



AGENDA

Paraparaumu-Raumati Community Board Meeting

**I hereby give notice that a Meeting of the Paraparaumu-Raumati
Community Board will be held on:**

Date: Tuesday, 23 June 2020

Time: 7.00pm

**Location: Council Chambers 175 Rimu Road,
Paraparaumu
Kapiti Road,
Paraparaumu Beach
Paraparaumu**

**Mark de Haast
Group Manager Corporate Services**

Kapiti Coast District Council

Notice is hereby given that a meeting of the Paraparaumu-Raumati Community Board will be held in the Council Chambers 175 Rimu Road, Paraparaumu, Kapiti Road, , Paraparaumu Beach , Paraparaumu, on Tuesday 23 June 2020, 7.00pm.

Paraparaumu-Raumati Community Board Members

Ms Kathy Spiers	Chair
Mr Guy Burns	Deputy
Mr Jonny Best	Member
Ms Grace Lindsay	Member
Cr Martin Halliday	Member
Cr Bernie Randall	Member

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1 WELCOME**2 APOLOGIES****3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

4 PUBLIC SPEAKING TIME**5 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

6 REPORTS

6.1 RAUMATI VILLAGE ROADING IMPROVEMENTS

Author: Glen O'Connor, Access and Transport Manager

Authoriser: Sean Mallon, Group Manager Infrastructure Services

PURPOSE OF REPORT

- 1 This report updates the Paraparaumu Raumati Community Board on the planned Raumati Village Roding Improvements.

DELEGATION

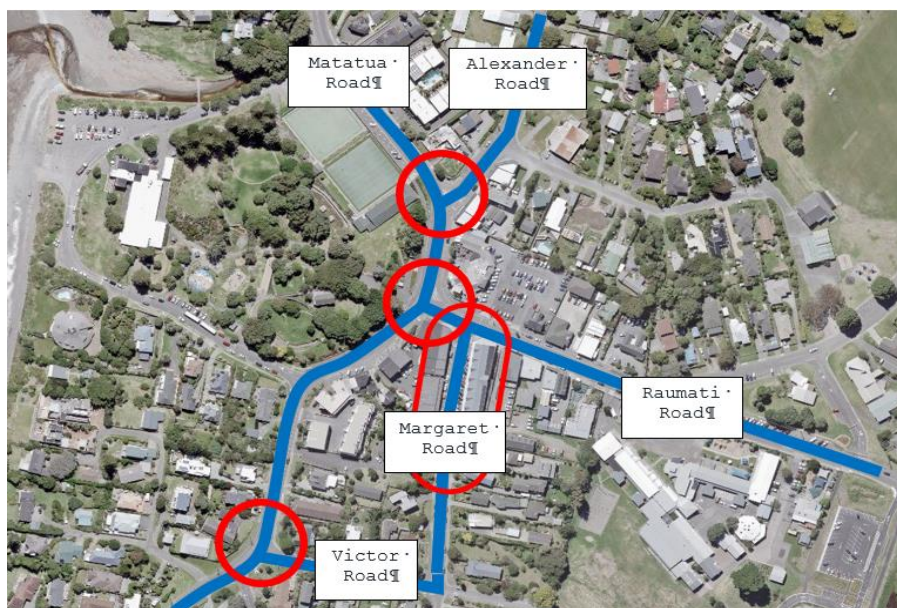
- 2 The Board has the authority to consider this matter.

BACKGROUND

- 3 The Raumati Village Roding Improvements builds on previous projects consulted on and completed in the Raumati Road and Village area. This completed work includes:
 - A roundabout at the Hillcrest Road/Goldsborough Avenue intersection
 - Safety improvements at the Matai Road intersection
 - Safety and amenity improvements at the Weka Road triangle
 - A shared path on the north side of Raumati Road between the Kapiti Expressway and Weka Road
 - Improvements to Raumati Road layout with improved turn bays and pedestrian crossing points
 - A shared path on the eastern side of Margaret Road from the College entrance to the shops
 - The installation of electronic school warning signs and electric vehicle chargers
 - The lowering of speed limits to 30km/hr in the Raumati Village centre area

ISSUES AND OPTIONS

- 4 The next stage of the works is in the Raumati Village centre area, including improvements to intersection of Raumati Road, Margaret Road and Rosetta Road. The areas planned for improvement are highlighted in red on the plan below:



Safety improvements near the Rosetta Road/Victor Road intersection (stage 1, physical works in 2020/21)

- 5 The improvements planned include (and are shown on the concept plan below):
- Reduced road lane and intersection width on Victor Road to reduce vehicle speeds
 - Upgrading the pedestrian crossing point across Victor Road by installing a raised platform, increasing pedestrian safety and reducing vehicle speeds
 - Installing a raised safety platform to promote lower vehicle speeds on Rosetta Road



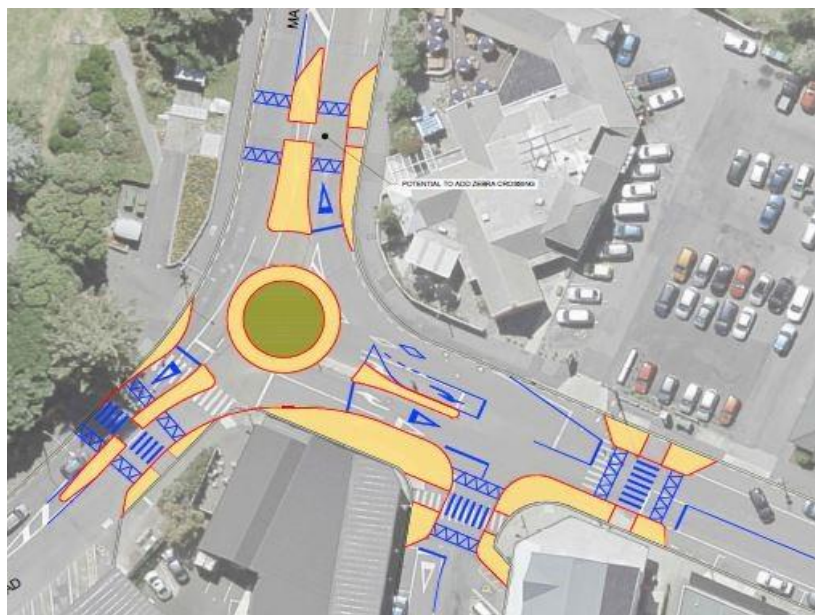
Safety improvements at the Matatua Road / Alexander Road intersection (stage 1, physical works in 2020/21)

- 6 The improvements planned at the Matatua Road / Alexander Road area include (and are shown on the concept plan below):
- Reduced lane and intersection widths on Alexander Road to reduce vehicle speeds
 - Installing raised crossing points on Alexander Road and Matatua Road to improve pedestrian safety and reduce vehicle speeds



Intersection improvements Raumati Road, Margaret Road and Rosetta Road (stage 2, physical works in 2021/22)

- 7 The improvements planned at the intersection of Raumati Road, Margaret Road and Rosetta Road include (and are shown on the concept plan below):
- Providing improved intersection performance and reduced vehicle speeds
 - Pedestrian crossings or refuges on raised safety platforms, with reduced crossing distances to improve pedestrian safety and reduce vehicle speeds
 - Intersection threshold improvements to improve vehicle access and reduce pedestrian crossing distances
 - Reduced lane widths to promote slower speeds, opportunity to reallocate road space and increase town amenity with reclaimed footpath space. (Increased seating, bike/scooter parking etc)



Potential to Convert Margaret Road to One Way (stage 3, physical works in 2022/23)

- 8 There is potential to convert the northern section of Margaret Road to one-way, reducing conflicts from the intersection of Margaret Road and Raumati Road, and improving amenity in the village centre.
- 9 Key features of this improvement include (and are shown on the concept plan below):
- Providing improved intersection performance and reduced vehicle speeds
 - Convert northern section of Margaret Road to one-way which removes vehicles turning out of the north of Margaret Road
 - Providing kerb-build-outs to reduce crossing distance and improve pedestrian safety across Margaret Road
 - Increase parking capacity by changing from parallel parking to diagonal on the west side of the road
- 10 It is planned to undertake these potential works as stage three of this project. This will allow travel patterns to settle after the establishment of the roundabout on the Raumati Road, Margaret Road and Rosetta Road intersection. Observations, modelling and possibly trials can then be undertaken to ensure that the one-way system operates satisfactorily, without, say, causing problems at the roundabout or at other intersections.



CONCEPT PLANS TO BE DEVELOPED INTO DETAILED PLANS

- 11 The plans in this report are high level concept plans only. These concept plans will be developed into more detailed plans based on engagement with the community and technical roading design expertise.
- 12 There is a number of topics that will need to be worked through as the detailed plans are developed. This includes items such as any impacts on car parking and service delivery vehicles, final design of improvements, subsequent technical specifications and requirements and any associated budget implications.

CONSIDERATIONS

Policy considerations

- 13 There are no policy considerations at this stage of the project.

Legal considerations

- 14 There are no legal considerations at this stage of the project.

Financial considerations

- 15 The physical traffic calming and safety works (stage one works) to be carried out in the 2020/21 financial year will be undertaken from existing budgets.
- 16 Likewise, existing budgets for the 2020/21 financial year will be used to fund the planning, design and consultation for the major intersection upgrade (stage one works).
- 17 Councils share of the funding for the major intersection upgrade physical works (stage two works) to be undertaken in the 2021/22 financial year will be sought as part of the 2021 Long Term Plan process.
- 18 NZTA's share of the funding for the major intersection upgrade physical works (stage two works) to be undertaken in the 2021/22 financial year will be sought as part of the 2021 Regional Land Transport Plan process.
- 19 Funding for the potential stage three works (one-way system on Margaret Road) will also be sought as part of the 2021 Long Term Plan and Regional Land Transport Plan processes.

Tāngata whenua considerations

- 20 Iwi engagement and consultation will be undertaken as part of the planning stage of this project.

Strategic considerations

- 21 These improvements are aligned to the considerations of infrastructure investment that supports resilience and agreed growth projections, and improved accessibility of Council services.

SIGNIFICANCE AND ENGAGEMENT**Significance policy**

- 22 This matter has a low level of significance under Council's Significance and Engagement Policy.

Consultation already undertaken

- 23 Consultation was undertaken as part of the earlier Raumati Road and Village development process. Further consultation will be undertaken as part of the planning and design component of these works.

Engagement planning

- 24 An engagement plan will be developed as this project progresses.

Publicity

- 25 A communications plan will be developed as this project progresses.

RECOMMENDATIONS

- 26 That the Paraparaumu/Raumati Community Board notes the contents of the Raumati Village Rooding Improvements report.
- 27 That the Paraparaumu/Raumati Community Board notes that future reports will be presented to the Board as the planning and physical works on the Raumati Village Rooding Improvements progresses.

APPENDICES

Nil

6.2 CONSIDERATION OF APPLICATIONS FOR FUNDING

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Mark de Haast, Group Manager Corporate Services

PURPOSE OF REPORT

- 1 To consider three eligible applications to the Community Grants Discretionary Fund and to note Accountability Reports.
- 2 To formally approve retrospectively, re-purposed grants that were successful during the recent COVID-19 lockdown.

DELEGATION

- 3 The Paraparaumu/Raumati Community Board has delegated authority as at section D of the Governance Structure approved by Council on 26 October 2016:
Approving criteria for and disbursement of, community-based grant funds as approved through the LTP or annual Plan.

BACKGROUND

- 4 This is the last Paraparaumu/Raumati Community Board meeting of the 2019/20 financial year.
- 5 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report.
- 6 Accountability reports on grants allocated are required two months after the event or activity for which the grant was awarded takes place.

DISCUSSION

- 7 Three applications for funding have been received and are attached as Appendix 2 to this report. Funding applications are summarised below.

Raumati South School

- 8 Christina Haggett, on behalf of Raumati South School, has applied for a grant of \$500 plus GST requesting help to fund year 7 and 8 students to participate in outdoor activities.

The Kapiti Kiwi Networks

- 9 Brian Sullivan, on behalf of The Kapiti Kiwi Networks, has applied for a grant of \$500 to purchase a barbeque to enable the group to raise money using their combined skills and to donate back to others who are less fortunate.

Donald Roberts

- 10 Donald Roberts has applied for a grant of \$279 to purchase a mobile phone to enable him to communicate with others.
- 11 The total grant applications under consideration in this report is \$1,279.

Re-purposed Grants

- 12 For Board Members to formally approve the following re-purposed grants made between March-April 2020, during COVID-19 Alert Level 1 lockdown:
 - a. Foodbank \$500 to assist with purchasing items for their Foodbank.
 - b. Age Concern Kapiti \$431.11 plus GST to purchase 'flying banner' to help promote Age Concern Kapiti and also an additional \$200 plus GST to cover increased telephone charges incurred during the COVID-19 lockdown. Total grant \$631.11 plus GST.
 - c. Kapiti Primary School \$500 plus GST to assist in funding the 'Navigator' position for Term 1 of 2020 as part of the Whānua Wellbeing Hub.

- d. Kapiti Citizens Service Trust \$500.00 plus GST to assist with covering loss of income as a result of the COVID 19 virus.
 - e. The Shed Project \$3,000.00 plus GST to purchase a trailer and cage to transport firewood to those in the community who are facing hardship.
 - f. Kapiti Birthright \$924.00 plus GST to assist with purchasing blankets and clothes for their clients.
 - g. Kapiti Women's Centre \$500 plus GST to purchase a deep freeze which would enable them to freeze donated goods.
 - h. Kapiti Citizens Services Trust \$1,190 plus GST to assist with covering 2-months' standing charges for the Ocean Road Hall as a result of the COVID 19 virus.
- 13 The total re-purposed grants approved during COVID-19 lockdown is \$7,745.11 and further details are provided in Appendix 3 to this report.

CONSIDERATIONS

Policy considerations

- 14 Grants are allocated in accordance with established criteria, attached as Appendix 1 to this report:

Financial considerations

- 15 An amount of \$22,777 is allocated in the 2019/20 budget for the Paraparaumu/Raumati Community Board. Detailed summary activity below:

2019/20 budget allocation	\$22,777
Total allocated to date (including COVID-19 repurpose grants)	-\$13,145
Balance unallocated to date	\$9,632
Total of new grant applications under consideration in this report	-\$1,279
Proposed balance remaining to carry forward to 2020/21	\$8,353

- 16 The following resolution was approved at 30 April 2020 Council meeting:

MOVED (Buswell/Halliday)

That Council approves the Community Boards to carry-over any unspent 2019/20 grants to 2020/21.

CARRIED

- 17 Grants made to date in the 2019/2020 financial year are as follows:

Date	Recipient	Amount	Purpose of Grant	Report Back
13/08/19	Kapiti Chess Club	\$500	Purchase of three chess sets	Received 23/9/19
13/08/19	Kapiti Powerlifting Club	\$500	Three members to travel to Calgary, Canada to represent NZ at the World Powerlifting Championship in October 2019.	Received 2/12/19

Date	Recipient	Amount	Purpose of Grant	Report Back
13/08/19	Kidz Need Dadz Wellington	\$500	Annual Fathers' Day Community Event on 1 September 2019	Report due Nov 2019
13/08/19	Mulled Wine Concerts	\$500	Delivery and removal of a piano and advertising on Beach FM	Received 16/08/19
17/09/19	Fernando Figueroa	\$500	Local rent expenses to hold a Kapiti Coast Latin America and Spanish Film Festival 4-6 Oct).	Reminder sent 5/3/20 and 28/5/20
17/09/19	Combined Lions Club of Kapiti	\$400	Purchasing leaflets for the foodbanks at Kapiti and Otaki	Received 3/1/20
17/09/19	Kapiti Basketball Association	\$500	Travel for two U13 teams to take part in the Basketball NZ Regional Tournament in new Plymouth during 9-12 October 2019.	Received 17/12/19
17/09/19	Raumati South Residents' Association	\$500	Costs towards the continuation of the ant baiting programme.	Received 3/6/20
10/12/19	Kapiti Songsters Choir	\$500	To assist with hall hire for their rehearsal sessions and community concerts.	Report due March 2020
18/02/20	George Hosking	\$500	Training costs in Jazz Ballet	Report due April 2020
18/02/20	Widowed, Separated and Divorced Support Group Kapiti Inc.	\$500	Hall hire for 10-week course in Paraparaumu Library	Report due April 2020
31/3/20	FoodBank (re-purposed C-19)	\$500	Donation to Food Bank during COVID-19	Report due May 2020
9/04/20	Age Concern Kapiti (re-purposed C-19)	\$431.11	To purchase 'flying banner' to help promote Age Concern Kapiti	Exempt
9/04/20	Age Concern Kapiti (re-purposed C-19)	\$200	To help cover increased telephone charges incurred during the COVID-19 lockdown	Exempt
9/04/20	Kapiti Primary School (re-purposed C-19)	\$500	To assist in funding the 'Navigator' position for Term 1 of 2020 as part of the Whānua Wellbeing Hub.	Exempt
17/4/20	Kapiti Citizens Service Trust (re-purposed C-19)	\$500	To assist in covering loss of income as a result of the COVID-19 virus	Exempt
17/4/20	The Shed Project (re-purposed C-19)	\$3,000	To purchase a trailer and cage to transport firewood to those in the community who are facing hardship (COVID-19).	Exempt
23/4/20	Birthright Kapiti (re-purposed C-19)	\$924	To assist with purchasing blankets and clothes for their clients	Exempt

Date	Recipient	Amount	Purpose of Grant	Report Back
23/4/20	Kapiti Women's Centre (re-purposed C-19)	\$500	To purchase a freezer which would enable them to freeze donated goods	Exempt
15/5/20	Kapiti Citizens Services Trust (re-purposed C-19)	\$1,190	To assist with covering 2-months; standing charges for the Ocean Road Hall as a result of the Covid-19 virus.	Exempt
	TOTAL GRANTS	\$13,145		

18 Grants approved during 2018/19 are detailed as Appendix 4 to this report.

19 Completed Accountability Reports received are attached as Appendix 5 to this report.






Significance policy

20 This matter has a low level of significance under the Council's Significance and Engagement Policy.

RECOMMENDATIONS

- 21 That the Paraparaumu/Raumati Community Board approves a grant of \$..... plus GST to Raumati South School to assist in funding year 7 and 8 students to participate in outdoor activities.
- 22 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to The Kapiti Kiwi Networks to purchase a barbeque to enable the group to raise money using their combined skills and to donate back to others who are less fortunate.
- 23 That the Paraparaumu/Raumati Community Board approves a grant of \$..... to Donald Roberts to purchase a mobile phone to enable him to communicate with others.
- 24 That the Paraparaumu/Raumati Community Board formally approve all re-purposed grants during the COVID-19 lockdown:
 - a. Foodbank \$500 to assist with purchasing items for their Foodbank.
 - b. Age Concern Kapiti \$431.11 plus GST to purchase 'flying banner' to help promote Age Concern Kapiti and also an additional \$200 plus GST to cover increased telephone charges incurred during the COVID-19 lockdown. Total grant \$631.11 plus GST.
 - c. Kapiti Primary School \$500 plus GST to assist in funding the 'Navigator' position for Term 1 of 2020 as part of the Whānua Wellbeing Hub.
 - d. Kapiti Citizens Service Trust \$500.00 plus GST to assist with covering loss of income as a result of the COVID 19 virus.
 - e. The Shed Project \$3,000.00 plus GST to purchase a trailer and cage to transport firewood to those in the community who are facing hardship.
 - f. Kapiti Birthright \$924.00 plus GST to assist with purchasing blankets and clothes for their clients.
 - g. Kapiti Women's Centre \$500 plus GST to purchase a deep freeze which would enable them to freeze donated goods.
 - h. Kapiti Citizens Services Trust \$1,190 plus GST to assist with covering 2-months' standing charges for the Ocean Road Hall as a result of the COVID 19 virus
- 25 That the Paraparaumu/Raumati Community Board notes, following a 30 April 2020 Council resolution, that any unspent money from the 2019/20 year will be carried over to the 2020/21 year.

APPENDICES

1. Discretionary Grants Criteria [↓](#) 
2. Grant Applications [↓](#) 
3. Re-purposed Grants [↓](#) 
4. Grants Approved during 2018/2019 [↓](#) 
5. Accountability Report Back [↓](#) 

**PARAPARAUMU/RAUMATI COMMUNITY BOARD
COMMUNITY GRANTS – APPLICATION FORM**

CRITERIA FOR COMMUNITY GRANTS

The purpose of the Paraparaumu/Raumati Community Board's Community Grants is to provide financial assistance for projects or activities that promote the well being of the Paraparaumu and/or Raumati community and show clear community benefit.

Eligible Organisations/Individuals

1. The organisation/individual must undertake its activities in the Paraparaumu/Raumati area. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
2. Eligible organisations include those that provide cultural, sports, environmental or social services to the Paraparaumu/Raumati areas.

Criteria

1. The applicant is unable to receive sufficient grants from other sources.
2. The applicant must be non-profit making.
3. The organisation/individual must use the financial assistance for its activities in the Paraparaumu/Raumati Community. The Board may consider financial assistance for events occurring outside the Paraparaumu/Raumati Community where it is shown the community will benefit.
4. Organisations must provide the most recent financial statements and a copy of a resolution noting the decision to apply for funding.
5. The organisation/individual has not received financial assistance from the Paraparaumu/Raumati Community Board Community Grants Fund in the last twelve months.
6. Only one application will be considered by an organisation for one event (Individual team member applications will not be eligible).

NOTE: All applications must have full documentation to support their application **(maximum of five pages in total)**.

Eligible Purposes:

1. Unique or infrequent project or activity;
2. Special project or activity;
3. Meritorious project or activity;
4. To partially or fully offset the cost of any Council permit, licence or resource consent fees*;
5. The remission of hall rental*.

* within **the current financial year** of the project or activity

**PARAPARAUMU/RAUMATI COMMUNITY BOARD
COMMUNITY GRANTS – APPLICATION FORM****Ineligible Purposes**

1. Expenses incurred for school curriculum activities.
2. Retrospective expenses**.

**Grants will not be paid retrospectively other than for hall hire or for the cost of a permit, licence or resource consent fee.

Maximum Grant

The maximum grant payable is \$500.

Accountability

Applicants are required to provide written confirmation or a verbal report that the money was spent for the purpose granted within 2 months of completion of the activity. Individuals are required to outline the benefits gained for them and community groups are required to furnish a written report outlining the benefits gained by the community. In normal circumstances applicants failing to meet accountability criteria will be excluded from any further applications for two years.

The Paraparaumu/Raumati Community Board requires all monies that are not used for the purpose applied for to be returned to the Community Grants Fund. Failure to do so may exclude the applicant from any further application.

Procedure for Applications

1. Applications must be made on the approved application form and must contain all supporting information. Failure to provide all of the required information will result in the application being returned to the applicant.
2. Applications must include a bank deposit slip.

The above conditions and criteria do not preclude the Paraparaumu/ Raumati Community Board from considering any application at its discretion.

Applications are to be addressed to:

Jayne Nock, Executive Secretary
Kāpiti Coast District Council
Private Bag 60601
Paraparaumu 5254

jayne.nock@kapiticoast.govt.nz

PLEASE NOTE:

Applications must be received by the Kāpiti Coast District Council at least 8 working days prior to the Paraparaumu/Raumati Community Board meeting date, in order to meet the reporting deadline.

Meetings of the Paraparaumu/Raumati Community Board are held every six weeks.

PARAPARAUMU/RAUMATI COMMUNITY BOARD

LIST OF GRANTS FOR THE 2018/19 YEAR

Summary of activity:

2018/19 budget allocation	Refunds	\$21,852
<i>Funds returned by Piropoho Playgroup 10/08/18¹</i>	\$200.00	
<i>Funds returned by Kapiti Powerlifting Club 17/10/18</i>	\$63.75	
<i>Funds returned by Sue Emirali 30/10/18</i>	\$500.00	
<i>Funds returned by Kapiti College Eco Action Group 13/3/19</i>	\$343.50	
Total Refunds		\$1,107.25
TOTAL AVAILABLE FOR GRANTING		\$22,959.25
Total allocated to date		-\$22,959.25
Balance unallocated to date		\$0

Grants allocated:

Date	Recipient	Amount	Purpose of Grant	Report Back
31/07/18	Babes + Pionies	0	Advised 25/09/18 that the group has been disestablished grant of \$100 was never paid so no reimbursement required.	N/a
31/07/18	Combined Lions Club of Kapiti	\$400	To assist with the cost of purchasing collection bags for the annual Kapiti-wide collection for foodbanks at Kapiti and Otaki, being held in November 2018.	Received 24-01-19
31/07/18	Nicola Easthope	\$200	To assist with the cost of appearing as a Guest Poet at the 2018 Tasmanian Poetry Festival, being held in October 2018.	Received 7-12-18
31/07/18	Sue Emirali	\$500	To assist with the cost of setting up a website for health information, communication and health issues.	Refund received 30-10-18
31/07/18	Emily Gannon	\$500	To assist with the cost of competing at the World Hip Hop Championships to be held in Phoenix, Arizona, in August 2018.	Reminders sent 25-02-19 and 7-8-19 and 28-8-19
31/07/18	Michael Gibbs	\$200	To assist with the cost to represent New Zealand at the 2018 Australian Adult National Ten Pin Bowling Championship and 2018 Walter Rachuig Trophy Tournament, to be held in Melbourne in October 2018.	Received 8-8-19
31/07/18	Kapiti Ballet Society	\$200	To assist with the cost of hiring the Southwards Theatre for the 2018 'Dance Kapiti' competition, which runs from 13 – 17 July 2018.	Received 16/10/18

¹ Granted in previous financial year so added to the current financial year's budget allocation

Date	Recipient	Amount	Purpose of Grant	Report Back
31/07/18	Kapiti Chess Club	\$288	To assist with the cost of purchasing additional chess clocks, to enable competitive play amongst members.	Received 13-03-19
31/07/18	Kapiti Powerlifting Club	\$500	To assist with the cost of competing at the NZ National Classic competition in Whangarei, in August 2018.	Received 23-10-18
31/07/18	Kidz Need Dadz Wellington	\$500	To assist with the cost of holding the annual Fathers' Day Community Event on 2 September 2018.	Received 12-03-19
31/07/18	Jack Penman	\$470	To assist with the cost of creating a photographic exhibition of the Paraparaumu Beach Saturday Market.	Received 27-3-19
31/07/18	Mulled Wine Concerts	\$500	To assist with the cost of transporting a Celtic harp from Christchurch to Paekakariki, as well as contributing to publicity and printing costs, for a concert on 22 July 2018.	Received 16-08-18
31/07/18	Fernando Figueroa Pereira	\$500	To assist with the cost of instruments and equipment for music students.	Received 27-02-19
31/07/18	Raumati South Kindergarten	\$200	To assist with the cost of holding the fundraising event 'The Big Shwop Kapiti', which is raising funds for the kindergarten's outdoor play equipment and learning resources.	Received 10-09-18
31/07/18	Devon Welsh	\$500	To assist with the cost of attending an Outward Bound outdoor education course.	Received 24-08-18
11/09/18	Coast Access Radio	\$200	To assist with the cost for the organisation's Secretary to attend the Association of Community Access Broadcasters' Annual Conference and AGM in Christchurch, in October 2018.	Received 13-03-19
11/09/18	Kapiti Youth Support	\$312.50	To assist with the cost of participating in the Youth Art Exhibition in the 2018 Kapiti Coast Arts Trail.	Received 3-10-19
11/09/18	Loved 4 Life	\$500	To assist with the cost of providing a quilt, knitted garments and a home-cooked meal to the families of newborn babies.	Received 01-11-18
11/09/18	Matai Road Community Garden Group	\$205	To assist with the costs of running the community garden, which includes the Council lease for the use of the land which costs \$205 per year.	Received 07-08-19
11/09/18	Raumati South Residents' Association	\$500	To assist with the cost of organising and operating an Argentine ant baiting operation in Raumati South.	Received 04-03-18
23/10/18	Kapiti Basketball Association	\$500	To assist with the cost of entering three teams into the Basketball New Zealand Central Regional Tournament, being held in the Hutt Valley from 10 – 13 October 2018.	Received 07-12-18

Date	Recipient	Amount	Purpose of Grant	Report Back
23/10/18	Kapiti College – Eco Action Group	\$500	To assist with the cost for low-income students to participate in the "Experiencing Marine Reserves" course which commences 19/11/18.	Received 12-02-19
23/10/18	Pop-in Group	\$500	To assist with the cost of renting a room at the Te Newhanga Kapiti Community Centre, for the group's regular meetings.	Received 05-04-19
04/12/18	'Actively Coping with Cancer' programme (Christine Lenk)	\$500	To assist with the cost of hall hire for the community based programme or cancer patients and their support Whanau.	Received 30-09-19
04/12/18	Kapiti Songsters Choir (A Dixon)	\$500	To assist with the cost of hall hire for weekly choir rehearsal sessions.	Received 15-04-19
04/12/18	Nicola Bell	\$200	To assist with the cost of attending the 'Slingababy Babywearing Consultancy Course' being held in Wellington in November 2018.	Received 26-08-19
19/02/19	Coastella Ltd	\$500	To assist with the cost of getting visiting artists from the Coastella Music Festival to provide workshops at primary schools on the Kapiti Coast.	Received 11-03-19
19/02/19	Kapiti Coast Rugby League Club	\$500	To assist with the cost of the playing fields at Matthews Park, Raumati.	Received 17-12-19
19/02/19	Molly Simons	\$500	To assist with the cost of competing at the Dallas International Girls Soccer/Football Cup 2019, being held in the USA in April 2019.	Received 19-12-19
19/02/19	Waikanae Estuary Care Group Inc.	\$500	To assist with the cost of facilitating a hui looking at the future of the Waikanae River.	Received 05-04-19
02/04/19	Kapiti Health Advisory Group	\$500	To produce a brochure to provide information on transport options to Wellington and Kenepuru Hospitals	Received 5-09-19
02/04/19	Kapiti College Women's Rugby	\$420	To provide swimming recovery sessions for 15 selected players	Received 15-05-19
02/04/19	MenzShed Kapiti	\$500	Doors for a new garage-store	Received 9-1-20
02/04/19	Our Lady of Kapiti School	\$200	Providing water kits to enable school to become a 'water only' zoned school (\$200 + GST)	Received 17-1-20
02/04/19	Genaya Naisbitt	\$500	Providing a support group for parents of children with special needs	Received 18-12-19
14/05/19	Asthma NZ	\$500	Purchase tables and chairs	Received 1-08-19
14/05/19	Kapiti Ballet Society	\$500	Hall Hire for their Annual Competition event	Received 1-11-19

Date	Recipient	Amount	Purpose of Grant	Report Back
14/05/19	Kapiti Boxing Club	\$500	Accommodation in Taupo to attend Golden Gloves Competition	Received 17-12-19
14/05/19	Kapiti Community Patrol	\$500	Running costs for their Patrol Vehicles	Received 12-11-19
14/05/19	Kittyhawks Cheerleading	\$500	Competitions in Auckland in August, September and November 2019	Received 17-12-19
14/05/19	Paraparaumu College Parents' Association	\$500	To purchase an automated external defibrillator	Received 20-12-19
14/05/19	Rachel Thompson	\$500	Take 6-8 people with disabilities on a steam train trip to the annual Daffodil run to Carterton.	Received 4-10-19
14/05/19	The Shed Project	\$500	The Avalanche Band performing to 25-30 people from The Disability Centre	Reminder sent 5/3/20 and 28/5/20
25/06/19	Birthingright Kapiti	\$500	Providing holiday activities for the children of clients who are part of their service	Received 18-12-19
25/06/19	Citizens Advice Bureau Kapiti	\$500	Operating costs for the 2019/20 year	Received 13-09-19
25/06/19	Joe Hughes	\$500	Attend a Leadership Training Voyage on the Spirit of New Zealand	Received 3-12-19
25/06/19	Kapiti Concert Orchestra	\$500	Advertising their Concert at St. Pauls Church, Paraparaumu on 10 August 2019	Received 2-9-19
25/06/19	Kapiti Stroke Club	\$500	Provide entertainment activities for members.	Received 17-12-19
25/06/19	Our Lady of Kapiti Parish	\$500	Benefit Impact Project	Received 14-10-19
25/06/19	Paraparaumu Beach Bowling club	\$500	Travel to Dunedin and Hastings for National Playoffs	Received 26-8-19
25/06/19	Whirlwind	\$500	Financial support to facilitate Members	Received 23-12-19
25/06/19	Whirlwind	\$500	Financial support to facilitate Members	Received 23-12-19
25/06/19	MenzShed Kapiti Inc	\$463.75	Financial support with new Building	Received 9-1-20
	TOTAL	\$22,959.25		



Raumat South Residents' Association Inc.

Kapiti Coast District Council

March 10 2020

Dear

Here is the financial statement for the Raumat South Ant Management Committee, 2019-2020, a sub committee of the Raumat South Residents' Association.

In total we received \$1500.00 from you and the Paraparaumu/Raumat Community Board, for our ant management programme, but it was too complicated to differentiate between these sums, and we present this statement as one account. We hope this is acceptable.

Nearly all bait expenditure has been recouped in sales so strictly speaking are not part of grant spending but need to be included in our own financial statement which is what we are sending you.

We have had three main aims this past year.

- 1) To establish neighbourhood "Controlled Ant Zones" across the Raumat South area.
- 2) To establish an active facebook page as a reference point for anyone in Kapiti seeking more information
- 3) To publish a brochure.

Controlled Ant Zones.

We have three of these and are adding a fourth this month. It involves, letterbox drops, door knocking, and a commitment to bait in any way the householder chooses.

They are: Dell Rd and Poplar Ave; Glen Rd from Tiromoana Rd to Menin Rd; Whareroa Rd and Rainbow Court. The next one will be The

Esplanade.

Corflute billboards identify the area as a Controlled Ant Zone, for two-three weeks twice a year. They are non specific and could be used in other parts of the district.

Facebook. This has been updated and monitored by Mike Freeman on a voluntary basis. There are currently members, of the Kapiti Ant Management Group from Otaki to Paekakariki.

Brochure. Expenses were kept to a minimum, thanks to a volunteer doing the design, and Century 21 Realty printing them at cost.

Thankyou for funding this programme. Many hundreds of households have benefited from the information they have received from us and from the encouragement to work together as a community.



Raumat South Residents' Association Inc.

Financial Statement March 10 2019- March 10 2020 Raumat South Ant Management Committee

INCOME

Kapiti Coast District Council and Paraparaumu/Raumat Community Board	\$1500.00
Sales of Vanquish-Pro	<u>\$3476.00</u>
	\$4976.00

EXPENDITURE

<u>The Print Room</u>	
5 corflute boards (A1) "Controlled Ant Zone"	\$ 285.00
Stickers	\$ <u>43.70</u>
	\$ <u>328.70</u>

<u>Ant Brochure (200 copies) and Display Table</u>	
Development	\$ 126.59
Printing	\$ 89.07
Table	10.00
Corflute boards (2@\$11.00)	22.00
Menzshed	<u>20.00</u>
	\$ <u>267.66</u>

<u>Advertising</u>	\$ <u>216.02</u>
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<u>Bait</u>	
Vanquish-Pro	\$3299.77 ?
Exterm-an-Ant	\$ 312.96
Ant sand	\$ 12.99
Dobbie Trial	\$ 32.00
Dobbie bait (12ltr)	<u>\$ 397.80</u>
	<u>\$4055.52</u>

TOTAL EXPENDITURE	\$4867.90
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Raumati South Ant Management Committee 2
 Financial Statement March 10 2019 – March 10 2020 (contd).

INCOME \$4976.00

EXPENDITURE \$4867.90

BALANCE \$ 108.10

Stock in hand

Exterm-an-ant (17 @ \$15.00) \$ 255.00

Dobbie Gel 12 one litre bottles \$ 468.00

\$ 723.00

June 3 2020

The proposed Ant Control programme planned for April did not occur because of Covid 19. We had planned to transfer the Dobbie Gel bait into 300ml plastic squeegee bottles but these were suddenly unavailable due to panic buying of containers for hand sanitiser. We now have some available and are currently selling the bait at a discount rate, as it will not last until next spring.

6258027

Accountability Report Back

You/your organisation recently received a grant from the Paraparaumu/Raumati Community Board. As part of the acceptance of this grant we require you to:

- attend a meeting of the Paraparaumu/Raumati Community Board and give a verbal report on how the money was spent; **and/or**
- complete the Accountability Report Back form and attach copies of receipts of payments and any other financial information if applicable.

Please complete this form within **two months** of the use of the grant and return to the address provided below.

Name of Individual/Organisation:

Amount of Grant:

\$ 1000

Date Received: 17/11/2019

Project/Event for which grant was made: Whirlwind

Please give details of how the grant money was spent?

Most of the funds were spent providing counselling or other therapeutic support for Whirlwind men who otherwise would not have been able to access it. Another portion went on to supporting a mentoring/big buddy initiative with Otaki College. A small amount went towards reducing the outcomes of financial hardship for certain Whirlwind men and their whanau.

What benefits did you receive from this grant money?

This money allowed us to do the above but most importantly it helped us to achieve a sense of kindness and connection facilitated via Whirlwind which absolutely helps Whirlwind men stay well and, in some cases, alive.

Please provide details stating when and how you provided the benefits to the Paraparaumu/Raumati area as proposed in your application:

Most of the men impacted by this facilitation reside in the Paraparaumu/Raumati area with the exception of Otaki College but the Whirlwind member connecting with these young men also resides in the Paraparaumu/Raumati area. Men that are connected and supported can only add benefit to the Paraparaumu/Raumati community as a whole.

Please sign below: (2 signatories required for organisations only)

Grant Recipient:

Matty Shaw
(Whirlwind)

Second Contact:

GOOSE SASSON
(Whirlwind)

Signature:

[Signature]

Signature:

[Signature]

PARAPARAUMU/RAUMATI COMMUNITY BOARD COMMUNITY GRANTS

Accountability Report Back

You/your organisation recently received a grant from the Paraparaumu/Raumati Community Board. As part of the acceptance of this grant we require you to:

- attend a meeting of the Paraparaumu/Raumati Community Board and give a verbal report on how the money was spent; **and/or**
- complete the Accountability Report Back form and attach copies of receipts of payments and any other financial information if applicable.

Please complete this form within **two months** of the use of the grant and return to the address provided below.

NOTE: You must return this form in order to be considered for future funding.

Name of Individual/Organisation: PARAPARAUMU COLLEGE PARENTS ASSOCIATION

Amount of Grant: \$500.00 Date Received: 24/5/19

Project/Event for which grant was made: PURCHASE AUTOMATED EXTERNAL DEFIB

Please give details of how the grant money was spent? GRANT MONEY WAS PUT TOWARDS OVERALL COST OF PURCHASE + INSTALLATION OF AN AUTOMATED EXTERNAL DEFIBRILLATOR INSTALLED ON OUTSIDE WALL OF COMMUNITY GYMNASIUM ON SITE AT PARAPARAUMU COLLEGE.

What benefits did you receive from this grant money? THE GRANT MONEY HELPED US ACHIEVE OUR GOAL IN FUNDRAISING & BE ABLE TO PURCHASE THE DEFIBRILLATOR WHICH WILL BE MAINTAINED BY WELLINGTON FREE AMBULANCE. SEE ATTACHED PRESS CLIPPING

Please provide details stating when and how you provided the benefits to the Paraparaumu/Raumati area as proposed in your application:

UNIT INSTALLED NOVEMBER 2019.
THE AED WAS MOUNTED ON THE EXTERNAL WALL OF THE COLLEGE & COMMUNITY GYMNASIUM THIS IS ACCESSIBLE TO THE COMMUNITY OF PARAPARAUMU/RAUMATI + HAS ALREADY BEEN USED ON A PERSON REQUIRING DEFIBRILLATION

NOTE: The PRCB requires all monies that are not used for the purpose applied for, to be returned. Failure to do so may exclude the applicant from any further application.

Please sign below: (2 signatories required for organisations only)

Grant Recipient: <u>PARAPARAUMU COLLEGE PARENTS ASSN</u>	Second Contact: <u>DANA URGENC</u>
Signature: <u>[Signature]</u>	Signature: <u>[Signature]</u>
Position: <u>PRESIDENT</u>	Position: <u>TREASURER</u>
Date: <u>20.12.2019</u>	Date: <u>20.12.2019</u>

Please return to: Jayne Nock, Kāpiti Coast District Council, Private Bag 60601, Paraparaumu 5254
jayne.nock@kapiticoast.govt.nz

**PARAPARAUMU/RAUMATI COMMUNITY BOARD
COMMUNITY GRANTS**

Accountability Report Back

You/your organisation recently received a grant from the Paraparaumu/Raumati Community Board. As part of the acceptance of this grant we require you to:

- attend a meeting of the Paraparaumu/Raumati Community Board and give a verbal report on how the money was spent; and/or
- complete the Accountability Report Back form and attach copies of receipts of payments and any other financial information if applicable.

Please complete this form within **two months** of the use of the grant and return to the address provided below.

NOTE: You must return this form in order to be considered for future funding.

Name of Individual/Organisation: Combined Lions Clubs of Kapiti

Amount of Grant: \$ 400 — Date Received: 24/9/19

Project/Event for which grant was made: Annual Lions Foodbank Collection

Please give details of how the grant money was spent? The grant covered most of the costs associated with printing of the leaflets.

The two Community Boards helped:

— Paraparaumu/Raumati — \$400

— Waikanae — \$400

This equates to \$800

What benefits did you receive from this grant money? The food is for people in need over the Christmas + New Year period and to restock Foodbank shelves.

Please provide details stating when and how you provided the benefits to the Paraparaumu/Raumati area as proposed in your application:

30/11/19 - Saturday - We collected food within the Raumati + Paraparaumu areas from the residents houses, and we provided the Foodbank with that food. We were down this year, but not by much. Because of the change from plastic bags to leaflets the public are having to

NOTE: The PRCB requires all monies that are not used for the purpose applied for, to be returned. Failure to do so may exclude the applicant from any further application.

change as well.

Please sign below: (2 signatories required for organisations only)

Grant Recipient: Sue Leen

Second Contact: John Todd

Signature: [Signature]

Signature: [Signature]

Position: Co-ordinator

Position: Secretary

Date: 3/1/2020

PARAPARAUMU/RAUMATI COMMUNITY BOARD COMMUNITY GRANTS

Accountability Report Back

You/your organisation recently received a grant from the Paraparaumu/Raumati Community Board. As part of the acceptance of this grant we require you to:

- attend a meeting of the Paraparaumu/Raumati Community Board and give a verbal report on how the money was spent; **and/or**
- complete the Accountability Report Back form and attach copies of receipts of payments and any other financial information if applicable.

Please complete this form within **two months** of the use of the grant and return to the address provided below.

NOTE: You must return this form in order to be considered for future funding.

Name of Individual/Organisation: Our Lady of Kāpiti School

Amount of Grant: \$ 230.00 Date Received: 12/4/19 *wider-only*

Project/Event for which grant was made: Supporting Our Lady of Kāpiti School becoming?

Please give details of how the grant money was spent? The money was spent purchasing a water kit from Healthy Futures. This water kit came with 3 water dispensers, delicious recipe ideas, a topup jug, a storage container and great ideas for setting up water stands. The water dispensers can have fruit and herbs added to them to add a little flavour, choice and fun.

What benefits did you receive from this grant money? The water kit has enabled us, as a school, to consistently offer water, in an attractive way, to our pupils, families and wider community at events – including our School & Parish Gala, Matariki Family night, sports events etc

Please provide details stating when and how you provided the benefits to the Paraparaumu/Raumati area as proposed in your application:

A water kit is a simple, popular and cost effective way of keeping our students & visitors hydrated with nature's best – water. It also normalises water as a drink of choice, and helps establish healthy drink habits which will benefit our entire community in the long term.

NOTE: The PRCB requires all monies that are not used for the purpose applied for, to be returned. Failure to do so may exclude the applicant from any further application.

Please sign below: (2 signatories required for organisations only)

Grant Recipient: <u>Our Lady of Kāpiti School</u>	Second Contact: _____
Signature: <u>R Bertham (Kate Bertham)</u>	Signature: _____
Position: <u>Office Manager</u>	Position: _____
Date: <u>17/1/2020</u>	Date: _____

Please return to: Jayne Nock, Kāpiti Coast District Council, Private Bag 60601, Paraparaumu 5254
jayne.nock@kapiticoast.govt.nz

7 UPDATES

7.1 KAPITI AGE CONCERN: SELF ISOLATION (CHRISTINE TILLEY)

8 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES**

Author: Grayson Rowse, Democracy Services Advisor

Authoriser: Leyanne Belcher, Democracy Services Manager

RECOMMENDATIONS

That the minutes of the Paraparaumu-Raumati Community Board meeting on 18 February 2020 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Paraparaumu-Raumati Community Board minutes 18 February 2020 [!\[\]\(2a133ebb0337313d16cc068f19494aa2_img.jpg\)](#) 

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
PARAPARAUMU-RAUMATI COMMUNITY BOARD MEETING
HELD AT THE TE NEWHANGA KAPITI COMMUNITY CENTRE, 15A NGAHINA STREET, ,
PARAPARAUMU
ON TUESDAY, 18 FEBRUARY 2020 AT 7.00PM**

PRESENT: Mr Jonny Best, Ms Kathy Spiers, Cr Martin Halliday, Cr Bernie Randall, Ms Grace Lindsay

IN ATTENDANCE: Mr Mark de Haast, Mr Grayson Rowse

APOLOGIES: Mr Guy Burns

**LEAVE OF
ABSENCE:** Nil

1 WELCOME

2 APOLOGIES

RECOMMENDATION

That apologies from Mr Guy Burns be received and accepted.

3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA

Nil

4 PUBLIC SPEAKING TIME

Mr Karl Webber requested updates on the following workstreams – Kapiti Story, Tourism Attraction Plan, Kapiti Gateway, ED Governance Report and Strategy, 2021 Annual Plan public consultation; Independent Organisational Review. Mr Fred Davey requested the Community Board to request Council Officers to provide a report on the Kapiti Gateway Project as he did not feel well informed on this matter despite constantly requesting updates from Council Officers’.

5 MEMBERS’ BUSINESS

(a) Public Speaking Time Responses

- i) Mr de Haast advised Mr Webber that a number of reports were already planned to be tabled at Council/Committee meetings over the next 6 months that would provide the requested updates.
- ii) Mr de Haast advised Mr Davey that a report back on the Kapiti Gateway was already planned to be provided to the Council in the coming months.

- (b) Leave of Absence

MOTION

COMMITTEE RESOLUTION 2020/1

Moved: Cr Bernie Randall

Seconder: Ms Kathy Spiers

That leave of absence be approved for the following members on the following dates

- (i) Mr Jonny Best 31 March 2020 – 21 April 2020
- (ii) Cr Martin Halliday 6-8 April 2020
- (iii) Ms Grace Lindsay 22 – 27 April 2020

CARRIED

- (c) Matters of an Urgent Nature (advise to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities
- (i) Ms Kathy Spiers provided a report back on the Community Board's activities since the last meeting.

MOTION

COMMITTEE RESOLUTION 2020/2

Moved: Cr Bernie Randall

Seconder: Mr Jonny Best

That item 7 in this report be taken before item 6.

CARRIED

6 REPORTS

7.2 KAPITI COMMUNITY PATROL UPDATE

Mr Les Buckely provided the Community Board with an update on the Kāpiti Community Patrol and answered Members' questions.

7.1 COMMUNITY – LED COASTAL ADAPTATION PROGRAMME UPDATE

Ms Lyndsey Craig, coastal Manager, provided an update on the upcoming coastal Summit and answered Members' questions.

6.1 CONSIDERATION OF APPLICATIONS OF FUNDING

Mr Jonny Best raised concerns regarding the high number of outstanding accountability reports. Officers advised that they constantly followed up on these and the last follow-up had been very successful.

COMMITTEE RESOLUTION 2020/3

Moved: Cr Bernie Randall

Seconder: Cr Martin Halliday

That the Paraparaumu/Raumati Community Board grants George Hosking \$500.00 to assist with training costs in Jazz Ballet.

That the Paraparaumu/Raumati Community Board grants the Widowed, Separated and Divorced Support Group Kāpiti Incorporated \$500.00 to cover hall hire for a 10 week course at the Paraparaumu Library.

CARRIED

6.2 THE 2009 BEACH BYLAW REVIEW PROJECT

Ms Brandy Griffin, Principal Advisor, spoke to the report and responded to members' questions.

Engagement with Surf Life Saving is through direct contact.

Community Board expressed thanks to Officers for their work.

COMMITTEE RESOLUTION 2020/4

Moved: Mr Jonny Best

Seconder: Ms Kathy Spiers

It is recommended that the Paraparaumu-Raumati Community Board note this progress update on the 2009 Beach Bylaw Review Project.

CARRIED

7 UPDATES

REFER TO 7.1 AND 7.2 ABOVE

.8 CONFIRMATION OF MINUTES**8.1 CONFIRMATION OF MINUTES****COMMITTEE RESOLUTION 2020/5**

Moved: Ms Grace Lindsay

Seconder: Mr Jonny Best

That the minutes of the Paraparaumu-Raumati Community Board meeting on 10 December 2019 be accepted as a true and accurate record of the meeting.

CARRIED

9 MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

The Community Board discussed and noted Matters under Action.

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil

The Paraparaumu-Raumati Community Board meeting closed at 9.00pm.

.....
CHAIRPERSON

9 MATTERS UNDER ACTION

9.1 MATTERS UNDER ACTION

Author: Jayne Nock, Executive Secretary to Group Manager Corporate Services

Authoriser: Mark de Haast, Group Manager Corporate Services

The updated matters under action, as attached at appendix 1, for the Board's review.

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APPENDICES

1. Matters Under Action [!\[\]\(e40bb48ad1470e3a14017c64c5673877_img.jpg\)](#) 

Paraparaumu/Raumati Community Board – Matters Under Action Register

Date raised	Origin	Item	Officer Responsible	Progress
17/07/12 09/05/18	PRCB meeting	Town Centres Project	Senior Delivery Manager	<p>Paraparaumu town centre transformation Kapiti Road shared path and road widening completed and operating well, planting Bern area starting Mid-June.</p> <p>NZTA SH1 Revocation project NZTA SH1 Revocation storm water investigations and design continues working towards Ihakara Street. NZTA contractor Higgins are planning to start physical works 21 June 2020 from Poplar Ave end north.</p> <p>Transport hub at Paraparaumu Railway Station NZTA have programmed Paraparaumu town centre Roading works June 2021. Town centres team will commence design workshops with stakeholders later in the year.</p>
June 2016	Board Chair	Redevelopment Plan for Maclean Park, including: - Public Art - Gateway Centre	Parks & Rec Manager	<p>All hard landscaping complete. Operations team will now continue with ongoing maintenance.</p> <p>The artwork has been installed and a Blessing took place on Friday 12 June. (Completed.)</p> <p>A paper in relation to the Gateway Project was presented at the Council meeting on 28 May 2020, the paper sought permission to submit an application to the Provincial Growth Fund (PGF) for 50% of costs for the project.</p> <p>Council approved a submission for 50% of funding being made to PGF and has requested the detailed business case for the project is presented back to Council and that there is further engagement with the community and stakeholders on the project before it proceeds.</p>
June 2016	RSRA	Poplar Tree Plantings at Poplar Avenue	Senior Parks Officer	The Poplar trees were removed with the expressway development. Replacing Poplar trees is not possible due to both insufficient road width and shared path space restrictions. GWRC has decided against Poplar trees on their land.
31/07/18	PRCB meeting	Street improvements at Raumati Beach Village	Infrastructure team	Report on this meeting's Agenda.
31/07/18	PRCB meeting (Via Notice of Motion)	Request to Council that it consider the creation of a Saturday Market Policy and that this policy be developed under the Council's Economic Development Strategy	Economic Development Manager	<p>The '<i>Market (Support) Policy</i>' is an item on the current Council-approved Policy Work Programme. A Plan is currently being considered by senior management for project work to identify any changes that could be made to better enable and support market activity. It will focus on clarifying support for markets, assessing the current issues and challenges, and then assessing any mechanisms (e.g. a 'policy') that might be needed to facilitate the optimal settings.</p> <p>Council was actively engaging with all markets in the district during Covid 19 to ensure there was a consistent understanding of the requirements at each lockdown level. Currently Council is actively working with the markets in Paraparaumu Beach and Waikanae as they proceed towards reopening under level 1.</p>
14/05/19	PRCB meeting	Te Newhanga Kapiti Community Centre	Senior Delivery Manager	Remedial and maintenance work on the building continues and the Centre remains closed to the public. This work will include roof repairs, fixing leaks, improving ventilation, and sealing door frames. The work will be carried out by local contractors and will be undertaken over the next four to six weeks.
21/09/19	RSRA	Surplus NZTA Land in Raumati	NZTA	<i>Disposal of The Transport Agency's surplus land is directed by the Public Works Act 1981. The Act defines a detailed</i>

Date raised	Origin	Item	Officer Responsible	Progress
		South previously allocated for the Western Link Road		<p>process and timeframes once land is declared surplus. For details please refer to Sections 40 – 42 of the Act. The following provides an overview of the process:</p> <ol style="list-style-type: none"> 1. Land identified by the Transport Agency as surplus 2. Other Crown Agencies confirm any requirement they have for a Public Work 3. If not required by a Crown Agency for: <ol style="list-style-type: none"> (a) Roading purposes; (b) any other public work; or (c) an exchange, then 4. Property is to be cleared through DoC and Heritage NZPT (confirmation of any requirements: if/when cleared 5. LINZ decision (section 40 PWA) is required as to whether the property is offered back to the former owner, their successors, or an adjoining owner 6. If no offer back or preferential offer is required (cleared section 40 PWA), then the surplus land is offered to Iwi via: <ol style="list-style-type: none"> (a) Maori Protection Mechanism; or (b) Right of first refusal (depending on whether a Treaty Settlement has been signed) 7. If not taken up or acquired by Iwi, then the property is offered to sale on the open market by public tender, private treaty, or by public application. <p>This process can take between 1 to 3 years.</p> <p>There have been considerable delays in the disposal of this property due to various potential requirements and obtaining the necessary Crown agency clearances. The majority of this block is at step 7 above and will be progressed to the Office of Treaty Settlements for the MPM process following receipt and subject to receiving the necessary clearances.</p>

10 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil