

CARRIED

8 UPDATES CONTINUED...

7.2 COMMUNITY-LED COASTAL ADAPTATION PROGRAMME UPDATE

The Coastal Manager, Lyndsey Craig, was unable to attend the meeting to present on the above due to sickness so Natasha Tod gave an update. Takutai Kāpiti: Climate Change and Our Coast Summit launches a community-led approach to exploring how we want to respond as our coastline changes over time. The Climate Change Summit will be held on 8 March 2020 at Ngā Purapura, 145 Tasman Road, Ōtaki. National and local leaders, and climate experts will speak at the Summit. The overarching theme for the day will be climate change, coastal adaptation and building community resilience. Further information on the Summit is available on the Takutai Kāpiti website: www.Takutaikapiti.nz regarding the programme for the day, speakers and a free shuttle service between Raumati and Otaki to the event. The Summit and community event are the first steps in the community-led process for responding to coastal change in our district as well as opening up the wider climate change conversation. The Summit will also be an opportunity for the community to tell us how they'd like to participate in the community-led coastal

adaptation process going forward. A programme of grass-roots workshops and activities will take place over the weeks following the Summit. All these opportunities will be used to gather feedback and questions, and feed them into the process.

In response to a question, Brandy Griffin will talk further to Jessica Hortop after this meeting regarding talking to the Paekākāriki School about climate change/ Beach Bylaw issues so the children have access to good information.

7.3 PRESENTATION: INTRODUCTION TO WREMO BY RENEE CORLETT

Renee Corlett gave an introduction to WREMO. Her role is to work with communities to build resilience and she would like to meet with the Community Board to brainstorm ideas on what projects could be implemented that are community-led and community-wide. She felt Paekākāriki had a great community feel and spirit, and works well together. She advised that WREMO is solely an advisory body and gives advice to Council on the best way to be prepared for an emergency so its obligations under the Civil Defence Act are covered. WREMO does not have any funding or budget. The Council, through its CDEM portfolio holder James Jefferson, General Manager of Place and Space, has a small CDEM budget. Renee Corlett would like to know what Paekākāriki needs as a community and she will endeavour to support this. She will come to our next meeting to discuss further.

9 MEMBERS’ BUSINESS

- (a) Public Speaking Time Responses

Answers were given to speakers as the questions arose.

- (b) Leave of Absence

There were none.

- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)

There were none.

- (d) Community Board Members’ Activities

The Chair has had meetings with Brandy Griffin on the Beach Bylaw Review and the Surf Club regarding the new clubrooms, and has been working on the Paekākāriki E-newsletter and the Waitangi Day event. She will endeavour to get the E-newsletter out before each Community Board meeting. The Community Board worked very hard to make the Waitangi Day event the success it was. She also wanted it noted that Margaret Sweetman and Helene Davis from Council went above and beyond to make this a great event. She is proud of what Paekākāriki as a whole achieved that day.

Jessica Hortop has been very involved with the Waitangi Day celebrations.

Tina Pope has been involved with Waitangi Day, and attended meetings with Wainuiwhenua, the Surf Club, and Ngāti Haumia explaining the Annual Plan and offering assistance on making submissions. She has also been looking at a potential community notice board and making service requests.

Daniel O’Connell was involved with the Waitangi Day event. He and Tina Pope are meeting with Shelly Warwick of the Otaki Community Board tomorrow to gain a better understanding regarding Annual Plan and Long Term Plan processes. He would like to build a good relationship with the Otaki Community Board.

The meeting felt it would be nice to get all the Community Boards together for an informal gathering to meet each other and gain an understanding of each other’s issues. However Paekākāriki Community Board members all work and so have limited time availability. One representative from each Board getting together could be another option.

10 CONFIRMATION OF MINUTES

8.1 CONFIRMATION OF MINUTES

MOTION
Moved: Ms Tina Pope
Seconder: Mr Daniel O'Connell
That the minutes of the Paekākāriki Community Board meeting on 3 December 2019 be accepted as a true and accurate record of the meeting.
CARRIED

11 MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

Natasha Tod gave an update:

Item 1: Building consent issued and work underway on collation of documentation required for preparation of the tender documents.

