

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
TE WHAKAMINENGA O KĀPITI
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 30 JUNE 2020 AT 9.30AM**

PRESENT: Mr Rupene Waaka, Ms Natalia Repia, Ms Kirsten Hapeta, Cr James Cootes, Mayor K Gurunathan

IN ATTENDANCE: Mr Wayne Maxwell, Mrs Janice McDougall, Ms Natasha Tod, Mr Kahu Ropata, Mrs Nienke Itjeshorst, Mr Darryn Grant, Mr Hamish McGillivray, Ms Aston Mitchell, Ms Deanna Rudd, Ms Tracey Waye, Ms Morag Taimalietane, Ariana Reweti

APOLOGIES: Don Te Maipi (Koro), Andre Baker, Chris Gerretzen, Natalia Repia (for lateness)

LEAVE OF ABSENCE: Nil

1 KARAKIA

The meeting commenced at 10.19am with a Karakia by Mr Kahu Ropata.

2 APOLOGIES

APOLOGIES

COMMITTEE RESOLUTION 2020/1

Moved: Cr James Cootes
Seconder: Ms Kirsten Hapeta

That apologies be accepted from Don Te Maipi (Koro), Andre Baker, Chris Gerretzen and Natalia Repia (for lateness).

CARRIED

3 PUBLIC SPEAKING TIME

Mr Chris Webber joined the meeting via a video link. He explained that he was seeking a resolution that Te Whakaminenga o Kāpiti and Council agree to assign appropriate resource to work with him to progress issues raised pertaining to Kāpiti Island whanau, and develop a best practice partnership that actively includes them as a hapu in Council and iwi process.

He then provided background to the request, stating that his previous requests for information have not been addressed, he is concerned that his people are overworked and under-resourced, and that hapu like his “fall through the cracks”. He has also requested a review for Te Whakaminenga o Kāpiti, stating the model was 30 years old and outdated. The third issue he raised was the iwi management plan which was written some time ago. He sought confirmation of the current status of that plan, asked for copies of it and also the opportunity for his hapu to contribute. He said that Council processes precluded them from being involved in Council’s activities and also thought the Council’s iwi liaison team was overworked.

The Chair noted Mr Webber’s concerns and advised a response would be provided in writing.

Ms Natalia Repia joined the meeting at 10.32am.

Agenda item 6.1 was brought forward.

Mr Rupene Waaka stood down as Interim Chair for the duration of the election process. Mrs McDougall took the role of Interim Chair and called for nominations.

6.1 APPOINTMENT OF CHAIR

COMMITTEE RESOLUTION 2020/2

Moved: Ms Natalia Repia

Seconder: Ms Kirsten Hapeta

That Mr Rupene Waaka be nominated as Chair of Te Whakaminenga o Kāpiti.

CARRIED

4 ADDITIONAL AGENDA ITEMS

The Chair advised there was an additional agenda item, which Mayor Gurnathan spoke to.

He tabled a letter dated 24 November 2019 from Andre Baker, Chairman of Te Ātiawa ki Whakarongotai Charitable Trust, and read aloud the first paragraph: *“On behalf of Te Ātiawa ki Whakarongotai Charitable Trust I have been directed to confirm our decision to withdraw from Te Whakaminenga o Kāpiti”*.

Mayor Gurnathan advised he was tabling the letter for this Committee to respond appropriately. He said he had responded to the letter at the time, and would circulate a copy of his reply. He noted the delay in tabling the letter and advised there were reasons for this.

COMMITTEE RESOLUTION 2020/3

Moved: Mayor K Gurnathan

Seconder: Ms Kirsten Hapeta

That Te Whakaminenga o Kāpiti receive the letter from Te Ātiawa ki Whakarongotai Charitable Trust dated 24 November 2019, and note its contents.

CARRIED

It was noted that this committee would provide a formal response to the letter.

COMMITTEE RESOLUTION 2020/4

Moved: Mr Rupene Waaka

Seconder: Ms Natalia Repia

That Te Whakaminenga o Kāpiti request that Council staff provide a paper examining the letter from Te Ātiawa ki Whakarongotai Charitable Trust, providing scoping and an outline of how to manage things going forward, taking note of other reviews and activities currently underway.

