

TE WHAKAMINENGA O KĀPITI

*“He toa taki tini taku toa,
E hara i te toa taki tahi”
“My strength will only be achieved
Because of the efforts of us all.”*

AGENDA

Te Whakaminenga o Kāpiti Tuesday, 4 February 2020

I hereby give notice that a Te Whakaminenga o Kāpiti meeting will be held on:

Date: Tuesday, 4 February 2020

Time: 9.30am

**Location: Council Chamber
Ground Floor, 175 Rimu Road
Paraparaumu**

**Janice McDougall
Group Manager**

Kapiti Coast District Council

Notice is hereby given that a meeting of Te Whakaminenga o Kāpiti will be held in the Council Chamber, Ground Floor, 175 Rimu Road, Paraparaumu, on Tuesday 4 February 2020, 9.30am.

Te Whakaminenga o Kāpiti Members

Mr Rupene Waaka	Chair
Ms Kirsten Hapeta	Member
Ms Carol Reihana	Member
Ms Natalia Repia	Member
Mr Andre Baker	Member
Mr Chris Gerretzen	Member
Mayor K Gurunathan	Member
Cr James Cootes	Member
Ms Naomi Solomon	Member

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- 1 KARAKIA
- 2 APOLOGIES
- 3 PUBLIC SPEAKING TIME
- 4 ADDITIONAL AGENDA ITEMS

5 CONFIRMATION OF MINUTES

5.1 CONFIRMATION OF MINUTES


Author: Grayson Rowse, Democracy Services Advisor

Authoriser: Leyanne Belcher, Democracy Services Manager

RECOMMENDATIONS

That the minutes of the Te Whakaminenga o Kāpiti meeting on 26 November 2019 be accepted as a true and accurate record of the meeting.

APPENDICES

1. Draft minutes of the Te Whakaminenga o Kāpiti meeting on 26 November 2019 [↓](#) 

TE WHAKAMINENGA O KĀPITI MINUTES

26 NOVEMBER 2019

**MINUTES OF KAPITI COAST DISTRICT COUNCIL
TE WHAKAMINENGA O KĀPITI
HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU
ON TUESDAY, 26 NOVEMBER 2019 AT 9.30AM**

PRESENT: Mr Rupene Waaka, Ms Kirsten Hapeta, Ms Natalia Repia, Mayor K
Gurunathan, Cr James Cootes

IN ATTENDANCE: Don Te Maipi (Koro), Wayne Maxwell (Mr), Janice McDougall (Mrs), Samara
Shaw (Ms), Janet Holborow (Deputy Mayor), Leyanne Belcher (Mrs), Vyvien
Starbuck-Maffey (Mrs), Morag Taimalietane (Mrs)

APOLOGIES: Mr Chris Gerretzen and Ms Naomi Solomon

**LEAVE OF
ABSENCE:** Nil

The Chair welcomed everyone to the meeting and congratulated the elected members on their recent success in the Elections.

1 KARAKIA

The meeting was opened with a karakia by Koro Don Te Maipi.

2 APOLOGIES

APOLOGY

MOVED (Cootes/Repia)

That the apology received from Chris Gerretzen and Naomi Solomon be accepted.

CARRIED

3 PUBLIC SPEAKING TIME

There were no public speakers.

4 ADDITIONAL AGENDA ITEMS

There were none.

5 CONFIRMATION OF MINUTES

There were none.

6 REPORTS

6.1 Appointment of Chair and Confirmation of Tangata Whenua Membership

TE WHAKAMINENGA O KĀPITI MINUTES**26 NOVEMBER 2019**

Leyanne Belcher spoke to the members around the appointment of the Chair and confirmation of the Tangata Whenua Membership. It was suggested that the previous process for the last triennium be followed, which is writing a letter to each Iwi inviting them to nominate two members to be on Te Whakaminenga o Kapiti. It was also agreed that discussion on the election of a Chair would be at the 4 February 2019 meeting.

MOVED (Hapeta/Repia)

That Te Whakaminenga o Kapiti agreed that Council will write to Iwi and invite them to nominate two members to be on Te Whakaminenga o Kapiti and that the Chair position will be confirmed at the 4 February 2019 meeting.

CARRIED**6.2 Governance Structure and appointments**

Mrs Vyvien Starbuck-Maffey gave a presentation on Council's new governance structure, and opportunities for Maori/Iwi participation in the new triennium.

MOVED (Hapeta/Repia)

That Te Whakaminenga o Kāpiti gives in-principle approval to the appointment of a Māori representative to the Council's Strategy and Operations Committee, and agrees to convene a recruitment panel to manage the initial phase of the recruitment process.

CARRIED

There was also discussion around nominations of Iwi representatives for Creative Communities Scheme, Community Grants Scheme, Public Arts Panel, and Cycleway Walkway and Bridleway Advisory Group

MOVED (Hapeta/Repia)

That Te Whakaminenga o Kāpiti notes the opportunities for Iwi nominations for decision-making bodies in the new Triennium and will bring names of suitable nominees to the next meeting.

CARRIED**6.3 Venue for Citizenship Ceremony – 29 January 2020**

Mrs McDougall spoke to this update. It is normal procedure to have the first Citizenship ceremony of the year on a Marae.

The Chair said that Raukawa Marae is available for the Citizenship Ceremony.

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MOVED (Waaka/Repia)

That Te Whakaminenga o Kāpiti agree that the Citizenship Ceremony for 29 January 2020 will be held at Raukawa Marae.

CARRIED6.4 Waitangi Day 2020

At a previous meeting there has been discussions around who would be interested in hosting Waitangi Day 2020. Mrs McDougall has brought this back to the table to see if there is anyone interested as she hadnt received any confirmation.

Koro Don was going to confirm with Te Atiawa whether they would be available, and if not then Cr Holborow was going to discuss with Ngati Haumia and community members that would be interested in hosting this event in 2020.

MOVED (Gurunathan/Cootes)

That Te Whakaminenga o Kāpiti agree that Te Atiawa ki Whakarongatai be approached to confirm whether they would like to hold Waitangi Day 2020 and then if they decline that Ngati Haumia and community members be approached.

CARRIED

Mrs McDougall also raised as part of the list of iwi representatives needed that the Wellington Regional Emergency Management Office still need an iwi representative to be on the CDEM meetings. This will also be added to the opportunities for iwi nominations report that will come back to the meeting next year to confirm.

6.5 Upcoming projects for Iwi Engagements

Mrs McDougall provided a list to members of the upcoming projects for Iwi Engagement:

- ongoing work with the refresh of Kapiti Coast Strategy;
- Community Led Coastal adaption programme;
- review of our Open Space Strategy;
- Beach Bylaw review;
- review of our Development Management Strategy;
- review of the Sustainable Transport Strategy;

The meeting adjourned at 10:13 am and resumed at 11.42am.

6.7 Meeting dates for confirmation

Mrs McDougall provided a list to members of the proposed meeting dates for 2020.

TE WHAKAMINENGA O KĀPITI MINUTES

26 NOVEMBER 2019

MOVED (Repia/Cootes)**That Te Whakaminenga o Kāpiti approves the meetings dates for 2020:****4 February 2020****24 March 2020****5 May 2020****23 June 2020****11 August 2020****29 September 2020****24 November 2020****CARRIED**

6.5 Upcoming projects continued

Kapiti Coast Gateway Centre

Morag Taimalietane provided an update around the Kapiti Coast Gateway Centre feasibility study.

The main points that emerged from discussions were

- TRC Tourism have completed a draft report following their discussions with partners and stakeholders involved;
- The project area considered in the draft report was identified through the Maclean Park management plan;
- Ngati Toa and Te Atiawa have spoken with TRC as part of the development of the draft report.
- There is the opportunity for iwi to identify how they would like to partner in this project going forward. A working group was raised as a possible way forward.
- There is the opportunity for designers and carvers to be involved in this process/project, this was a potential opportunity identified by Te Atiawa.
- A business case would need to be completed to understand funding and operating models for the Gateway.

6.6 Community led Coastal Adaption

Natasha Tod and Lyndsey Craig spoke about the Community led Coastal Adaption.

Lyndsey provided the following update:

- a project & communications plan has been put together;
- they are wanting to make sure Iwi is at the start of this process and also looking at what ways Iwi can be involved through this process;
- they will be running co-design workshops which will be community based and following on from that they will set up community assessment panels, making sure they come out with a shared approach on the best way forward;
- they are looking at holding a community event in February 2020.

TE WHAKAMINENGA O KĀPITI MINUTES**26 NOVEMBER 2019**

The Co-design workshop is on the 6 December and is open to Iwi. Naomi Solomon and Natalia Repia from Ngati Toa are looking at how they can be involved and the Chair will confirm offline who will be the representative from Nga Hapu O Otaki.

7 MATTERS UNDER ACTION

There were no updates.

8 IWI UPDATES

There was no update from Ngati Toa and Nga Hapu.

9 TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI

There was no update.

10 COUNCIL UPDATE

Janice McDougall provided an update on the following:

- they were beginning interviews for the Iwi Partnerships team this week and have had over 30 applications for these roles;
- offline work is being done to look at what a Waahi Tapu tour for Elected members would look like;
- discussions around if Elected members would like Council staff to organise a Noho Marae.

The Chair suggested that Natalia Repia could put together a presentation for the Bus tour and that the bus tour could possibly finish at the Wananga with a tour around the facilities.

11 CORRESPONDENCE

There was none.

12 FUTURE AGENDA REQUESTS

Cr Cootes asked for an update on where we were at with Te Ara Mahi and Whenua.

13 PUBLIC EXCLUDED REPORTS

There were none.

Te Whakaminenga o Kāpiti closed at 12.29pm.

.....
CHAIRPERSON

6 UPDATES

6.1 NPS-UDC QUARTERLY MONITORING REPORT AND ANNUAL UPDATE

6.2 MEMORANDUM OF PARTNERSHIP – DOCUMENT REVIEW

6.3 SUSTAINABLE TRANSPORT STRATEGY

7 REPORTS

Nil

8 MATTERS UNDER ACTION

8.1 MATTERS UNDER ACTION


Author: Grayson Rowse, Democracy Services Advisor

Authoriser: Leyanne Belcher, Democracy Services Manager

RECOMMENDATIONS

- 1 That the committee note matters under action.

APPENDICES

1. Matters under action [↓](#) 

TE WHAKAMINENGA O KĀPITI

4 Hui-tanguru 2020

Item	Action	Person Responsible	Notes/Update	Time frame
Papakainga Housing Toolkit	Ms Foster committed to talking with Regulatory Manager Natasha Tod to discuss approach to the production of a tool kit for people who are keen to move forward with Papakainga Housing. Ms Hapeta will be the point of contact and lead the work on such a Papakainga Housing tool kit through the ART Forum.	Kirsten Hapeta	Mrs McDougall provided an update work is underway on an assessment of housing needs and opportunities and that the consultant, Clinton Fisher, was keen to meet with Iwi as part of this process.	
Review of Te Whakaminenga o Kāpiti	Agreed at Te Whakaminenga o Kāpiti Meeting of 25 June that this could be added to the action register.			

- 9 IWI UPDATES
- 10 TREATY SETTLEMENTS – OVERVIEW FROM EACH IWI
- 11 COUNCIL UPDATE
- 12 CORRESPONDENCE
- 13 FUTURE AGENDA REQUESTS
- 14 CONFIRMATION OF PUBLIC EXCLUDED MINUTES

Nil