Item 3: Sarah Ropata will give us an update at the next Community Board meeting on 24 March.

Item 6: Still waiting for a response from GWRC.

Item 7: A Wainuiwhenua Project update is on the Council agenda for 27 February.

It was requested that a new item be added to the list – “Proposed weigh station/commercial vehicle safety centre”. This will monitor NZTA’s response to the community’s concerns regarding consultation.

The Chair acknowledged and thanked Councillor Halliday for his attendance at the meeting and advised that this was Judy Rennie’s last meeting as Community Board Secretary as she was leaving Council. She thanked her for her services to the Community Board and invited everyone to stay for a cup of tea.

Jessica Hortop led a closing Karakia.

The Paekākāriki Community Board meeting closed at 9.00pm.

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CHAIRPERSON

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
PAEKĀKĀRIKI COMMUNITY BOARD MEETING
HELD AT THE ST. PETER'S HALL, BEACH ROAD, PAEKĀKĀRIKI
ON TUESDAY, 9 JUNE 2020 AT 7.00PM**

PRESENT: Ms Holly Ewens, Ms Tina Pope, Mr Daniel O'Connell, Cr Sophie Handford

IN ATTENDANCE: Natasha Tod (Ms)

APOLOGIES: K Gurunathan (Mayor), Ms Jessica Hortop

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

The meeting opened with a Karakia lead by Cr Handford.

The Chair welcomed Ms Cushla Goodman from Ngati Haumia ki Paekākāriki, welcomed all attendees to the first meeting since the Covid-19 lockdown and declared the meeting open.

2 APOLOGIES

Apologies received from K Gurunathan (Mayor) and Ms Jessica Hortop

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

The Chair declared conflict of interest in a decision already made during lockdown that was discussed later in the meeting.

Tina Pope noted that she is a member of the Wainuiwhenua Working Group.

4 PUBLIC SPEAKING TIME

Spencer Crocker spoke of his concerns regarding Road Safety issues in Paekākāriki. He has concerns regarding the speed limits in Paekākāriki, especially around the school. He wants more pressure to be applied re reducing speed limits around Paekākāriki school.

He raised 4 questions for the Board to consider:

- How big does the Board think the problem of speeding and dangerous driving, pedestrian and cycle safety in the Paekākāriki community is?
- What priority does the Board think should be placed on addressing these issues?
- What is the Board prepared to do about it?
- How can the community help with this?

The Board had previously asked for facilitated conversation to be held with the community in relation to the Annual Plan for the Beach Road intersection.

The Council is intending to put in a bid for Land Transport funding to upgrade safety around schools and other education centres. Ms Tod will follow up with the Roothing Team regarding timeframes for this RLTP process and report back.

The Chair agreed to facilitate a meeting between the Board, Ms Tod and Glen O'Connor of KCDC to discuss this issue.

Jan Nisbet thanked the Board for their response during the Covid-19 lockdown. She spoke on the impacts of Covid-19 on the community’s walking and cycling. She reinforced Mr Crocker’s point of the 40km/hr speed limits at Paekākāriki. She raised the Poplar Avenue/QE2 Park intersection as of particular concern for cyclist safety.

She also reaffirmed her previous concerns about the cycle signs not yet installed on Wellington Road.

Andy Mackay on behalf of Nga Uruora Kapiti Project spoke about the proposal to do work on Ames Street Reserve to support the Hoiho penguins. Ames St Reserve has special conservation qualities including endangered forest. The project proposes that half of the lawn area at Ames St Reserve be planted out in native trees to support the penguins. The Chair has received a report about this and will circulate to the Board.

The Chair asked Ms Tod about the costing of mowing the area and pest control. She will follow up and report back.

The Chair decided to Move Item 7 - Updates to Item 5

5 MEMBERS’ BUSINESS

- (a) Public Speaking Time Responses

Answers were given to speakers as the questions arose.

- (b) Leave of Absence

Nil

- (c) Matters of an Urgent Nature (advise to be provided to the Chair prior to the commencement of the meeting)

Nil

- (d) Community Board Members’ Activities

The Chairs report was submitted and she spoke to it, with a particular focus on the Covid-19 support initiatives.