That the draft paper be brought to the Committee for input.

CARRIED

COMMITTEE RESOLUTION 2020/5

Moved: Mr Rupene Waaka
Seconder: Ms Kirsten Hapeta

That Council staff prepare a scoping paper on current partnership matters, with input from the ART, and that the paper be presented at the next Te Whakaminenga o Kāpiti meeting.

CARRIED

5 CONFIRMATION OF MINUTES**5.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION 2020/6**

Moved: Mayor K Gurunathan
Seconder: Ms Kirsten Hapeta

That the minutes of the Te Whakaminenga o Kāpiti meeting on 4 February 2020 be accepted as a true and accurate record of the meeting.

CARRIED

Cr Cootes noted that sets of minutes from last year are not available on the Council website and requested that Council staff locate those minutes and have them uploaded onto the Council website, as soon as possible.

6 UPDATES**6.1 APPOINTMENT OF CHAIR**

This item was moved forward in the agenda and has already been addressed.

6.2 REPRESENTATION ON THE STRATEGY AND OPERATIONS COMMITTEE AND OTHER OPPORTUNITIES

Mrs McDougall spoke to this item and sought an update from the Committee regarding the process of appointing iwi representatives to various Council committees and other regional groups they have been invited to participate in. The last time this was discussed it was agreed that the process of identifying representatives would be taken offline, but due in part to Covid-19 those conversations have not progressed. Mrs McDougall was proposing a course of action for the committee to consider.

The first item is agreeing representation from Te Whakaminenga o Kāpiti on the interview panel so recruitment can begin for a Maori representative on the Council's Strategy & Operations Committee. Mrs McDougall confirmed there was no limit on the number of iwi representatives who could sit on the panel.

Ms Repia confirmed she is the iwi representative for Ngati Toa.

Mrs McDougall called for nominations to the interview panel and there were none. On that basis Mrs McDougall suggested to the committee that Council staff work with the Chair of Te Whakaminenga o Kāpiti and each iwi offline, to agree representatives ahead of the next meeting. This was agreed.

Mrs McDougall then suggested a similar process be adopted for other appointments where iwi representation is required. This includes the Grants Allocation Subcommittee (Creative Communities Scheme), the Cycleways Walkways Bridleways Advisory Group and the Public Art Panel. She then noted the Wellington Regional Emergency Management Office is still waiting to hear who will be the representative on their committee, as are the team working on the Regional Growth network.

The Chair acknowledged approval for this approach and noted this should also include input from the ART Federation, via Zoom or other remote-access methods.

COMMITTEE RESOLUTION 2020/7

Moved: Ms Kirsten Hapeta

Seconder: Ms Natalia Repia

That Council staff work offline with the Chair of Te Whakamingenga o Kāpiti, each iwi and the ART Federation, to agree representatives on the Grants Allocation Subcommittee (Creative Communities Scheme), the Cycleways Walkways Bridleways Advisory Group and the Public Art Panel; and that this should be done ahead of the next meeting

CARRIED

6.3 THE COVID-19 RECOVERY

Mrs McDougall introduced Natasha Tod, who as well as being Group Manager Regulatory Services is also the Recovery Manager for the Council.

Ms Tod spoke of the Covid-19 pandemic, acknowledging that the pandemic has amplified a number of pre-existing issues in the community. She gave a presentation which looked at the Council's response to the pandemic, what is known about its impacts, what approach might be taken to recovery, and how to achieve a more resilient community. In particular she was seeking feedback from iwi on which areas of focus were important to them as recovery gets under way, and stressed the importance of understanding iwi perspectives and aspirations in this area.

Ms Tod advised that recovery is already under way and the intent is to be working on this steadily over the next few months, however it is important to take as long as necessary to involve iwi in this work.

The Chair expressed confidence in Mr Ropata and his team to progress matters in the recovery space, noting that the response needs to include input from not only iwi but other groups such as whanau, hapu, marae etc. Ms Tod noted this was only the start of a conversation around what needs to be focussed on. She noted there may also be funding opportunities coming from central government and it was important to understand those opportunities and be prepared to respond.

The Chair reiterated the need to engage widely across the community and to identify any gaps there may be in who is currently being represented.

Mrs McDougall suggested an action could be to convene an ART Federation Zoom meeting, to workshop together what a process for engaging more deeply on recovery might look like. Mayor Gurunathan added that a number of community contacts had been developed by the Welfare team during the Covid response.

The Committee supported the above suggestions.

6.4 WELLINGTON REGION WASTE MANAGEMENT AND MINIMISATION BYLAW TEMPLATE

Mrs Nienke Itjeshorst, Sustainability & Resilience Manager, spoke to this presentation. She advised that work has been underway over the last two years to develop a regional template for a solid waste bylaw, to align as much as possible how waste services across the region are regulated. Council approved a proposal in February and at that point Ms Itjeshorst was to have presented to this Committee. With the Covid lockdown this did not happen, but the presentation has been circulated to Committee members. The presentation some national context, background information and changes that are being proposed. Ms Itjeshorst confirmed the next steps and advised it was hoped the new bylaw would be in place by December this year.

The Chair noted that this matter was considered at the Nga Hapu executive meeting recently, and noted that further information had been requested. He advised he would get back to Ms Itjeshorst, keeping in mind legislative time frame requirements.

Mr Ropata suggested that Committee members could read through the presentation and if there were any questions they could be forwarded to Ms Itjeshorst or perhaps addressed via a Zoom meeting.

6.5 PROVINCIAL GROWTH FUND

Mr Darryn Grant, Economic Development Manager, spoke to this item. He advised an application had been submitted to the Provincial Growth Fund (PGF) for the Kapiti Gateway Project, and further applications were being worked through. He noted the importance of the PGF as a tool for economic recovery.

A renovation fund has also been created, and marae are seen as a key target for this fund. He noted that the Iwi Partnerships Team have already starting working on this, along with Dean Ainsworth from Te puni kokiri. Mr Grant then confirmed his team's willingness to assist with the process, noting they were being encouraged to submit applications as soon as possible.

He then answered questions from Committee members.

The Chair referred to works required in order for the Raukawa Marae to obtain building compliance, and suggested discretion should be exercised by the Council. The Chief Executive confirmed the Council had no discretionary powers in this regard, however staff would be willing to advocate to the regulators on behalf of iwi to clarify or change the legislative requirements, should that be required.

7 REPORTS

7.1 LOCAL PLACE NAMES - NEW ZEALAND GEOGRAPHIC BOARD

Mrs McDougall introduced Ms Jill Remnant, Advisor for the New Zealand Geographic Board (NZGB), who was in attendance to assist with questions from Committee members. Mr Hamish McGillivray, Manager Research & Policy, introduced Ms Aston Mitchell, Policy Advisor, and then spoke to the paper.

He advised that the NZGB were seeking a response to an advisory which had been previously circulated, where they are looking to make local recorded place names official. Before the Council prepares their response they wished to discuss and confirm any changes with this Committee.

Mr Ropata advised the Iwi Partnerships Team had reviewed the list. The Committee then suggested the following amendment:

- Lake Waiorongomai should be Lake Waiōrongomai

The Chair noted he had no knowledge of the background to the non-Maori place names and

therefore the Committee could not provide feedback on those.

Ms Remnant advised if there were European place names that had Māori equivalents, the Committee were welcome to submit those alternative names and/or to advise those place names that they did not want formalised yet. She said that in general there was often no provenance re the source of European names.

She noted this information had been circulated last year and there was now a deadline of two weeks for the feedback. She then advised that anyone at any time can request that place names be reviewed, but that would be a lengthy process.

Discussion points included:

- It would be good to have had a local interpreter work on the local place names
- Whether this process would be repeated at a later date? Ms Remnant advised the NZGB was carrying out this work across the entire country and it would be many years before the names would be revisited
- Ms Remnant welcomed any further information that could be provided about any of the place names, in order to inform the translation process

COMMITTEE RESOLUTION 2020/8

Moved: Ms Natalia Repia
Seconder: Ms Kirsten Hapeta

That Te Whakaminenga o Kāpiti requests that the non-Māori names listed in Appendix 1 to the Report be set aside for further research.

CARRIED

COMMITTEE RESOLUTION 2020/9

Moved: Ms Kirsten Hapeta
Seconder: Cr James Cootes

That Te Whakaminenga o Kāpiti notes the place names the NZ Geographic Board has proposed to make official as shown in Appendix 1 to this report.

CARRIED

COMMITTEE RESOLUTION 2020/10

Moved: Ms Natalia Repia
Seconder: Ms Kirsten Hapeta

That Te Whakaminenga o Kāpiti advises that the Māori place names included in Appendix 1 "Names as currently recorded" can be accepted subject to final confirmation from the Iwi Partnerships Team.

CARRIED

COMMITTEE RESOLUTION 2020/11

Moved: Ms Kirsten Hapeta
Seconder: Ms Natalia Repia

That Te Whakaminenga o Kāpiti advises that the names listed in Appendix 1 “Names with Macrons added” be accepted.

CARRIED

COMMITTEE RESOLUTION 2020/12

Moved: Ms Natalia Repia
Seconder: Ms Kirsten Hapeta

That Te Whakaminenga o Kāpiti requests that the Iwi Partnerships Team provide any further feedback resulting from discussions, if required.

CARRIED

7.2 TE WHAKAMINENGA O KĀPITI ANNUAL WORK PLAN 2019-2020 UPDATE

Mrs McDougall introduced Ms Deanna Rudd, Programme Advisor, Iwi Partnerships. Mrs McDougall explained that the purpose of the paper was to formalise a decision made by this Committee via Zoom, to repurpose money for activities within the Te Whakaminenga o Kāpiti annual work programme that could not proceed due to the Covid-19 lockdown. The intent is to repurpose the funding to support the response to Covid-19 amongst each iwi, and to support their recovery planning process.

COMMITTEE RESOLUTION 2020/13

Moved: Ms Natalia Repia
Seconder: Ms Kirsten Hapeta

That Te Whakaminenga o Kāpiti receives and approves the updates on the 2019/20 TWoK Annual Plan.

CARRIED

COMMITTEE RESOLUTION 2020/14

Moved: Ms Natalia Repia
Seconder: Ms Kirsten Hapeta

That Te Whakaminenga o Kāpiti endorses the changes made to the 2019/20 Annual Work Plan and the changes to the financial resourcing.

CARRIED

COMMITTEE RESOLUTION 2020/15

Moved: Ms Natalia Repia
Seconder: Ms Kirsten Hapeta

That Te Whakaminenga o Kāpiti endorses the payment of \$30,000 each to Ngā Hapu o Ōtaki; Te Atiawa ki Whakarongotai Charitable Trust and Te Runanga o Toa Rangatira to support COVID-19 reponse and recovery planning.

CARRIED

7.3 ECONOMIC DEVELOPMENT STRATEGY

Mr Darryn Grant spoke to the report, advising that its purpose is to seek feedback on the draft Economic Development Strategy. He provided background information and answered questions from Committee members.

There was discussion about the Maori Economic Development and Wellbeing strategy. Ms Leanna Hill, Senior Economic Development Advisor, advised that discussions with iwi have included the suggestion that the two strategies be combined, which was generally supported. It was agreed that these conversations needed to continue.

COMMITTEE RESOLUTION 2020/16

Moved: Ms Natalia Repia
Seconder: Ms Kirsten Hapeta

That Te Whakaminenga o Kāpiti endorse the draft Kāpiti Coast Economic Development Strategy and Implementation Plan 2020, subject to feedback on paragraphs 5 and 24 plus any other feedback received.

CARRIED

The rest of the items on the agenda were deferred to the next meeting.

Te Whakaminenga o Kāpiti closed at 1.08pm.

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CHAIRPERSON