

**MINUTES OF KAPITI COAST DISTRICT COUNCIL  
COUNCIL MEETING**

**HELD AT THE COUNCIL CHAMBER, GROUND FLOOR, 175 RIMU ROAD, PARAPARAUMU  
ON THURSDAY, 30 JANUARY 2020 AT 9.30AM**

**PRESENT:** Mayor K Gurunathan, Deputy Mayor Janet Holborow, Cr Angela Buswell, Cr James Cootes, Cr Jackie Elliott, Cr Gwynn Compton, Cr Jocelyn Prvanov, Cr Martin Halliday, Cr Robert McCann, Cr Bernie Randall

**IN ATTENDANCE:** Christine Papps, Kathy Spiers, Holly Ewens, James Westbury, Wayne Maxwell, Natasha Tod, Sean Mallon, Janice McDougall, Chris Pearse, James Jefferson, Nienke Itjeshorst, Adrian Mitchell, Jason Holland, Leyanne Belcher, Tanicka Mason

**APOLOGIES:** Nil

**LEAVE OF ABSENCE:** Cr Sophie Handford

**1 WELCOME**

**2 COUNCIL BLESSING**

The Mayor welcomed everyone to the meeting and the Council blessing was read.

**3 APOLOGIES**

Nil

**4 DECLARATIONS OF INTEREST RELATING TO ITEMS ON THE AGENDA**

Nil

**5 PUBLIC SPEAKING TIME FOR ITEMS RELATING TO THE AGENDA**

Quentin Poole spoke regarding item 8.4 on the agenda, RMA Issues and Options Draft submission January 2020, and answered members' questions.

Christopher Ruthe spoke regarding item 8.6 on the agenda, Reports and Recommendations from Standing Committees and Community Boards, and answered members' questions.

**6 MEMBERS' BUSINESS**

(a) Public Speaking Time Responses

Staff would provide a response to Mr Quentin Poole during the agenda item 8, RMA Issues and Options Draft submission January 2020.

(b) Leave of Absence

**LEAVE OF ABSENCE**

**RESOLUTION 2020/1**

Moved: Cr Angela Buswell

Seconder: Cr James Cootes

That a leave of absence is granted to Cr Jocelyn Prvanov from 13 to 18 February.

**CARRIED**

(c) Matters of an Urgent Nature

Nil

**7 MAYOR'S REPORT**

Nil

**8 REPORTS****8.1 SUBMISSION TO THE DEPARTMENT OF INTERNAL AFFAIRS ON THE FIRE AND EMERGENCY NEW ZEALAND FUNDING REVIEW**

Brandy Griffin spoke to the report and members' questions were answered. A number of amendments were discussed.

- Emphasise the irony that the FENZ Act 2017 removed oversight of rural fire services from territorial authorities to FENZ, but the consultation document has proposed that Territorial Authorities (TAs) collect rates on their behalf and/or provide direct funding.
- If the review concludes that TAs should collect rates for fire and emergency services, Councillors suggest that this is carried out by unitary and regional councils rather than by city or district councils.
- Since over 13,000 call outs were for medical emergencies last year, it would seem that some funding should be from the Health budget. This strengthens our argument that general taxation as a source of funding should not be excluded from the scope of this review.
- For property-based funding models, it is important to note that some properties will have a higher risk than others. For example, some commercial properties will house large amounts of flammable materials. Therefore, the preferred funding model should consider risks.

**MOVED ELLIOTT/PRVANOV**

That Council receives and approves the draft submission to the Department of Internal Affairs' Fire and Emergency New Zealand Funding Review, as attached as Appendix 1 to this report.

**MOVED**

## 8.2 COUNCIL SUBMISSION TO MINISTRY FOR THE ENVIRONMENT CONSULTATION ON "REDUCING WASTE: A MORE EFFECTIVE LANDFILL LEVY".

The report was taken as read. Nienke Itjeshorst, Sustainability and Resilience Manager, and Adrian Mitchell, Waste Project Manager, answered members' questions. A number of amendments were discussed.

Staff were thanked for the work involved in preparing the report and submission.

*Cr Randall left the chamber at 10.25am and returned at 10.30am.*

### MOVED ELLIOTT/COOTES

That the Council approves that the submission as presented in Appendix 2 of this report is adopted as a submission of Council to the Ministry for the Environment on the consultation document "*Reducing waste: a more effective landfill levy*"

**CARRIED**

*The meeting adjourned at 10.55am and resumed at 11.14*

## 8.3 GOVERNANCE STATEMENT 2019-2022 TRIENNIUM

Leyanne Belcher, Democracy Services Manager, introduced the report and answered members' questions. A number of amendments were discussed.

- Inclusion of wording around delegations to community boards
- Reference to 'Portfolios'
- Names of Districtwide Councillors to be in alphabetical order
- A reference to 'Elected Members' to be changed to 'Councillors'

Staff would also take advice as to whether it would be appropriate to include a reference to Elected Members being protected under the Health and Safety Act.

### MOVED HOLBOROW/COOTES

That in accordance with Section 40(1) of the Local Government Act 2002, the Council adopts and makes publicly available the Governance Statement for the 2019-2022 Triennium as at Appendix 1 of this report.

That the Council authorises the Chief Executive to make administrative update to the Governance Statement as necessary throughout the Triennium in respect of any subsequent changes in circumstances or amendments the council might make to the individual policies contained or referenced in the Governance Statement.

**CARRIED**

## 8.4 RMA ISSUES AND OPTIONS DRAFT SUBMISSION JANUARY 2020

Jason Holland, District Planning Manager, introduced the report and responded to some points made by Mr Quentin Poole during Public Speaking Time. Members' questions were answered.

A number of amendments were discussed.

*Cr Randall left the meeting at 11.50am and returned at 11.55am.*

### MOVED HOLBOROW/COOTES

That Council approve the draft submission, with amendments, on the *Issues and Options Paper*

for *Transforming the Resource Management System*, which is attached as Appendix 1 to this report.

**CARRIED**

#### **8.5 ELECTED MEMBER REMUNERATION, EXPENSES AND ALLOWANCES POLICY**

The report was taken as read.

##### **MOVED COMPTON/COOTES**

That the Council adopts the Elected Member Remuneration, Expenses and Allowances Policy as at Appendix 1 of this report, 'Elected Member Remuneration, Expenses and Allowance Policy'.

**CARRIED**

#### **8.6 REPORTS AND RECOMMENDATIONS FROM STANDING COMMITTEES AND COMMUNITY BOARDS**

##### **MOVED ELLIOTT/COMPTON**

14 That the Council notes the following recommendations:

That Te Whakaminenga o Kāpiti gives in-principle approval to the appointment of a Māori representative to the Council's Strategy and Operations Committee, and agrees to convene a recruitment panel to manage the initial phase of the recruitment process.

That the Paekākāriki Community Board actively encourages the Kāpiti Coast District Council to join with the Wainuiwhenua working group in the next stage of investigating the feasibility of this project and that this relationship be formalised with a Memorandum of Understanding.

That the Paraparaumu-Raumati Community Board requests the Council to restore the reduction in the book budget for the Paraparaumu Library made in the last Annual Plan.

That the Paraparaumu-Raumati Community Board requests that the Council funds a feasibility study for an Indoor Sports Stadium and Community Centre to be developed on the Kapiti Coast; and that the matter be left to lie on the table for further discussion.

**CARRIED**

#### **9 CONFIRMATION OF MINUTES**

Nil

#### **10 PUBLIC SPEAKING TIME**

MARGARET STEVENSON-WRIGHT SPOKE IN RELATION TO DISCUSSION AROUND COMMUNITY BOARD DELEGATIONS.

#### **11 CONFIRMATION OF PUBLIC EXCLUDED MINUTES**

Nil

**12 PUBLIC EXCLUDED REPORTS**

Nil

The Council meeting closed at 1.20pm.

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**CHAIRPERSON**