Mr Daniel O’Connell spoke about the Community Sports Bank for sharing used sports gear for children.

6 REPORTS

6.1 CONSIDERATION OF FUNDING APPLICATIONS

RECOMMENDATIONS

MOVED (Pope/O’Connell)
 That the Paekākāriki Community Board declines funding application from Mary Gow for \$500 to assist with the production costs of the Mulled Wine concert in Paekākāriki.
CARRIED

MOVED (Chair/Handford)
 That the Paekākāriki Community Board approves a funding application from Mr Bob Zuur for \$500 to assist with the costs of a photography exhibition entitled “Bubbles of Paekākāriki”.
CARRIED

MOVED (Chair/Handford)

That the Paekākāriki Community Board approves a funding application from Mr Dave Johnson for \$500 to assist with the costs of a gift to the owners of Paekākāriki Village Grocery Store for recognition of their service to the Paekākāriki community during the Covid-19 lockdown.

CARRIED

The application from Mr Gilbert for community recognition certificates no longer needs to be considered as the project has received funding elsewhere.

6.2 CONSIDERATION FOR GRANTS FROM CAMPE ESTATE

RECOMMENDATION

MOVED (Pope/Handford))

That the Paekākāriki Community Board ratify the \$10,000 Covid-19 emergency funding grant paid to Paekākāriki Informed Communities Inc from the Campe Estate funds during the Covid-19 government lockdown to assist with mobilising significant community initiatives coordinated by the Emergency Preparedness Group alongside the Paekākāriki Community Board.

CARRIED

7 UPDATES – MOVED TO ITEM 5 AT THE MEETING

7.3 WAINUIWHENUA PROJECT

Keith Johnston and Jenny Rowan of the Wainuiwhenua Group spoke to the meeting. At the last meeting in November the project put 9 proposals to the community and it was agreed that the Project should report to the Board regularly. He provided three advancements of the project relating to meetings with Ngati Toa and GWRC, and development of a funding application to be included in the GWRC “jobs for environment” package to MfE.

They advised they may need a community hui in the next couple of months on this project.

7.2 TRANSMISSION GULLY PROJECT

Darren Utting of Wellington Gateway Partnership presented drone flyover footage of the alignments on the Transmission Gully project and spoke to the footage. The project is working out a new finishing date due to the Covid-19 lockdown. Keith Johnston asked about pedestrian access underneath Bridge 3 to link up the park spaces. There were several questions around public access to historical sites and these are best addressed to Craig Nicholson at NZTA.

7.1 NEW ZEALAND TRANSPORT AGENCY

Matt Hunt of NZTA presented about the Wellington Network Operational Readiness Programme. He covered the context and background of the project, and the projected traffic figures for the project completion. He further covered how the heavy vehicle traffic will be impacted.

He confirmed that the Transmission Gully Road will not be tolled.

He advised that NZTA are working on an initiative with Greater Wellington Regional Council to get more people onto public transport.

In response to a question regarding the previously proposed Emerald Glen Weigh Station he advised there will be consultation in July. He was uncertain whether it would be public consultation. He will follow up and report back to the Board about this.

The Revocation project approach is being agreed. NZTA will be working with PCC and KCDC on progressing this.

8 MATTERS UNDER ACTION

8.1 MATTERS UNDER ACTION

RECOMMENDATIONS

That the Community Board note matters under action as circulated with the Agenda.

9 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

Cr Handford led a closing Karakia.

The Paekākāriki Community Board meeting closed at 8.49pm.

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CHAIRPERSON

9 MATTERS UNDER ACTION**9.1 MATTERS UNDER ACTION**

Author: Amanda Cottrell, Executive Secretary to Group Manager Regulatory Services

Authoriser: Angela Bell, Acting Group Manager Regulatory Services

PURPOSE OF REPORT

- 1 To update Matters Under Action.

RECOMMENDATIONS

- 1 That the Community Board note matters under action.

APPENDICES

1. Matters Under Action [!\[\]\(ddf6dc4b68f58b4a29e52b71a96a6998_img.jpg\) !\[\]\(d65f2ce4d02f32bd582cbcdf217646cf_img.jpg\)](#)
2. Letter to Emerald Glen Residents [!\[\]\(faccb788559d9841d04102161ebca365_img.jpg\) !\[\]\(8e853dd2c54910005f8701834fd7dcef_img.jpg\)](#)

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
1.	29/1/2013	Ongoing	Coastal protection upgrade	Coastal & Stormwater Asset Manager	<p>For the Paekākāriki seawall, as part of 2018 LTP, Council has approved funds to continue with the consented option (concrete wall). Progress to-date is as follows:</p> <ul style="list-style-type: none"> • Detailed designs and tender drawings completed • Building Consent granted • Preparation of tender documents for physical works in progress • Original Plan was to tender physical works in 2020/21 and carry out construction in 2021/22 and 2022/23 • In April 2020, application made under “Shovel Ready” projects requesting funds to fast track construction. This application has now been short listed and if government decide to approve for shovel ready funding the construction can commence in 2020/21 financial year and complete in 2021/22. • Still waiting for shovel ready decision.
2.	16/11/2018	Ongoing	Vacant house in Te Miti Street, Paekākāriki	Property Services Manager	<p>Council considered the disposal of this property at its Public Excluded meeting on 6 December 2018. An offer has been made to acquire the property and we are awaiting a formal response. Discussions with Housing Trust are needed. No further update on this matter.</p>
3.	12/2/2019	Ongoing	Transmission Gully Project	Senior Policy Adviser	<p>No further update on this matter.</p>
4.	12/2/2019	Ongoing	Revocation	GM Infrastructure Services	<p>Council is awaiting a decision from NZTA regarding their aspirations for this part of SH1. No further update on this matter.</p>

Item	Date Raised	Target Date	Matter	Responsible Officer	Action/Progress
5.	7/5/2019	Ongoing	Ian's Coffee site	Property Services Manager	The property was acquired for a future carpark. The building will be demolished when the carpark is built. Currently there is no funding allocated for this work. A decision is yet to be made about whether the carpark is to be for commuters or not. No further update on this matter.
6.	25/6/2019	Ongoing	Queen Elizabeth Beachfront	GM Regulatory Services	Railway Irons and old posts on beach in front of QE Park and ramp outside Surf Club. No further update on this matter.
7.	3/12/2020	Ongoing	Wainuiwhenua Project	GM Regulatory Services	The Wainuiwhenua Group recently met with Ngāti Toa to discuss the project, with another hui being planned to explore further detail. Discussions have also take place with Greater Wellington Regional Council over the potential for the project to join-up four other regional parks in the area. The Group also took the opportunity to submit a proposal for the project as part of Government's shovel ready projects and are current waiting to hear back from the Ministry for the Environment.
8.	11/2/2020	Ongoing	Proposed Weigh Station/ Commercial Vehicle Safety Centre	GM Regulatory Services	Letter sent to Emerald Glen residents (copy attached).



Wellington Office
Private Bag 6995
Wellington 6141
New Zealand
www.nzta.govt.nz

22 June 2020

Emerald Glen Residents

I write with regard to the Waka Kotahi NZ Transport Agency proposal to install a Commercial Vehicle Safety Centre (CVSC) at Mackays Crossing. Last year your association presented the Transport Agency with its views on one potential installation site, noting a number of objections.

The agency undertook to consider the points the association had raised and to respond.

Earlier this year, New Zealand was hit with the COVID-19 crisis and the country went into Lockdown. This hindered our ability to complete our assessment of the potential sites for the proposed CVSC.

However, we are now actively reviewing various aspects of the proposal, taking account of the association's objections. At present we are assessing 14 potential sites between Otaki and Pauatahanui (Mackays Crossing denotes the general location of the proposed CVSC, not a specific site location).

Once the development phase has been completed and site assessment is finalised, Waka Kotahi will complete formal engagement and consultation with the community and stakeholders. At that point we would be keen to meet to present you with our latest thinking on the project including sharing the associated documentation.

We thank you for your forbearance.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Graham Taylor'.

Graham Taylor

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil