



# **AGENDA**

## **Ōtaki Community Board Meeting**

**I hereby give notice that a Meeting of the Ōtaki Community Board will be held on:**

**Date: Tuesday, 10 March 2020**

**Time: 7.00pm**

**Location: Gertrude Atmore Supper Room,  
Memorial Hall,  
Main Street,  
Ōtaki**

**Janice McDougall  
Group Manager**

**Kapiti Coast District Council**

**Notice is hereby given that a meeting of the Ōtaki Community Board will be held in the Gertrude Atmore Supper Room,, Memorial Hall,, Main Street, , Ōtaki, on Tuesday 10 March 2020, 7.00pm.**

**Ōtaki Community Board Members**

Ms Christine Papps	Chair
Ms Marilyn Stevens	Deputy
Ms Shelly Warwick	Member
Mr Stephen Carkeek	Member
Cr James Cootes	Member

## Order Of Business

<b>1</b>	<b>Welcome.....</b>	<b>5</b>
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<b>9</b>	<b>Confirmation of Public Excluded Minutes.....</b>	<b>56</b>
	Nil	



**1 WELCOME****2 APOLOGIES****3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Notification from Elected Members of:

3.1 – any interests that may create a conflict with their role as an elected member relating to the items of business for this meeting, and

3.2 – any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968

**4 PUBLIC SPEAKING TIME****5 MEMBERS' BUSINESS**

- (a) Public Speaking Time Responses
- (b) Leave of Absence
- (c) Matters of an Urgent Nature (advice to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

## 6 REPORTS

### 6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING

**Author:** Samara Shaw, Executive Secretary to Group Manager People and Partnerships

**Authoriser:** Janice McDougall, Group Manager

#### PURPOSE OF REPORT

- 1 This report details funding applications that have been received by the Ōtaki Community Board for consideration for the 2019/2020 year.

The applications received are:

#### **Community Grant**

- Riani Walters

#### **Sporting Activity Grant**

- Otaki College Under 15 Canoe Polo Team
- Otaki Canoe Club

#### DELEGATION

- 2 The Otaki Community Board has the authority to:

*“consider this matter under Part D of the Governance Structure for the 2016-2019 Triennium”*

#### BACKGROUND

- 3 A net amount of \$25,054.00 is provided in the 2019/2020 budget for the Ōtaki Community Grants Fund, which is spread across three grant areas.

	Budget	Granted to date	Total remaining
Community Grants	\$13,066.00	\$6,540.00	\$6,736.00
Sporting Activity Grants	\$5,994.00	\$2,255.00	\$3,739.00
Building & Resource Consent Grant	\$5,994.00	\$938.20	\$5,055.80
<b>TOTAL</b>	<b>\$25,054.00</b>	<b>\$9,733.20</b>	<b>\$15,530.80</b>

- 4 The amount of \$210.00 was returned from the Otaki/Te Horo Ukelele Group due to the group disbanding. This amount is now included in the total remaining in the Community Grants fund.
- 5 The maximum amount payable per grant is \$500.00 and applicants can only receive one grant within a 12-month period.
- 6 Grants are allocated in accordance with established criteria (copies attached).
  - 1 application has been received for a Community Grant;
  - 2 applications have been received for a Sporting Activity Grant

## APPLICATIONS FOR CONSIDERATION

### Applications to the Community Grants Fund

- 7 Riani Walters  
Riana Walters has applied for a Community Grant of \$500.00 to help with the costs of establishing a community birth service in Otaki.

### Applications to the Sporting Activity Grants Fund

- 8 Otaki College Under 15 Canoe Polo Team  
The Otaki College Under 15 Canoe Polo Team has applied for a Sporting Activity Grant of \$500.00 to help with the costs of attending the Secondary Schools Qualification competition.
- 9 Otaki Canoe Club  
The Otaki Canoe Club has applied for a Sporting Activity Grant of \$480.00 to help with the costs of attending the New Zealand Canoe Polo National League competition.

### Financial considerations

- 10 An amount of \$25,054.00 has been provided in the 2019/2020 budget for the Community Grants Fund.

### Community Grants

Meeting Date	Recipient	Amount	Purpose of Grant	Report Back Received
23/7/19	Otaki College – Parekawa Finlay	\$500.00	To assist with the costs of attending the National Shakespeare Drama Workshop.	
23/7/19	Taki Toi	\$500.00	To assist with the costs of running their afterschool programme.	
23/7/19	Otaki Community Expo	\$300.00	To assist with the costs of running the Otaki Community Expo in September.	
23/7/19	Kidz need Dadz	\$500.00	To assist with the costs of running the 2019 Father's Day event.	
3/9/19	Michelle Young	\$330.00	To assist with the costs of attending a Summer Camp at the University of Xiamen.	Received 30/10/19
3/9/19	Karen Su	\$330.00	To assist with the costs of attending a Summer Camp at the University of Xiamen.	Received 30/10/19
3/9/19	Alex Lundie	\$330.00	To assist with the costs of attending the Pacific Leaders Programme in the Cook Islands.	
3/9/19	Amicus Club	\$500.00	To assist with the costs of transport for taking members on trips.	

3/9/19	Otaki & District RSA	\$500.00	To assist with the costs of a structural engineer who will complete an examination of the structures in a main internal wall at the RSA.	Received 7/2/20
3/9/19	Music Matters	\$250.00	To assist with the costs of advertising, transport and venue hire.	Received 22/10/19
12/11/19	Otaki Birthright	\$500.00	To assist with the costs of a Christmas BBQ party for Birthright Clients.	
12/11/19	Rentables Otaki	\$500.00	To help with the costs of running the Christmas window display competition.	Received 28/1/20
12/11/19	Otaki College	\$500.00	To assist with the costs of attending the National Evolicity Competition in Hamilton.	Received 10/12/19
12/11/19	Robynne Fellows – Otaki Community Christmas Lunch	\$500.00	To assist with the costs of putting on a Christmas lunch on Christmas Day.	Received 11/2/20
28/1/20	Kapiti Coast Harness Racing	\$500.00	To assist with the costs of Children's entertainment.	
17/2/20	Returned grant money from Otaki-Te Horo Ukuleles	\$210.00		
<b>Total Budget 2018/2019</b>		<b>\$13,066.00</b>		
<b>Total Granted to date</b>		<b>\$6,540.00</b>		
<b>Total Remaining</b>		<b>\$6,736.00</b>		

### Sporting Activity Grants

Meeting Date	Recipient	Amount	Purpose of Grant	Report Back Received
23/7/19	Kiri Winiata-Enoka	\$500.00	To assist with the costs of attending tournaments in America with the Capital Diamond Sports Academy.	
23/7/19	Tahu Potiki Tikikatene	\$500.00	To assist with the costs of attending the Waka Ama Trans-Tasman Championships in Australia.	Received 17/10/19



23/7/19	Golden Coast Senior Golf - Otaki	\$500.00	To assist with the costs of running their annual Golf Tournament in August.	Received 17/9/19
28/1/20	Rangimarie Sturme	\$255.00	To assist with the costs of attending the Junior Nationals.	
28/1/20	Kapiti Horowhenua Open Mens	\$500.00	To assist with the costs of attending the National Tournament.	
<b>Total Budget</b>		<b>\$5,994.00</b>		
<b>Total Granted to date</b>		<b>\$2,255.00</b>		
<b>Total Remaining</b>		<b>\$3,739.00</b>		

### Building and Resource Consent Grants

Meeting Date	Recipient	Amount	Purpose of Grant	Report Back Received
23/7/19	Otaki Community Expo	\$158.00	To assist with the costs of running the Otaki Community Expo in September.	Received 19/9/19
3/9/19	Fernando Figueroa	\$500.00	To assist with the costs of rental costs to host a Kapiti Coast Latin America and Spain Film Festival	
3/9/19	Otaki Community Network Group	\$292.20	To assist with the costs of room hireage costs for their monthly meetings.	
<b>Total Budget</b>		<b>\$5,994.00</b>		
<b>Total Granted to date</b>		<b>\$938.20</b>		
<b>Total Remaining</b>		<b>\$5,055.80</b>		

11 This is the fifth meeting of the 2019/2020 financial year.

12 A total of \$1,480.00 has been requested from the three applications currently being considered.

### SIGNIFICANCE AND ENGAGEMENT

#### Significance policy

13 This report is not significant under Council's Significance and Engagement Policy.





**Other Considerations**

- 14 There are no other considerations relating to this report.

**RECOMMENDATIONS**

- 15 That the Ōtaki Community Board approves a Community Grant of \$..... to Riani Walters to help with the costs of establishing a community birth service in Otaki.
- 16 That the Ōtaki Community Board approves a Sporting Activity Grant of \$..... to the Otaki College Under 15 Canoe Polo Team to help with the costs of attending the Secondary Schools Qualification competition.
- 17 That the Ōtaki Community Board approves a Sporting Activity Grant of \$..... to the Otaki Canoe Club to help with the costs of attending the New Zealand Canoe Polo National League competition.

**APPENDICES**

1. OCB - Grant Applications [↓](#) 
2. OCB - Accountability Reports [↓](#) 
3. OCB - Criteria [↓](#) 
4. OCB Financials [↓](#) 

ŌTAKI COMMUNITY BOARD  
COMMUNITY GRANTS FUND CRITERIA

**Community Grants**

The Ōtaki Community Board will consider the applications that support:

- community groups contributing directly to wider community wellbeing – environmental, social, cultural and economic.  
*(this relates to community groups specifically set up to help people in the community and/ or improve the local environment. It does not include business development initiatives.)*
- individual young people or youth organisations where there is an opportunity to excel at a range of cultural, community, environmental or educational achievements
- progressing the activities of community groups in the areas of culture, social or economic that advance the general enjoyment and wellbeing of the community.  
*(this relates to groups that while not having a particular focus on improving social wellbeing, do contribute to the general feel and enjoyment of the community – for example, a Music Society, a group set up to put on a concert or event, a sports club.)*

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**Eligible Groups**

1. Applicants must reside in the Ōtaki Ward and can include individuals or groups.
2. Groups that provide cultural, environmental or social services will be eligible.
3. Churches and schools will also be eligible in special circumstances.
4. Groups that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
5. Groups must be non-profit making.
6. Purely recreational groups shall be eligible in relation to youth, the aged, people with disabilities or the socially disadvantaged or for unique historic occasions.

**Eligible Purposes**

1. Unique or infrequent events that are historically important to the town.
2. Special events that will promote the town and enhance opportunities within the town.
3. Activities that encourage the development of cultural, environmental, social or educational activities within the local district.
4. Unique and specially meritorious events that meet none of these criteria, at the discretion of the Board.

**Ineligible Purposes**

1. Expenses incurred for school curriculum activities.
2. The Board will not approve any retrospective grants.
3. The Board will not consider applications relating to sporting activities where there is potential for these to be funded by Sport New Zealand or a national sporting body to which the applicant is affiliated.

**Maximum Grant**

The maximum amount payable is **\$500.00**. Applicants can receive only one grant within a 12 month period.

**Accountability**

1. All applicants are required to provide a short, simple report back on use of the funds. This can be done either by attending a meeting of the Board and reporting verbally or sending an "Accountability Report Back" form to Samara Shaw outlining the benefits gained, and to attaching copies of receipts of payments and any other financial information if applicable. Applicants failing to meet this accountability requirement will be excluded from any further applications for a period of two years.
2. Any money **NOT** used for the purpose applied for is required to be immediately repaid to the Ōtaki Community Board Community Grants Fund. Failure to do so will exclude the applicant for two years from any further application.

**Procedure for Applications**

Applications must be made on the approved application form and addressed to:

Samara Shaw  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu

**Please Note:**

**Applications must be forwarded to the Kāpiti Coast District Council at least 8 working days prior to the Ōtaki Community Board meeting date in order to meet the report deadline.**

**No individual or group can lodge more than one application in any 12 month period.**

ŌTAKI COMMUNITY BOARD  
SPORTING ACTIVITY GRANTS FUND CRITERIA

**Sporting Activity Grants**

The Ōtaki Community Board will consider the applications that support:

- Individuals, sporting groups, (preferably focused on youth) where there is an opportunity to participate and to excel in a range of sporting activities. *(the Community Board will not consider applications relating to sporting activities where there is a potential for these to be funded by SPARC.)*
- community groups providing sporting and active recreational opportunities within the Ward, where they contribute to health and wellbeing of the community and encourage people to participate in active recreation.
- Community activities which provide sporting events within Ōtaki Ward which are open to general community involvement.

**Eligible Groups**

- 1 Applicants must reside in the Ōtaki Ward.
- 2 Groups that provide cultural, sports, environmental or social services will be eligible.
- 3 Groups that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
- 4 Groups must be non-profit making.
5. Purely recreational groups shall be eligible in relation to youth, the aged, and people with disabilities or the socially disadvantaged or for unique historic occasions.

**Eligible Purposes**

1. Unique or infrequent sports and active recreation events which are important to the Ōtaki Ward.
2. Special events that will promote the town and enhance opportunities within the town.
3. Activities that encourage the development of sports and active recreation activities within the Ōtaki Ward.
4. Unique and especially meritorious effort in sport or recreation events that otherwise meet none of the above criteria, at the discretion of the Board.

**Please note:**

**For the purpose of transparency and clarity, the Board asks applicants to coordinate their multiple applications when seeking funding for the same team/club/event.**

### **Ineligible Purposes**

1. Expenses incurred for school curriculum activities.
2. The Board will not approve any retrospective grants.
3. The Board will not consider applications relating to sporting activities where there is potential for these to be funded by Sport New Zealand or a national sporting body to which the applicant is affiliated.

### **Maximum Grant**

The maximum amount payable is **\$500.00**. Applicants can receive only one grant within a 12 month period.

### **Accountability**

1. All applicants are required to provide a short, simple report back on use of the funds. This can be done either by attending a meeting of the Board and reporting verbally or sending an "Accountability Report Back" form to Samara Shaw outlining the benefits gained, and to attaching copies of receipts of payments and any other financial information if applicable. Applicants failing to meet this accountability requirement will be excluded from any further applications for a period of two years.
2. Any money **NOT** used for the purpose applied for is required to be immediately repaid to the Ōtaki Community Board Community Grants Fund. Failure to do so will exclude the applicant from any further application.

### **Procedure for Applications**

Applications must be made on the approved application form and addressed to:

Samara Shaw  
Kāpiti Coast District Council  
Private Bag 60601  
Paraparaumu

### **Please Note:**

**Applications must be forwarded to the Kāpiti Coast District Council at least 8 working days prior to the Ōtaki Community Board meeting date in order to meet the report deadline.**

**No individual or group can lodge more than one application in any 12 month period.**

ŌTAKI COMMUNITY BOARD  
BUILDING & RESOURCE CONSENT GRANTS FUND CRITERIA

**Building & Resource Consent Grants**

The Ōtaki Community Board will consider the applications for remission of hall hire/rentals and/or Council permit, licence or resource consent fees that support:

- community groups contributing directly to wider community wellbeing – environmental, social, cultural and economic.  
*(this relates to community groups specifically set up to help people in the community and/ or improve the local environment. It does not include business development initiatives.)*
- youth organisations supporting youth initiatives.
- Activities undertaken by community groups that advances the general enjoyment and wellbeing of the community.  
*(this relates to groups that while not having a particular focus on improving social wellbeing, environmental, economic and cultural that they do contribute to the general feel and enjoyment of the community – for example, a Music Society, a group set up to put on a concert or event, a sports club.)*

**Eligible Groups**

1. Applicants must reside in the Ōtaki Ward.
2. Groups that provide cultural, sports, environmental or social services will be eligible.
3. Churches and schools will also be eligible in special circumstances.
4. Groups that are unable to receive sufficient grants from other sources because of the timeframe or because they are otherwise ineligible.
5. Groups must be non-profit making.
6. Purely recreational groups shall be eligible in relation to youth, the aged and people with disabilities or the socially disadvantaged or for unique historic occasions.

**Eligible Purposes**

1. Unique or infrequent events which are historically important to the town.
2. Special events that will promote the town and enhance opportunities within the town.
3. Activities that encourage the development of cultural, sports, environmental, social or educational activities within the local district.
4. Unique and especially meritorious events that meet none of these criteria, at the discretion of the Board.

5. Remission of hall rentals for worthy causes in line with Council policy that all remissions of hall rentals be accounted for by being funded as grants from approved grants budgets under the control of the Council, Wards Committee or Community Board.
6. Grant to partially or fully offset the cost of any Council permit, licence or resource consent fees on the basis that the proposed activity falls into a "worthy cause" category.

#### **Ineligible Purposes**

1. Expenses incurred for school curriculum activities.
2. The Board will not approve any retrospective grants.
3. The Board will not consider applications relating to sporting activities where there is potential for these to be funded by Sport New Zealand or a national sporting body to which the applicant is affiliated.

#### **Maximum Grant**

The maximum amount payable is **\$500.00**. Applicants can receive only one grant within a 12 month period.

#### **Accountability**

1. All applicants are required to provide a short, simple report back on use of the funds. This can be done either by attending a meeting of the Board and reporting verbally or sending an "Accountability Report Back" form to Samara Shaw outlining the benefits gained, and to attaching copies of receipts of payments and any other financial information if applicable. Applicants failing to meet this accountability requirement will be excluded from any further applications for a period of two years.
2. Any money **NOT** used for the purpose applied for is required to be immediately repaid to the Ōtaki Community Board Community Grants Fund. Failure to do so will exclude the applicant for two years from any further application.

#### **Procedure for Applications**

Applications must be made on the approved application form and addressed to:

Samara Shaw  
Kāpiti Coast District Council  
Private Bag 60 601  
Paraparaumu 5254

#### **Please Note:**

**Applications must be forwarded to the Kapiti Coast District Council at least 8 working days prior to the Ōtaki Community Board meeting date in order to meet the report deadline.**

**No individual or group can lodge more than one application in any 12 month period.**



**Ōtaki Community Board  
List of Grants made in the 2017/18 Year**

**Community Grants (58932097)**

Meeting Date	Recipient	Amount	Purpose of Grant	Report Back Received
4/7/17	Kāpiti Concert Orchestra	\$500.00	To assist with Concert expenses in August	Received 9/8/2017
4/7/17	Golden Coast Senior (Vets) Golf – Ōtaki	\$500.00	To assist with the provision of welcome packs for golf tournament visitors to Ōtaki	Received 21/9/2017
15/8/2017	Morris Enthusiasts Car Club of NZ Inc.	\$500.00	To assist with the costs of advertising for a "Community Open Day" to be held by the Club in Ōtaki on 27 August 2017	Received 14/11/17
15/8/2017	Kidz Need Dadz Charitable Trust Wellington Inc.	\$500.00	To assist with the costs of running a Father's Day event at Kāpiti 10 Pin Bowling on 3 September 2017.	Received 23/1/18
15/8/2017	Stand Children's Services Tu Maia Whanau	\$500.00	To assist with the costs of providing kai for invited guests celebrating 85 years of Ōtaki Children's Health Camp, now known as Stand Children's Services	Received 19/10/17
19/9/17	<i>Grant returned from Golden Coast Senior (Vets) Golf – Ōtaki</i>	<i>-\$41.17</i>	<i>They did not spend all the grant so have returned (\$41.17)</i>	Received 21/9/17
26/9/2017	Combined Lions Clubs of Kapiti	\$334.00	To assist with the costs of purchasing collection bags for the Kāpiti collection for the Kāpiti and Ōtaki foodbanks.	Received 14/2/18
26/9/2017	Ōtaki Toy Library	\$500.00	To assist with Toy Library running costs.	Received 8/5/18
7/11/17	Temuera Street Fellowship	\$500.00	To assist with the costs of organising the 2017 Christmas in the Park.	Received 21/2/18
7/11/17	Te Horo Defib Team	\$500.00	To assist with the cost of building a cabinet for the AED.	Received 7/2/18
7/11/17	Ōtaki Players Society	\$500.00	To assist with the costs of advertising for their upcoming show.	Received 21/2/18
12/12/17	WREMO – Ōtaki East Community Emergency Hub	\$900.00	To assist with the costs of purchasing a water trunk.	Received 11/4/18
12/12/17	Coastella Community Music Initiative	\$500.00	To assist with the costs of music workshops in primary schools.	Received 11/4/18
12/12/17	Ōtaki College – 75 <sup>th</sup> Scholar visit	\$500.00	To assist with the costs of holding an exhibition at the Ōtaki Museum.	Received 3/8/18

12/12/17	Ōtaki Community Patrol	\$500.00	To assist with the costs of petrol for the patrol vehicle.	Received 2/10/18
12/12/17	Kāpiti Coast Harness Racing Club	\$500.00	To assist with the costs of children's entertainment for the summer festival.	Received 26/3/18
12/12/17	Fern Thompson	-\$500.00	To assist with the costs of a cultural exchange in China in April 2018.	Grant Money returned 12/4/18
27/2/18	Ōtaki RSA	\$500.00	To assist with the costs of the ANZAC Day dawn parade	Received 11/6/18
27/2/18	Low Carbon Kapiti	\$500.00	To assist with the costs of building a lego display.	Received 22/6/18
27/2/18	Te Korowai Manaaki Trust	\$424.00	To assist with the costs of advertising for the Whakaaro Whakairo Sculpture Symposium.	Received 27/6/18
10/4/18	Ōtaki Volunteer Fire Brigade	\$564.40	To assist with the costs of purchasing a plaque and hall hire.	Received 24/6/18
10/4/18	Ōtaki Playgroup	\$500.00	To assist with the costs of purchasing educational resources.	Received 15/10/18
10/4/18	Ōtaki Branch of Genealogists	\$500.00	To assist with the costs of running an Expo.	Received 5/9/18
10/4/18	Kāpiti Concert Orchestra	\$500.00	To assist with the costs of advertising for their concert in Ōtaki.	Received 29/5/18
22/5/18	Eleanor Reo and Jay Smock	\$462.00	To assist with the costs of travel to Indonesia to perform Kapa Haka in July.	
22/5/18	Transition Town Ōtaki	\$482.62	To assist with the travel costs for a speaker for the Community Forums they are organising.	
22/5/18	Lions Club of Otaki	\$500.00	To assist with the costs of installing seating at the new bike pump track.	Received 25/8/18
22/5/18	Amicus Club	\$500.00	To assist with the costs of taking members on trips.	Received 17/5/19
22/5/18	Jane Bell	\$500.00	To assist with the costs of making reusable bags for the community.	Received 28/1/19
22/5/18	Ōtaki College	\$500.00	To assist with the costs of a school trip to England.	Received 12/11/18
22/5/18	Kapiti Coast No More Meth	\$500.00	To assist with the costs of travel and administration.	
<b>Total Budget 2017/2018</b>		<b>\$12,534.00</b>		
<b>Transfer (10/4/18 meeting)</b>		<b>\$1,000.00</b>		
<b>Transfer (22/5/18 meeting)</b>		<b>\$592.05</b>		

<b>Total</b>	<b>\$14,126.05</b>
<b>Total Granted to date (less \$541.00 grant money returned)</b>	<b>\$14,126.05</b>
<b>Total Remaining</b>	<b>\$0</b>

**Sporting Activity Grants (58937097)**

<b>Meeting Date</b>	<b>Recipient</b>	<b>Amount</b>	<b>Purpose of Grant</b>	<b>Report Back Received</b>
4/7/17	Ōtaki College Senior A Netball Team	\$500.00	To assist the team compete in the lower North Island Secondary Schools' Netball Tournament in September 2017.	Received 29/11/17
4/7/17	Paris Pidduck	\$250.00	To assist with attending the World Games in Poland in July competing with the NZ Canoe Polo team, the Paddle Ferns.	Received 9/11/17
4/7/17	Hoop Club Kāpiti	\$500.00	To assist the Club run its Junior Basketball coaching development programme in Term 3 of 2017 in Ōtaki.	Received 29/11/17
15/8/2017	Joshua Braddock, Sophrose London and Rob Bigwood	\$295.00	To assist with the costs of attending the 2017 Surf Lifesaving 90 mile IRB Classic Lifeguard Challenge	Received 25/10/17
15/8/2017	Michael McInerney Heather	\$500.00	To assist with the costs of attending the Outward Bound Mind Body Soul Course.	Received 27/11/17
15/8/2017	Ōtaki College Senior Boys Basketball Team	\$500.00	To assist with the costs of accommodation while competing at the 2017 Tauranga Winter Tournament.	Received 13/2/18
26/9/2017	Big Bang Adventure Charitable Trust	\$500.00	To assist with the costs of running the Big Bang 6 Hour Adventure Race event.	Received 9/2/18
26/9/2017	Paige Housiaux and Mia Hawea	\$500.00	To assist with the costs of competing at an international cheerleading competition in Sydney	Received 14/3/18
12/12/17	Patrick Joss	\$500.00	To assist with the costs of attending the Brisbane Teams Carnival and representing NZ.	Received 29/1/18
27/2/18	Jack Sturme	\$500.00	To assist with the costs of attending the National Touch Tournament.	Received 20/6/18
27/2/18	Kāpiti/Horowhenua Open Men's Touch	\$500.00	To assist with the costs of attending the National Touch Tournament.	Received 27/6/18

	Team			
10/4/18	Otaki College	\$500.00	To assist with the costs of purchasing sports t-shirts.	Received 12/11/18
10/4/18	Ōtaki RSA	\$500.00	To assist with the costs of advertising and welcome packs for a golf tournament	Received 24/7/18
22/5/18	Kimiora Winiata	\$500.00	To assist with the costs of travelling to Tahiti for the Va'a World Sprints in July.	
22/5/18	Cail and Elias Terry	\$500.00	To assist with the costs of travelling to Tahiti for the Va'a World Sprints in July.	
<b>Total Budget</b>		<b>\$5,750.00</b>		
<b>Transfer (10/4/18 meeting)</b>		<b>\$1,000.00</b>		
<b>Transfer (22/5/18 meeting)</b>		<b>\$295.00</b>		
<b>Total Granted to date</b>		<b>\$7,045.00</b>		
<b>Total Remaining</b>		<b>\$0</b>		

**Building and Resource Consent Grants (58936097)**

Meeting Date	Recipient	Amount	Purpose of Grant	Report Back Received
7/11/17	Parkinsonism Society Kapiti/Horowhenua	\$500.00	To assist with the rental costs.	Received 25/9/18
7/11/17	Sheila Hart	\$484.00	To assist with the hall hire costs for the Community Soup lunch.	Received 4/1/18
12/12/17	Robynne Fellows	\$135.00	To assist with the costs of a Community Christmas Lunch.	Received 21/2/18
10/4/18	Ann Chapman & Penny Gaylor	-\$500.00	To assist with the costs of venue hire for their production 'Heriones, Hussies and High High Flyers'	Grant money returned 10/7/18.
10/4/18	Transfer to Community Grants fund.	\$1,000.00	Approved at 10 April 2018 meeting.	
10/4/18	Transfer to Sporting Activity Grants fund.	\$1,000.00	Approved at 10 April 2018 meeting.	
22/5/18	Transfer to Sporting Activity Grants fund and Community Grant Fund	\$887.05	Approved at 10 April 2018 meeting.	
22/5/18	Otaki Community Network Forum	\$280.00	To assist with the costs of room rental.	Received 25/9/18

22/5/18	Otaki Volunteer Fire Brigade	\$482.07	Otaki Community Board – Additional Grant for the Centenary Celebrations	Received 30/5/19
22/5/18	Otaki College	\$482.07	Otaki Community Board – Additional Grant to support students and whanau in hardship.	Received 8/11/18
<b>Total Budget</b>		<b>\$5,750.00</b>		
<b>Transfer to other grants (10/4/18)</b>		<b>\$2,000.00</b>		
<b>Transfer to other grants (22/5/18)</b>		<b>\$890.05</b>		
<b>Total Granted to date</b>		<b>\$5,750.19</b>		
<b>Total Remaining</b>		<b>\$0</b>		

**Ōtaki Community Board  
List of Grants made in the 2018/19 Year**

**Community Grants (58932097)**

<b>Meeting Date</b>	<b>Recipient</b>	<b>Amount</b>	<b>Purpose of Grant</b>	<b>Report Back Received</b>
31/7/18	Ōtaki Food bank	\$500.00	To assist with the costs of food parcels and running of the foodbank.	Received 30/5/19
31/7/18	Adult Learning Support Kapiti	\$500.00	To assist with the costs of tutor expenses related to delivering services in Ōtaki.	Received 30/7/19
31/7/18	Legacy Diamonds	\$500.00	To assist with the costs of uniforms and advertising.	Received 24/1/19
31/7/18	Kapiti Summer School Charitable Trust	\$500.00	To assist with the costs of start-up and advertising.	Received 18/12/18
31/7/18	Kidz Need Dadz	\$500.00	To assist with the costs of running a Father's Day event in September.	Received 12/3/19
8/8/18	<i>Transition Towns Grant returned</i>	<i>-\$105.40</i>	<i>Transition Towns have returned money as they didn't spend it all.</i>	
4/9/18	Spring Sing 2018	\$500.00	To assist with the costs of venue hire and advertising.	Received 5/2/19
4/9/18	Zianna McLeod	\$500.00	To assist with the costs of attending the UN Youth NZ Global Development Tour.	
14/10/18	Rentables Property Management Ōtaki	\$500.00	To assist with the costs of starting up an Ōtaki Christmas business window display competition.	Received 11/2/19
27/11/18	Alzheimer's Society	\$500.00	To assist with the costs of travel for the Dementia advisor	Received 17/5/19
27/11/18	Birthright Ōtaki	\$350.00	To assist with the costs of Christmas party for the families registered with Birthright.	Received 18/6/19
27/11/18	Ōtaki Community Patrol	\$500.00	To assist with the costs of running the patrol vehicle.	Received 14/6/19
27/11/18	Ōtaki Toy Library	\$192.00	To assist with the costs of having internet access to check out toys and manage memberships.	Received 26/3/19
27/11/18	Ōtaki Kindergarten	\$500.00	To assist with the costs of installing outside curtains at the Kindergarten.	
	Ōtaki Kindergarten	<i>-\$500.00</i>	<i>Not paid out due to admin error with Wgtn Kindergarten Assn. Bill was paid prior to OCB meeting on 27/11.</i>	

27/11/18	Otaki College – Senior Study Tour of Japan	\$500.00	To assist with the costs of going on the Study Tour of Japan and hireage of Japanese Cell phones.	Received 11/6/19
5/2/19	Te Korowai Maanaki	\$500.00	To assist with the costs of the Annual Whakaaro Whakairo Sculpture Symposium.	Received 5/7/19
5/2/19	Māoriland Charitable Trust	\$500.00	To assist with the costs of a mural.	Received 17/5/19
5/2/19	Coastella Community Music Initiative	\$500.00	To assist with the costs of music workshops in schools.	Received 29/4/19
19/3/19	Otaki Menzshed	\$492.00	To assist with the costs of purchasing battery power tools/	Received 1/5/19
30/4/19	Lions Club of Otaki	\$500.00	To assist with the costs of free blood sugar testing for the Otaki Community.	Received 27/8/19
30/4/19	Kapiti Concert Orchestra	\$500.00	To assist with the costs of advertising for an upcoming show.	Received 24/5/19
30/4/19	Energise Otaki	\$500.00	To assist with the costs of providing LED lights and/or curtains to homes in Otaki that require them.	Received 16/1/20
30/4/19	<i>Funds transferred to Building &amp; Resource Consents fund</i>	-\$113.60		
11/6/19	Otaki/Te Horo Ukuleles	\$500.00	To assist with the costs of room rental for their practices.	Received 22/2/20 \$210 returned
11/6/19	Citizens Advice Bureau Otaki	\$747.20	To assist with the costs of sending volunteers to train as budgeters.	
11/6/19	Otaki Women's Health Group	\$655.00	To assist with the costs of printing the Otaki Community Services Directory.	
11/6/19	Zero Waste Otaki	\$695.02	To assist with the costs of an initiative at the Otaki Transfer Station.	
11/6/19	Friends of the Otaki Rotunda	\$641.00	To assist with the cost of setting up the group.	Received 27/8/19
11/6/19	Energise Otaki	\$1,200.00	To assist with the costs of purchasing hardware and software to assist monitoring the Solar Thermal and Photovoltaic Systems.	
<b>Total Budget 2018/2019</b>		<b>\$12,534.00</b>		
<b>Total Granted to date</b>		<b>-\$13,972.22</b>		
<b>Grant money returned</b>		<b>\$605.40</b>		

<b>Grant money transferred</b> (to Building & Resource Consents Grant Fund)	<b>-\$113.60</b>
<b>Total Remaining</b>	<b>\$0.00</b>

*(please note that due to the end of the financial year that money was used out of the Sporting Activity Grant to assist with funding the Community Grants)*

**Sporting Activity Grants (58937097)**

<b>Meeting Date</b>	<b>Recipient</b>	<b>Amount</b>	<b>Purpose of Grant</b>	<b>Report Back Received</b>
31/7/18	Rangimārie Sturme	\$500.00	To assist with the costs of attending to the National Youth Champs in Australia in September.	Received 15/10/18
31/7/18	Rahui Junior RFC	\$500.00	To assist with the costs of having St John's ambulance onsite for a 7's Tournament.	
11/9/18	Rahui Junior RFC	-\$500.00	Rahui Junior RFC has returned money as the tournament was cancelled.	
4/9/18	Kiri Winiata-Enoka	\$500.00	To assist with the costs of going to Brisbane with the U15 development White Sox team.	Received 4/3/19
14/10/18	Raukawa Ki Runga	\$500.00	To assist with the costs of attending the NZ Maori Rugby League Tournament.	
14/10/18	Big Bang Adventure Charitable Trust	\$500.00	To assist with the costs of accurately timing the competitors in the race.	Received 25/3/19
27/11/18	Kapiti Coast Harness Racing	\$500.00	To assist with children's entertainment at their event in February 2019	Received 2/4/19
27/11/18	Ngati Raukawa Woman's Touch Team	\$500.00	To assist with the costs of attending the Maori Touch Tournament in December.	Received 23/5/19
27/11/18	Hawaikinui Tuarua Waka Ama – Inty Girls	\$250.00	To assist with the costs of attending the National Waka Ama Sprints in January 2019.	
27/11/18	Hawaikinui Tuarua Waka Ama – J16Girls	\$250.00	To assist with the costs of attending the National Waka Ama Sprints in January 2019.	
27/11/18	Otaki Canoe Polo Club	\$500.00	To assist with the costs of pool hire costs at the Otaki Pool.	Received 26/3/19
27/11/18	Kapiti/Horowhenua Tag	\$500.00	To assist with the costs of running the Otaki Tag competition.	Received 15/5/19
5/2/19	Kapiti/Horowhenua Touch Team (Otaki	\$500.00	To assist with the costs of attending the Nationals Tournament.	



	Players)			
19/3/19	Te Aira Nikora	\$500.00	To assist with the costs of attending the trainings and the National Netball Tournament in Invercargill.	
19/3/19	Patrick Joss	\$500.00	To assist with the costs of attending the International Tennis Federation Events in Africa this year.	Received 11/6/19
19/3/19	<i>Funds transferred from Building &amp; Resource Consents fund</i>	\$2,000.00		
11/6/19	Otaki College – Basketball Team	\$400.00	To assist with the costs of attending Winter Tournament.	Received 19/9/19
11/6/19	Otaki College – Netball Team	\$400.00	To assist with the costs of attending Winter Tournament.	Received 19/9/19
<b>Total Budget</b>		<b>\$5,750.00</b>		
<b>Total Granted to date</b>		<b>\$7,746.42</b>		
<b>Grant money Transferred</b> (from Building & Resource Consents Grant Fund)		<b>\$2,000.00</b>		
<b>Total Remaining</b>		<b>\$3.58</b>		

**Building and Resource Consent Grants (58936097)**

Meeting Date	Recipient	Amount	Purpose of Grant	Report Back Received
4/9/18	Fernando Figueroa Pereira	\$500.00	To assist with the costs of venue hire for the Latin America and Spain Film Festival in Ōtaki.	Received 7/8/19
14/10/18	Big Bang Adventure Charitable Trust	\$109.35	To assist with the costs of hall hireage of the Ōtaki Memorial Hall for race registrations.	Received 25/3/19
14/10/18	Kapiti Chorale Inc	\$500.00	To assist with the costs of hall hire for a performance in November.	Received 28/3/18
27/11/18	DB Environmental Trust	\$310.25	To assist with the costs of venue hire.	Received 23/1/19
27/11/18	The Christmas Carols Charitable Trust	\$1,000.00	To assist with the costs of a Christmas Carols show that will be put on in December.	
5/2/19	Otaki Health & Wellbeing Advisory Group	\$444.00	To assist with the costs of venue hire for meetings.	
19/3/19	Otaki Indoor Bowling	\$500.00	To assist with the costs of hall hire.	Received

	Club			1/5/19
19/3/19	Sheila Hart	\$500.00	To assist with the costs of hall hire.	Received 30/4/19
19/3/19	<i>Funds transferred to Sporting Activity Grant fund.</i>	<i>-\$2,000.00</i>		
30/4/19	<i>Funds transferred from Community Grants fund</i>	<i>\$113.60</i>		
<b>Total Budget</b>		<b>\$5,750.00</b>		
<b>Total Granted to date</b>		<b>\$3,863.60</b>		
<b>Grant money transferred (to Sporting Activity Grant Fund)</b>		<b>-\$2,000.00</b>		
<b>Grant money returned (from Community Grant Fund)</b>		<b>\$113.60</b>		
<b>Total Remaining</b>		<b>0.00</b>		

## 7 CONFIRMATION OF MINUTES

### 7.1 CONFIRMATION OF MINUTES

**Author:** Grayson Rowse, Democracy Services Advisor

**Authoriser:** Leyanne Belcher, Democracy Services Manager

#### RECOMMENDATIONS

That the minutes of the Otaki Community Board meeting on 28 January 2020 be accepted as a true and accurate record of the meeting.

#### APPENDICES

1. Minutes of Otaki Community Board 28 January 2020 [!\[\]\(2a133ebb0337313d16cc068f19494aa2\_img.jpg\) !\[\]\(e5831951c2bb646a242d812c288ddabc\_img.jpg\)](#)

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
ŌTAKI COMMUNITY BOARD MEETING  
HELD AT THE GERTRUDE ATMORE SUPPER ROOM, MEMORIAL HALL, MAIN STREET,  
ŌTAKI  
ON TUESDAY, 28 JANUARY 2020 AT 7.00PM**

**PRESENT:** Ms Christine Papps, Ms Marilyn Stevens, Ms Shelly Warwick, Mr Stephen Carkeek, Cr James Cootes

**IN ATTENDANCE:** Janice McDougall (Mrs), Samara Shaw (Mrs)

**APOLOGIES:** Nil

**LEAVE OF  
ABSENCE:** Nil

**1 WELCOME**

The Chair welcomed everyone to the meeting including Councillor Halliday and the media.

**2 APOLOGIES**

The Mayor's apologies were noted.

**3 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

There were none.

**4 PUBLIC SPEAKING TIME**

1. Mary Colman on behalf of the Kapiti Coast Harness Racing Inc spoke to their grant application.
2. Andrea Sturmey on behalf of Rangimarie Sturmey spoke to their grant application.
3. Moko Morris on behalf of Kapiti Horowhenua Open Mens Touch Team spoke to their grant application.
4. Alison Joss spoke to the Board and provided an update on her son Patrick Joss's achievements and that he has been offered an opportunity to attend a tennis academy in Singapore with his coach from March to November this year.

It was noted that the Chair moved members business down the agenda so the reports and updates from Council staff could be completed.

**5 REPORTS**

**6.1 CONSIDERATION OF APPLICATIONS FOR FUNDING**

**MOVED (WARWICK/COOTES)**

That the Ōtaki Community Board approves a Community Grant of \$500.00 to Kapiti Coast Harness Racing Inc to help with the costs of providing free children's entertainment at the Interislander Summer Festival races in February.

**CARRIED**

**MOVED (COOTES/CARKEEK)**

That the Ōtaki Community Board approves a Sporting Activity Grant of \$255.00 to Rangimarie Sturmei to help with the costs of attending the 2020 Touch NZ Junior Nationals in Auckland in February.

**CARRIED**

**MOVED (PAPPS/WARWICK)**

That the Ōtaki Community Board approves a Sporting Activity Grant of \$500.00 to the Kapiti Horowhenua Open Men's Touch team to help with the costs of attending the National Touch Tournament in March 2020.

**CARRIED**

## 6.2 THE 2009 BEACH BYLAW REVIEW PROJECT

Brandy Griffin, Principal Advisor, spoke to the 2009 Beach Bylaw review project report. She provided background information and also talked through the phases that bylaw reviews normally take. She provided an outline of the timeframes for this review.

The main points discussed were:

- there are very different communities in each of the areas in Kapiti which require different rules;
- enforcement;
- having volunteer beach patrols to help with education on the beach;
- working with other agencies ie Department of Conservation and Police;
- designated boat retrieval sites;
- the Board's preference for a public workshop in Te Horo and two in Ōtaki;
- an information pop up will be held at the Ōtaki Kite Festival on Sunday, 9 Feb.

**MOVED (WARWICK/STEVENS)**

It is recommended that the Ōtaki Community Board note this progress update on the 2009 Beach Bylaw Review Project.

**CARRIED**

## 6 UPDATES

### 7.2 WREMO INTRODUCTION FROM RENEE CORLETT

Renee Corlett from WREMO spoke to the Board around emergency management. She noted that connected communities recover faster after a Civil Defence emergency. She provided an overview of the work that she has done since she started in the role and would like to organise a meeting with the Board to continue the discussions.

### 7.1 COMMUNITY – LED COASTAL ADAPTATION PROGRAMME UPDATE

Lynsey Craig, Coastal Manager provided an update to the Board on the Community Led Coastal Adaption Programme. The programme will be announced this week with a formal launch on 8 March at Nga Purapura, Ōtaki.

The formal launch will be ticketed but will be a free event and there will be bus shuttles coming from around the district to get people to the event.

There were discussions around the Community Assessment panels, having two panels one north and one south, these would be meet on a six weekly basis and would continue discussions.

## 7 MEMBERS' BUSINESS

- (a) Public Speaking Time Responses
- (b) Leave of Absence

### **MOVED (WARWICK/CARKEEK)**

**The Ōtaki Community Board approves leave of absence for:**

**Christine Papps from 17 February 2020 to 1 March 2020**

**Marilyn Stevens from 7 February 2020 to 11 March 2020**

**James Cootes from 9 March 2020 to 15 March 2020**

### **CARRIED**

- (c) Matters of an Urgent Nature (advise to be provided to the Chair prior to the commencement of the meeting)
- (d) Community Board Members' Activities

Councillor Cootes provided the following update;

- He has been appointed back to the Regional Transport Committee;
- discussions about the government announcement around the expressway;
- Friends of Te Horo beach article in the Otaki Mail, he had raised some concerns with the editor over the accuracy of the article and wrote a response for the January issue clarifying the matters raised.;
- working with the SH1 shops in regards to parking and also looking at future parking;
- has met with the Kiln Trust and staff in regards to a proposal they are working on;
- met with a resident about access to healthcare in Ōtaki;
- attended a meeting with Horowhenua District Council about Neighbourhood Support;
- on Elevate Ōtaki and showed a video from Faith Farm Fresh Te Horo. Elevate Ōtaki are using Talk Creative to help promote businesses around the Ōtaki area,

Shelly Warwick provided an update that she had attended the Waikanae River walkover and also the bus trips for orientation for Elected members. She has also met with Stu Kilmister and Bruce Henderson who is the Chair of the Cycleway, Walkway and Bridleway advisory group around continuing the shared pathway through Te Horo and Peka Peka.

## 8 CONFIRMATION OF MINUTES

### 8.1 CONFIRMATION OF MINUTES

#### **MOVED (WARWICK/CARKEEK)**

**That the amended minutes of the Ōtaki Community Board meeting on 12 November 2019 be accepted as a true and accurate record of the meeting.**

**CARRIED**

## 9 MATTERS UNDER ACTION

### 9.1 MATTERS UNDER ACTION

#### Tasman Road Speed Issue

Shelly Warwick had received a letter from Sam Doyle in regards to traffic calming in Tasman Road and was going to table it at the next Road Safety Advisory Group.

#### Otaki Civic Theatre

There are still questions around the disabled toilets and could these still be put into the building. There was discussion around this and the Board would await to hear what the Condition assessment results were.

#### Te Horo Beach Reserve Funding

Mrs McDougall provided an update to the Board around the funding. Council staff are happy to explore some ideas with the Te Horo Beach residents about what would be a good project and then this could go through into the Annual Plan or Long Term Plan process. Mrs McDougall will follow up with an email to the Board.

Marilyn Stevens raised a query about the design of toilets for the disabled. Mrs McDougall undertook to follow this up.

Councillor Cootes raised the following:

- through a survey with SH1 businesses that streets looked dirty and that street cleaning needed to be done. Council staff were following up on this;
- rubbish bins – upgrading the ones on the SH1
- discussions around revocation and working with the Community Board and Elevate Otaki and getting retailers involved.

**The Ōtaki Community Board meeting closed at 9.54pm.**

.....  
**CHAIRPERSON**



## 8 MATTERS UNDER ACTION

### 8.1 MATTERS UNDER ACTION

**Author:** Samara Shaw, Executive Secretary to Group Manager People and Partnerships


**Authoriser:** Janice McDougall, Group Manager

#### MATTERS UNDER ACTION

#### RECOMMENDATIONS

That the Community Board note matters under action

#### APPENDICES

1. Matters under action [!\[\]\(039cd6b2e7148ba5690aa619b922c426\_img.jpg\)](#) 

# ŌTAKI COMMUNITY BOARD

## MATTERS UNDER ACTION

### MARCH 2020

Matters Under Action					
Item	Date Raised	Action Required	Progress	Estimated Date of Completion	GM Responsible
1	February 2017	Tasman Road Speed Issue	<p>The shared path works have been completed up to the intersection with Robert McKeen Street.</p> <p>The survey and design for a kerb realignment on Tasman Road and a pedestrian refuge island across to the bus stop were completed in December.</p> <p>Initial contact was made with the resident with regard to the kerb realignment and we are still waiting for a response. A further afterhours visit will be undertaken before the end of January to catch the residents at home.</p> <p>The construction of these items to be completed by the end of the financial year.</p>	In progress.	Sean Mallon
2	November 2017	Haruatai Tennis Courts Lease	<p>The courts resurfacing is complete and they have been open since 1 August. Signs are in place to let people know hours the courts are available to the public. The lease and MoU documents are finalised and currently being signed.</p>	In progress	James Jefferson
3	December 2017	Ōtaki Railway Station Building	<p>The railway station building renovation is now held up due to ongoing discussion between the NZTA and Heritage New Zealand regarding adjustment or modification work to the platform canopy.</p> <p>This now sits with the NZTA and FCL to resolve and at this time Council does not have any input until such time as a resolution can be reached between the parties.</p>	In progress	Sean Mallon

4	July 2018	Winstones Lake easement	The Te Roto Road steering group has now been set up, and all work associated with the Te Roto Road access is being channelled through that group. There has been an on-site meeting to look at the options with further discussions to come.	In progress	James Jefferson
5	November 2018	Free Wifi on the Main Street, Otaki	Staff are waiting to confirm the implementation date with the contractor so the traffic management plan can be submitted to Council for approval. The work is scheduled to be completed before the end of March.	March 2020	Mark de Haast
6.	April 2019	Otaki Civic Theatre	A Registered Building Surveyor has inspected the Civic Theatre along with all other Council Building Assets across the District. Following the completion of Survey, the Building Surveyor has recommended further investigation. This report is expected to be received at the end of March 2020.		James Jefferson
7.	June 2019	Council Flats in Otaki	An independent Building Surveyor has inspected all Pensioner flats across the District. Our current approach remains to consider refurbishing Council flats as they become vacant. However, this approach and a programme of renewal and maintenance will be incorporated into the development of Council's wider Asset Management Improvement Plan.		James Jefferson
8.	July 2019	Te Horo Beach Reserve Funding	As per the last update at the previous meeting. Council staff are available to discuss potential projects when the community is ready.		
9.	September 2019	Haruatai Park Signage	Improved signage for the park is a future consideration for the Parks team and budget will be applied for through the Long Term Plan.		James Jefferson

Reserve Priorities/Projects: Status Update						
Date Raised	Project	Budget	Status	Progress	Estimated Date of Completion	GM Responsible
September 2014	Ōtaki Beach Development concept facilitation process.	\$10,000	Progressing	Ongoing	Road stopping process underway for land; once that has completed work can commence on the management/development plan (similar process to Maclean Park). The road stopping process is presently on hold as objections were received. The management/development process is unable to continue until the road stopping process has been completed. Hopefully this process will recommence by mid 2020.	James Jefferson
	<ul style="list-style-type: none"><li>Improved BBQ Facilities – Ōtaki Beach</li></ul>	\$10,000*	On hold	Considered in the overall development of the beach as part of the Ōtaki Beach Development process.		
	<ul style="list-style-type: none"><li>Shade Area – Ōtaki Beach</li></ul>	\$10,000	On hold			

\* Upon further investigation the cost of installing a new BBQ may be up to \$30,000.

**9 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil